

POLICY COMMITTEE MINUTES

January 16, 2018

The Policy Committee met on Tuesday, January 16, 2018, at 7:00 a.m. at the ASC office.

The meeting was called to order at 7:02 a.m.

Present: Chair Greg Harris, Kristen Avery, Christine Clavenna, Kari Cremascoli, Jayne Yudzentis, and Melissa Jerves (non-member/secretary)

Absent: Melissa Bocker-Ellis, Liz Davis.

1. Approval of Minutes

Chris Clavenna moved and Elizabeth Sigale seconded the motion to approve the minutes from the November 21, 2017 meeting. Motion carried.

2. Policy #1150 – Community Relations – Citizen Communications with the Schools and the Board and Policy #8244 – Internal Board Operations – Determining Agenda

The Committee discussed Policy #1150 – Community Relations – Citizen Communications with the Schools and the Board, and Policy #8244 – Internal Board Operations – Determining Agenda. Current Board policy provides for two Receptions of Visitors at regular Board meetings: one earlier in the meeting for agenda items, and one near the end of the meeting for non-agenda items. Out of concern for community members who might be frustrated at waiting until the end of a long meeting before they had the opportunity to comment on a non-agenda item, for the past several months the Board has held a single Reception of Visitors for all community members after Discussion, but before the remainder of the action items on the agenda. Feedback from the Board has been positive. The few comments from the community stressed that it is important to have comments after Discussion so people have the opportunity to comment on that information. The Committee agreed to revise Policy #1150 and Policy #8244 to omit the second Reception of Visitors from the agenda. The Committee also agreed to add “Other *ad hoc* committees of the Board, as needed” as Item #7 on the usual form of the agenda.

3. Policy Review Discussion

The Committee discussed various approaches to reviewing the Policy Manual as a whole. Melissa Jerves created a spreadsheet that lists when each policy was last reviewed or revised, and notes related PRESS policies for reference. The consensus of the Committee was to review the policy manual section by section, beginning with Section 3 – Business – Budget and Source of Funds on a trial basis.

4. Reception of Visitors

No visitors were present at this committee meeting.

To do:

- Place Policies #1150 and #8244 on February Board agenda for first reading
- Distribute relevant PRESS policies to Committee members to review Section 3 of the Policy Manual

Chris Clavenna moved and Elizabeth Sigale seconded her motion to adjourn the meeting.

The meeting was adjourned at 7:23 a.m.