

**POLICY COMMITTEE MINUTES**  
**November 21, 2017**

The Policy Committee met on Tuesday, November 21, 2017, at 7:00 a.m. at the ASC office.

The meeting was called to order at 7:01 a.m.

Present: Chair Greg Harris, Kristen Avery, Melissa Bocker-Ellis, Christine Clavenna, Kari Cremascoli, Elizabeth Sigale, Jayne Yudzentis, and Melissa Jerves (non-member/secretary).

Absent: Alison Van Bergen, Liz Davis

**Approval of Minutes**

A motion was made and seconded to approve the minutes from the September 9, 2017 meeting. Motion carried.

**First Draft Policy # 5150 – Students – Wellness**

The Committee discussed Policy #5150 – Students – Wellness. The draft is modeled on the IASB PRESS sample policy, with some adjustments to omit the language regarding competitive foods to avoid confusion in schools that do not have a hot lunch program.

Draft Policy #5150 will be placed on the December Board agenda for first reading.

**First Draft Policy # 2041 – Administration – Manager of Business Services**

Suggested revisions to Policy #2041 reflect a change in title for this position from “Director of Business Services” to “Manager of Business Services” and to correct the title of the Assistant Superintendent of Business/CSBO.

Draft Policy #2041 will be placed on the December Board agenda for first reading.

**First Draft Policy # 2042 – Administration – Director of Buildings and Grounds**

Suggested revision to Policy #2042 corrects the title of the Assistant Superintendent of Business/CSBO.

Draft Policy #2042 will be placed on the December Board agenda for first reading.

**First Draft Administrative Regulation # 8255 – Internal Board Operations – Board Communications**

The Committee discussed Policy #8255 and a first draft of Administrative Regulation #8255, which would provide guidance to the Board Secretary regarding which types of communications to and from board members are subject to distribution among all board members. The draft categorizes communications as follows: (1) those that pertain to Board business and should be distributed in accordance with Policy #8255; (2) those that do not pertain to Board business; and (3) those that pertain to Board business but

are limited to meeting detail reminders, Board committee agenda preparation materials, and marketing materials. The Committee agreed to discuss the current policy and draft administrative regulation at a future board meeting. The Committee reiterated that it is reluctant to recommend any changes to the policy because it would create the appearance of less transparency in Board operations.

### **Reception of Visitors**

Mark White, DGEEA representative, was present, but no comments were made at this committee meeting.

### **Policy Review Discussion**

The Committee did not discuss policy review. This item will be placed on the January 16, 2018 Policy Committee meeting agenda.

To do:

- Place Policy #5150 on December Board agenda for first reading.
- Place Policy #2041 on December Board agenda for first reading.
- Place Policy #2042 on December Board agenda for first reading.
- Place Policy Review Discussion on January Policy Committee meeting agenda.

Chris Clavenna moved and Melissa Bocker-Ellis seconded her motion to adjourn the meeting.

The meeting was adjourned at 7:22 a.m.