

POLICY COMMITTEE MINUTES

November 13, 2018

The Policy Committee met on Tuesday, November 13, 2018, at 7:00 a.m. at the ASC office.

The meeting was called to order at 7:05 a.m.

Present: Chair Greg Harris, Roy Anderson, Kari Cremascoli, Jill Samonte, Jason Suchy, Fanny Vlahos, Mark White, Jayne Yudzentis and Melissa Jerves (non-member/secretary)

Absent: Jackelyn Cadard, Liz Davis, Marla Gilbert, Chris Hanley, Michael Krugman, and Hamad Sheikh

Approval of Minutes

Jill Samonte moved and Mark White seconded the motion to approve the minutes from the October 16, 2018 meeting. Motion carried.

Policy 4011 – Personnel – Ethics, Political Activity, and Gift Ban

This new policy was added to align with PRESS. It combines the gift ban and ethics policy in one, so it is recommended that the existing gift ban policy be deleted. The committee discussed whether to move the policy to the Internal Board Operations section, but agreed to leave it in the Personnel section. Legal references need to be updated.

Policy 4138 – Personnel – Employee Ethics, Conduct and Conflict of Interest

This new policy was added to align with PRESS. Changes to the PRESS language include adding “school board members” to the first three sections, and revising the headings:

~~Certificated and Educational Support Personnel~~
Employee Ethics, Conduct and Conflict of Interest

Legal references will be updated.

Policy 5139 – Students – Uniform Grievance Procedure

This policy was last updated in 2015, but the proposed changes more closely align with PRESS. The committee discussed and agreed that the policy should be moved to the Internal Board Operations section of the manual and renumbered. The committee also made two minor changes in wording to the draft, reflecting the Complaint Manager’s discretion in resolving grievances informally. Legal references need to be updated.

Policy 5139.1 – Students – Equal Educational Opportunities

The minor updates to this policy align with PRESS. The reference to the Uniform Grievance Procedure policy will need to be updated to reflect the new number, and the committee agreed to add a reference to the policy that further defines the Nondiscrimination Coordinator. Legal references will be updated.

Policy 4010 – Personnel – Gift Ban

This policy is recommended for deletion as the language is included in new draft policy 4011.

Next Steps in Policy Manual Revision

Internal Board Operations policies will be revised: 8021, 8022, 8023, 8100, 8102, 8130, 8140. Policies regarding transfers, 5101, 5103, and 5104 will need to be reviewed before enrollment begins for the coming year. This review may require more than one meeting, or perhaps the review of a subcommittee, with the goal of Board approval by April 2019.

Reception of Visitors

No visitors were present at this committee meeting.

To do:

- Place Policies #4011, 4138, 5139, and 5139.1 on December Board agenda for first reading.
- Place Policy #4010 on December Board agenda for first reading for deletion.

Jayne Yudzentis moved and Fanny Vlahos seconded the motion to adjourn the meeting.

The meeting was adjourned at 7:39 a.m.