

**POLICY COMMITTEE MINUTES**  
**January 11, 2022**

The Policy Committee met on Tuesday, January 11, 2022, at 7:00 a.m. at Herrick Middle School.

The meeting was called to order at 7:02 a.m.

Present: Chair Gregory Harris, Superintendent Dr. Kevin Russell, Briana Butts, Jackelyn Cadard, Chris Covino, Melissa Jerves, Michael Krugman, Abhay Shah, Fanny Vlahos, Tracy Weiner, and Jayne Yudzentis.

Absent: Allen Dougherty, Janna Hoppe, Matthew Joyce, Catherine Lanucha, Erin Menet, Stephen Ray, Briana Richardson, Steve Siemek, Michelle Signa, and Jason Suchy.

**Approval of Minutes**

Tracy Weiner moved and Fanny Vlahos seconded the motion to approve the minutes of the August 7, 2021 meeting. Motion carried.

**Review of PRESS Issue 108**

Dr. Russell reviewed the policy manual updates recommended by the IASB's PRESS service. Issue 108 is the largest ever, in response to a flurry of legislation passed. The committee reviewed more than half of the draft policies and will complete its review at its February 1st meeting.

After discussion, the committee agreed to present the following updates to the Board for first reading at the February 14, 2022 regular board meeting:

- 4:120 - Food Services (5-year review)
- 8:100 - Relations with Other Organizations and Agencies (5-year review)
- 3:40 - Superintendent (aligns with state law)
- 3:50 - Administrative Personnel Other Than the Superintendent (updated cross references)
- 3:60 - Administrative Responsibility of the Building Principal (updated legal and cross references)
- 4:160 - Environmental Quality of Buildings and Grounds (reflecting changes in the Illinois Pesticide Act and Coal Tar Sealant Disclosure Act)
- 4:170 - Safety (adds lockdown drill language as required by state law)
- 4:175 - Convicted Child Sex Offender (Board president is responsible for ensuring a background check is conducted for superintendent)
- 4:60 - Purchases and Contracts (aligns with federal grant reporting requirements and Coal Tar Sealant Disclosure Act)
- 5:10 - Equal Employment Opportunity and Minority Recruitment (reflecting updates to

Illinois Human Rights Act adding “work authorization status” and victim of “any other crime of violence”; District addresses will also be updated)

- 5:100 - Staff Development Program (aligns with amendments to ANCRA and Erin’s Law)
- 5:120 - Employee Ethics, Conduct and Conflict of Interest (aligns with amendments to Erin’s Law regarding grooming; attorney suggested additional edits to cover contract employees)
- 5:125 - Personal Technology and Social Media; Usage and Conduct (Erin’s Law and ANCRA updates)
- 5:150 - Personnel Records (aligns with amendments to ANCRA and Erin’s Law)
- 5:185 - Family and Medical Leave Act (aligns with recent legislation)
- 5:20 - Workplace Harassment Prohibited (reflecting updates to Illinois Human Rights Act adding “work authorization status” and victim of “any other crime of violence”; District addresses will also be updated)
- 5:200 - Terms and Conditions of Employment and Dismissal (language update)
- 5:220 - Substitute Teacher (date change in accordance with state law)
- 5:250 - Leaves of absence (aligns with changes in legislation)
- 5:30 - Hiring Process and Criteria (aligns with state law)
- 5:330 - Sick Days, Vacation, Holidays and Leaves (aligns with recent legislation; does not apply to employees covered by a collective bargaining agreement)
- 5:50 - Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition (aligns with state law)
- 5:90 - Abused and Neglected Child Reporting (aligns with recent legislation)
- 6:15 - (legal references updated)
- 6:20 - School Year Calendar and Day (legal references updated)
- 6:340 - Student Testing (legal references updated)
- 6:50 - School Wellness (aligns with federal legislation)

### **Public Comment**

There were no visitors and no comments were made at this time.

### **Adjournment**

Tracy Weiner moved and Fanny Vlahos seconded the motion to adjourn. Motion carried. The meeting was adjourned at 7:55 a.m.