

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois, met in regular session on Monday, March 14, 2022, at O'Neill Middle School. The meeting was live streamed to the public on the District 58 YouTube channel.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:03 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Melissa Ellis, Emily Hanus, Steve Olczyk and Tracy Weiner. Members absent: none. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafall, Assistant Superintendent for Business/CSBO; Sonali Patil, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Megan Hewitt, Community Relations Coordinator; and Melissa Jerves, Board Secretary.

2. FLAG SALUTE

O'Neill Middle School Student Council president Taylor Ciucci and vice president Kasey Ganger led the pledge of allegiance to the flag. The students reported on the Student Council's goals to promote self-confidence, responsibility and kindness among students. Among their many activities, they sponsored virtual kindness challenges, raised money for holiday gift cards for needy families, donated to food pantries, and sold candy grams to fund Blessings in a Backpack. The Student Council strives to be positive role models for the school and community.

O'Neill PTA president Suzette Stapleton reported in a video update that the PTA continues its mission of supporting students and staff to enhance and improve the middle school experience. The PTA sponsored Raise Craze, a fundraiser in which students raise funds for completing acts of kindness. The nearly \$24,000 raised this year funded student activities such as the Color Run, eighth grade dance, musical, field trips, Author Fest, and a new gym scoreboard. Support for teachers includes teacher appreciation week, meals on conference days, and teacher grants for classroom materials.

Principal Matt Durbala reported on the ways O'Neill is working to accomplish the District's strategic goals. For Goal 1, O'Neill's Cycles of Inquiry school improvement focus is on vocabulary with an intent to improve informational text scores, implementation of the new social studies curriculum, and fully utilizing technology tools like Google Classroom and Google Meets. For Goal 2, O'Neill sends out a weekly newsletter to families, including an "All About You" feature of a staff member; continues to use Twitter to share school news; and sends home at

least one Good News Card for every student in the course of the year. Assistant Principal Bryant Cobo reported on the school's positive psychology work with teachers and students, with an intentional focus on staff and student morale.

3. COMMUNICATIONS

Written Communications

1. Email from Lindsay Garrity regarding mask requirement question ~ *response from Superintendent Dr. Kevin Russell.*
2. Email from Jordan Stalker regarding mask policy at board meeting and schools ~ *response from Superintendent Dr. Kevin Russell.*
3. Email from Jordan Stalker regarding a note of thanks and solidarity ~ *response from Board Member Emily Hanus.*
4. Email from Kelly Becker regarding masks.
5. Email from Alison Rozell regarding mask decision.
6. Email from Matt Klimek regarding mask optional - path forward to compromise ~ *response from Superintendent Dr. Kevin Russell.*
7. Email from Griffin Doak regarding masks in schools.
8. Email from Jennifer Hearne regarding thank you.
9. Email from Lisa Rose regarding 708 mental health board report and panel discussion video.
10. Email from Meggen McKenzie regarding thank you.
11. Email from Kathleen Ramsey regarding thank you ~ *response from Board Member Tracy Weiner.*
12. Email from Kelly Sturner regarding thank you ~ *response from Board Member Emily Hanus.*
13. Email from Kelli Anthony regarding elearning vs. snow day ~ *response from Superintendent Dr. Kevin Russell.*
14. Email from Jennifer Shea regarding Longfellow ~ *response from Vice President Gregory Harris.*
15. Email from Tiffany Melnyk regarding Curriculum Workshop ~ *response from Superintendent Dr. Kevin Russell.*
16. Email from Carrie Blonigen regarding math acceleration.
17. Email from Alison Rozell regarding Quaver / art timeframe ~ *response from Asst Supt for Curriculum & Instruction Justin Sisul.*
18. Email from Janet Dulik regarding social / emotional learning ~ *response from Asst Supt for Curriculum & Instruction Justin Sisul.*
19. Email from Shaun Berens regarding academic calendar ~ *response from Asst Supt for Personnel Dr. Jayne Yudzentis.*
20. Email from Molly St. Clair regarding DGN newspaper story ~ *response from Board Member Tracy Weiner.*
21. Email from Emily Teising regarding support of two-way dual language program.

Freedom of Information Act Requests

1. Freedom of Information Act request from Greg Furneaux regarding landscape maintenance bid ~ *response from Board Secretary Melissa Jerves.*
2. Freedom of Information Act request from Matthew Topic regarding positive

- COVID-19 student cases since the end of the mask mandate ~ *response from Board Secretary Melissa Jerves.*
3. Freedom of Information Act request from Zoe Yalcin, SmartProcure, regarding purchasing records ~ *response from Manager of Business Services Dr. Sonali Patil.*

Board Meeting Follow-up Communications

1. Email from Vice President Gregory Harris to Meghan Landers regarding public comment.
2. Email from Vice President Gregory Harris to Meggen McKenzie regarding public comment.
3. Email from Vice President Gregory Harris to Shon Lo regarding public comment.

4. SPOTLIGHT ON OUR SCHOOLS

A. Planning for the 2022-23 School Year

Assistant Superintendent for Personnel Jayne Yudzentis gave a presentation on enrollment and staffing planning for the coming school year. Jobs have been posted to begin filling openings due to retirements, resignations and transfer requests. The student registration process has begun. Class sizes, special programs, and individual student needs, along with budget considerations all affect staffing. The District will continue to prioritize meeting or exceeding its class size targets, maintaining quality and consistency across all schools, and curriculum development and implementation.

Assistant Superintendent for Special Services Jessica Stewart outlined the staffing increases proposed due to increased needs for support, including increases to social work and psychologists, a middle school counselor, a behavioral coach, and special education teachers and related services. Assistant Superintendent for Curriculum and Instruction Justin Sisul explained the need for additional staffing to support curricular implementation and review, as well as the implementation of the dual language program and other English learner services. The savings realized through the reduction of outplaced students, ESSER III funds, and grant money dedicated to mental health supports will help fund these staffing increases.

5. REPORTS TO THE BOARD

A. Superintendent

Dr. Russell thanked the O'Neill staff and students for their presentation. He then reported on the following:

- **Curriculum:** The Illinois Assessment of Readiness (IAR) testing window is approaching; the Illinois Science Assessment for grades 5 and 8 will also be administered. An action item regarding the two-way

dual language program will be on the April board agenda.

- **Technology:** The Technology Department is ensuring that student devices are ready for the spring assessments.
- **Student Services:** Age-appropriate instruction regarding sexual assault and abuse prevention will be taught as required by Erin's Law. The Safe2Help service will be launched after spring break. This resource provides multiple confidential pathways for students, staff and families to report potential mental health or safety concerns.
- **Community Relations:** Registration has begun; returning students should complete registration by April 4th, while new student registration is open indefinitely. The application and nomination processes have begun for Select58 and Distinguished Service Awards.
- **Finance:** The District is fine tuning its five-year financial plan. The Financial Advisory Committee will review it and then it will be presented to the Board in April.
- **Facilities:** The four facilities community engagement sessions were well attended and provided great feedback and tough questions for the District to consider. An FAQ will be published soon to provide answers to these questions. Elementary schools will be moving toward more normal lunch procedures after spring break, which would reduce the workload of custodians and require less supervision.

B. Monthly Business

The Board received business reports and the investment report for the month ending February 28, 2022. Assistant Superintendent for Business Todd Drafall reported that the year-to-date report shows transportation expenditures coming in under budget, while corporate personal property replacement tax revenue has been greater than expected. Mr. Drafall then briefly reviewed the five-year financial plan draft. The plan includes a 35% fund balance policy and accounts for anticipated expenditures and revenues, including curriculum development, the technology replacement cycle, and increasing the capital fund. While the trend line for revenue ends in a slight deficit over five years, Mr. Drafall noted that projections for revenue tend to be more conservative than projections for expenditures.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee has not met since the last Board meeting.

E. Legislative Committee

Member Hanus reported on the February 23, 2022 meeting of the Legislative Committee. The committee discussed the pros and cons of the Legislative Forum and reviewed survey responses from attendees and legislators to inform its early planning for next year. The committee also discussed recent legislation, particularly that which addresses staffing shortages in education.

- F. Financial Advisory Committee
President Hughes reported on the March 11, 2022 meeting of the Financial Advisory Committee. The meeting schedule has been adjusted and the committee will meet next month to review a final draft of the five-year financial plan. The committee reviewed transportation contracts and discussed supply chain issues and the tax cap.
- G. District Leadership Team
Member Weiner reported on the February 28, 2022 District Leadership Team meeting. The committee reviewed the strategic goals reports. In particular, regarding Goal 1, Focusing on Learning, the committee heard a preview of the presentation on key performance indicators from John Gatta of ECRA that was later presented to the Board at the February 28th Curriculum Workshop.
- H. Health and Wellness Committee
Vice President Harris reported on the March 3, 2022 Health and Wellness Committee meeting. The committee reviewed the January claims data, which showed a surplus in the medical reserve fund (MRF). This is typical for the beginning of the year when deductibles reset. While there was a deficit in 2021 and a smaller 1% deficit in 2022, the large surplus from 2020 will allow the MRF to absorb these deficits.

6. PUBLIC COMMENT

There was no public comment.

7. APPROVAL OF MINUTES

- A. Approval of Minutes – February 10, 2022
Member Weiner moved and Member Hanus seconded the motion to approve the minutes of the February 10, 2022 special meeting as presented.

VOICE VOTE Motion carried

- B. Approval of Minutes – February 14, 2022
Member Weiner moved and Member Olczyk seconded the motion to approve the minutes of the February 14, 2022 regular meeting as presented.

VOICE VOTE Motion carried

- C. Approval of Minutes – February 22, 2022
Member Weiner moved and Member Hanus seconded the motion to approve the minutes of the February 22, 2022 special meeting as presented.

VOICE VOTE Motion carried

- D. Approval of Minutes – February 28, 2022
Member Weiner moved and Member Doshi seconded the motion to approve

the minutes of the February 28, 2022 Curriculum Workshop as presented.

VOICE VOTE

Motion carried

E. Approval of Minutes – March 7, 2022

Member Weiner moved and Member Hanus seconded the motion to approve the minutes of the March 7, 2022 Curriculum Workshop as presented.

VOICE VOTE

Motion carried

8. **CONSENT AGENDA**

The President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Weiner moved and Member Ellis seconded the motion to approve the following items:

A. Personnel

- The assignment of one administrator, one support staff employee, and one custodial/maintenance employee.
- The resignation of one administrator and one custodial/maintenance employee.
- The retirement of one support staff employee.

B. Financial Reports

The list of bills and obligations prepared for payment on March 14, 2022, as well as the revolving and imprest issued in February 2022 as shown on the list submitted under the date of March 14, 2022 in the total amount of \$1,567,472.72 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE MARCH 14, 2022
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills – March 14, 2022	\$503,530.91
Revolving Fund - February 2022	\$29,459.07
Imprest Checks - February 2022	\$19,983.60

OPERATIONS & MAINTENANCE FUND

List of Bills – March 14, 2022	\$182,714.26
Revolving Fund - February 2022	\$4,736.50

DEBT SERVICE

List of Bills – March 14, 2022	\$2,000.00
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Revolving Fund - February 2022	\$0.00
<u>TRANSPORTATION FUND</u>	
List of Bills - March 14, 2022	\$638,411.89
Revolving Fund - February 2022	\$0.00
Imprest Checks - February 2022	\$602.40
<u>IMRF</u>	
List of Bills - March 14, 2022	\$0.00
<u>FICA/MEDICARE</u>	
List of Bills - March 14, 2022	\$0.00
Revolving Fund - February 2022	\$0.00
<u>SITE & CONSTRUCTION FUND</u>	
List of Bills - March 14, 2022	\$186,032.09
Revolving Fund - February 2022	\$0.00
<u>WORKING CASH FUND</u>	
List of Bills - March 14, 2022	\$0.00
<u>FIRE & LIFE SAFETY FUNDS</u>	
List of Bills - March 14, 2022	\$0.00
<u>MEDICAL INSURANCE RESERVE FUND</u>	
List of Bills - March 14, 2022	\$0.00
<u>SINKING FUND</u>	
List of Bills - March 14, 2022	\$0.00
Revolving Fund - February 2022	\$0.00
Total	\$1,567,472.72

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

Dr. Russell thanked Ms. Mariana Nicasio for her service to the District and Indian Trail School, and welcomed Mrs. Tracey Ratner, newly assigned principal, effective July 2022. Mrs. Ratner introduced herself and stated that she is excited to bring everything she has learned from her last seven years as a principal to help build upon the work already happening at Indian Trail.

9. CONSENT AGENDA: BIDS

Member Olczyk requested that Item 13.F., Bid for Doors at Fairmount, on the second consent agenda be considered separately. The President stated that a motion would be in order relative to the remaining items on the second consent agenda, consisting of eight bids, as presented in the packet materials. Member Weiner moved and Member Olczyk seconded the motion to approve the following items:

- A. BID: Paving Improvements
- B. BID: Masonry Remediation
- C. BID: Asbestos Abatement at Henry Puffer
- D. BID: Flooring at Henry Puffer
- E. BID: Fire Alarms
- F. ~~BID: Doors at Fairmount~~
- G. BID: Trash & Recycling Services
- H. BID: 2022-2023 General Supplies
- I. BID: 2022-2023 Art Supplies

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

Member Doshi moved and Member Weiner seconded the motion to approve the bid for the doors at Fairmount as presented in the packet materials. Director of Buildings and Grounds Kevin Barto explained that the bid is for the replacement of a total of 14 doors at building entrances throughout the school, for a total cost of \$147,000. In designing the replacement doors for the main entrance, the architects accommodated possible future work to create a secure vestibule, so that these doors will not have to be replaced again in the short term.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

10. RECOMMENDATIONS FOR ACTION

- A. 2022-2023 School Calendar

Member Weiner moved and Member Doshi seconded the motion to approve the 2022-2023 School Calendar as presented.

VOICE VOTE Motion carried

B. Approval of Policy Updates from PRESS Issue 108

Member Weiner moved and Member Hanus seconded the motion to adopt the policy manual revisions from PRESS Issue 108, as presented in the attached drafts.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

C. Affirmance/Ratification of Current COVID Mitigations

Member Weiner moved and Member Olczyk seconded the motion to (1) affirm the COVID mitigations that are currently in place in District 58, (2) affirm the Superintendent's recommendation to go mask-optional on District transportation per updated CDC guidance, (3) authorize the Superintendent to make further adjustments to COVID mitigation measures as necessary based on local conditions, and (4) rescind the Board resolution of February 10, 2022, to the extent inconsistent with this motion.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

D. General Music Curriculum Adoption

Member Weiner moved and Member Olczyk seconded the motion to approve the purchase of Quaver Music curriculum resources licensing as outlined in the attached quote for a five-year period beginning in August 2022 for the total price of \$85,750.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

E. Adoption of Key Performance Indicators #1 and #2

Member Weiner moved and Member Ellis seconded the motion to adopt the Academic Achievement and Academic Growth Key Performance Indicators included in the Draft KPI document.

After discussion, Vice President Harris moved and Member Doshi seconded the motion to table the issue.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Olczyk and
Weiner
NAYS: Member Hughes Motion carried

F. Resolution re: Honorable Dismissal of Teachers

Member Weiner moved and Member Hanus seconded the motion to adopt the Resolution regarding the Honorable Dismissal of Teachers.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

G. First Student Contract

Member Olczyk moved and Member Weiner seconded the motion to approve the contract extension with First Student Transportation for the 2022-2023 school year.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

H. Sunrise Transportation Contract

Member Weiner moved and Member Olczyk seconded the motion to approve the contract extension with Sunrise Transportation for special education transportation for the 2022-2023 school year.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

I. Kids Kab Contract

Member Weiner moved and Member Doshi seconded the motion to approve the contract rates for Kids Kab for fiscal year 2022-2023 as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following date:

Monday, April 11, 7 p.m.

Regular Board Meeting

12. CLOSED SESSION

Member Weiner moved and Member Ellis seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5 ILCS 120/2(c)(2);

- student disciplinary matter -- Student 2022-002; 5 ILCS 102/2(c)(9);
- the placement of individual students in special education programs and other matters relating to individual students; 5 ILCS 120/2(c)(10);
- litigation...when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; 5 ILCS 120/2(c)(11);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
 NAYS: None Motion carried

Member Harris moved and Member Doshi seconded the motion to reconvene in open session.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
 NAYS: None Motion carried

The Board convened to closed session at 9:43 p.m. and reconvened to open session at 11:07 p.m.

13. ACTION RESULTING FROM CLOSED SESSION

A. Student Disciplinary Decision/ Action -- Student 2022-02
 Member Weiner moved and Member Doshi seconded the motion to uphold the February 10, 2022 suspension for Student 2022-002 as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
 NAYS: None Motion carried

B. Approval of Closed Session Minutes – February 14 and February 22, 2022
 Member Hanus moved and Member Weiner seconded the motion to approve the minutes of the February 14 and February 22, 2022 closed session meetings and keep them permanently closed due to the confidential nature of the contents.

VOICE VOTE Motion carried

C. Approval of Destruction of Verbatim Recordings
 Member Weiner moved and Member Doshi seconded the motion to approve the destruction of the following verbatim recordings that are at least 24 months old:

District 58
09/09/19
10/16/19
11/11/19
12/09/19
01/13/20
02/10/20

VOICE VOTE

Motion carried

D. Semi-Annual Review of Permanently Closed Minutes

Member Weiner moved and Member Hanus seconded the motion to make available for public inspection the written minutes from the November 11, 2019 District 58 closed session meeting.

VOICE VOTE

Motion carried

Member Ellis moved and Member Weiner seconded the motion to keep the District 58 and District 69 closed session minutes listed in Attachment 03/14/22* permanently closed for reasons of confidentiality.

VOICE VOTE

Motion carried

14. ADJOURNMENT

Member Harris moved and Member Ellis seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 11:10 p.m.

Darren Hughes, President

Melissa Jerves, Secretary