

DOWNERS GROVE GRADE SCHOOL DISTRICT 58

MEET & CONFER STRATEGIC PLAN COMMITTEE MEETING

September 14, 2017

The Meet & Confer Strategic Plan Committee met on Thursday, September 14, 2017 at 7:00 a.m. at Longfellow Center.

Call to Order

The meeting was called to order at 7:05 a.m.

Present

Elizabeth Sigale, Jill Samonte, David Bein, Brent Borchelt, Kari Cremascoli, Matt Durbala, James Eichmiller, Erin Guth, Jennifer Haselhorst, Susan Helsdon, Emily Honn, Katie Hurckes, Melissa Jerves, Jason Lynde, Kate Nickell, Julie Quinlan, Mel Sawisch, Andrew Schmidt, Justin Sisul, Linda Vanacora, Kim Venzon, Tracy Weiner, Craig Young, Jayne Yudzentis.

Absent

Megan Hewitt, Marcia Radja (alternate), Bill Riban (alternate), Julie Ryan (alternate), Angie Rybarczyk, Jason Suchy (alternate), Barb Svitak.

Approval of Minutes

David Bein moved and Kim Venzon seconded the motion to approve the minutes from the June 8, 2017 meeting. Motion carried.

Strategic Planning Efforts

A. Feedback and Reflection on Strategic Planning Facilitator Proposals

A request for proposals was sent out and resulted in four proposal submissions. The committee chairs have decided to interview all four candidates. Discussion regarding all four proposals noted that all were thorough, though there were variations in pricing, plans for implementation, and amount of time invested in planning process. The committee then commented on the individual proposals:

a. Unicom ARC:

- i. Proposal indicated that D58's timeline may be too short to achieve community buy-in
- ii. Not enough detail about implementation of completed strategic plan
- iii. Focused on community engagement; concise communication style may be a positive

b. CEC:

- i. Very detailed, step-by-step proposal
- ii. Inclusive of all stakeholders
- iii. Focused on continued effectiveness and usability of plan
- iv. Concern whether elevated writing style is reflective of how they would communicate with community

- c. JMP:
 - i. Process based on corporate success book *Good to Great*; are the leadership tenets outlined transferable to a school district?
 - ii. Will the strategic plan be customized, or will it be similar to other districts?
 - iii. Is the point person a single individual, or does he have support of other team members?
 - d. HYA:
 - i. Focus seems more on development of strategic plan than on its implementation
 - ii. Concern that the tone and approach to community engagement is not inclusive enough
 - iii. Business model is geared toward executive searches
- B. Questions for Candidates
- a. Experience with strategic planning in other school districts?
 - b. Level of personnel support in the planning process?
 - c. How many of the plans the candidate facilitated are still in use?
 - d. Sample plans to share?
 - e. If the strategic planning process results in goals that might be achieved through a referendum, what is the candidate's experience in referendum planning?
- C. Volunteers for Interview Team
 Kate Nickell, Craig Young, Emily Honn, Jennifer Haselhorst, Susan Helsdon, Matt Durbala and Mel Sawisch volunteered. Additional administrators will be added.
- D. Upcoming Meetings
 Sept. 25, 5:00 p.m. ~ Strategic Planning Facilitator Interviews
 Oct. 10, 7:00 p.m. ~ Board of Education Meeting (selected facilitator will be recommended to Board)
 Oct. 12, 2017, 7:00 a.m. ~ Meet & Confer Committee Meeting (selected facilitator will meet with committee)

Reception of Visitors

There were no visitors at the meeting.

Adjourn

Meeting adjourned at 7:50 a.m.