

January 10, 2022

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, January 10, 2022, at O'Neill Middle School. The meeting was live streamed to the public on the District 58 YouTube channel.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Melissa Ellis, Emily Hanus, Steve Olczyk and Tracy Weiner. Members absent: none. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafall, Assistant Superintendent for Business/CSBO; Sonali Patil, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; and Melissa Jerves, Board Secretary.

2. FLAG SALUTE

Ms. Katie Novosel, principal of Lester School, and Ms. Lauri Smith, assistant principal, shared a video of highlights of Lester's school improvement goals: (1) focus on a variety of levels of questions to increase academic achievement and comprehension; (2) implementation of math curricular resources with fidelity; and (3) establish and encourage a positive culture and climate. They introduced Student Council sponsors Marina Kasicki and Taylor Sopron, who introduced Student Council members Claire Seagraves, Sean O'Donnell, Ali Church and Caedan Steidl. The students reported on the service projects and fundraisers they have planned for the school year, including raising money for holiday gift cards for local families and for childhood cancer research, collecting food for People's Resource Center, and creating a video showing school expectations for proper mask wearing and lunch behavior.

Lester PTA President Lisa Kelsey reported on the many ways the PTA supports teachers, staff and students, from successful fundraising events like the Fun Run to virtual field trips for every grade level. Parent volunteers have organized to set up and take down lunch tables to expedite the lunch period and relieve staff.

3. COMMUNICATIONS

Written Communications

1. Email from Brian Sewell regarding positive feedback ~ *response from Superintendent Dr. Kevin Russell.*
2. Email from Angelique Stacy regarding return to school Jan. 4 ~ *response from Superintendent Dr. Kevin Russell.*

3. Email from Julie Wojtowicz regarding updated guidance ~ *response from Superintendent Dr. Kevin Russell.*
4. Email from Beth Johnson regarding parent feedback ~ *response from Superintendent Dr. Kevin Russell.*

Freedom of Information Act Requests

1. Freedom of Information Act request from Zoe Yalcin, SmartProcure, regarding purchasing and vendor information ~ *response from Manager of Business Services Dr. Sonali Patil.*
2. Freedom of Information Act requests from Matt Gugala regarding new construction or maintenance work at schools ~ *response from Board Secretary Melissa Jerves.*

4. SPOTLIGHT ON OUR SCHOOLS

A. Education Foundation

Dr. Russell reported that the Foundation awarded 21 teacher grants worth over \$11,000 this school year. The Foundation also partnered with the Rotary Club and Roadrunners Soccer Club to organize the Thanksgiving Grove Express fundraiser race to replace the now retired Bonfield Express. The inaugural race had 4,700 participants and raised \$100,000; the Foundation will receive \$35,000. The Foundation also brought back the annual Oktoberfest fundraiser and recognized two staff members with the Distinguished Service Award in spring 2021.

5. REPORTS TO THE BOARD

A. Superintendent

Dr. Russell reported on the following items:

- **Curriculum:** The Illinois Music Education Association will award its “Outstanding Administrator Award” to Assistant Superintendent for Curriculum and Instruction Justin Sisul on January 27th in Peoria. On January 3rd, District 58 certified staff participated in the third Institute Day of this school year. Nearly 90 sessions were available; staff each attended a keynote session and four additional sessions.
- **Finance:** The District completed its move out of Longfellow Center and into the newly renovated District Service Center on 63rd Street. The DSC will house materials for technology, maintenance and curriculum. The sale of Longfellow to McNaughton Development for \$4.155 million was completed on January 10.
- **Personnel:** While District 58 began the new year experiencing staffing shortages due to the pandemic, as of January 10th, absences were back to typical numbers.
- **Technology:** The Technology Department is preparing a new software system to support parent-teacher conference sign ups.
- **Student Services:** Dr. Russell thanked the District 58 nursing team for

their work processing the increased number of COVID-19 cases after winter break.

- **Facilities:** Emergency HVAC repairs at Whittier and Fairmount were performed over winter break. The Whittier HVAC controls were outdated and no longer functional; a pipe leak at Fairmount was repaired.
- **COVID Guidance:** The District anticipates new COVID-19 guidance from the Illinois Department of Public Health. Also, the District will stop sending daily COVID-19 notification emails, instead updating its COVID-19 dashboard daily, beginning January 13th.

B. Monthly Business

The Board received business reports and the investment report for the month ending December 31, 2021. Assistant Superintendent for Business/CSBO Todd Drafall reported that the year-to-date report shows the fall installment of tax funds have been received and the District's overall budget is in a good position.

Betsy Allen of Miller, Cooper & Co., the District's independent auditor, provided the Board with a formal overview of the audit report. Miller, Cooper issued an unmodified clean opinion, which is the highest level that can be given.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee has not met since the last Board meeting.

E. Legislative Committee

Dr. Russell reported on the January 5, 2022 Legislative Committee meeting. The committee is preparing for its annual Legislative Forum (no breakfast will be served due to the pandemic) scheduled for January 28th at 7:30 a.m. Questions for legislators were discussed. The committee will meet again on January 12th to finalize the event format and develop a backup virtual plan.

F. Financial Advisory Committee

President Hughes reported on the January 7, 2022 Financial Advisory Committee meeting. The committee reviewed the audit report and discussed upcoming capital needs and potential referendum planning.

G. District Leadership Team

The District Leadership Team has not met since the last Board meeting.

H. Health and Wellness Committee

The Health and Wellness Committee has not met since the last Board meeting.

6. DISCUSSION

A. Update on Portrait of a Graduate/Key Performance Indicators

Assistant Superintendent for Curriculum and Instruction Justin Sisul presented an update on the development of the Portrait of a Graduate and Key Performance Indicators that were initially included in the 2018 Strategic Plan Report. Several groups, including the Curriculum Council and the District Leadership Team, have reviewed the work and provided feedback. Mr. Sisul shared the updates with the Board as well as an updated timeline. Final recommendations on these topics will be presented at the February 28th Curriculum Workshop, followed by Board approval in March.

7. PUBLIC COMMENT

Brian Sewell, Whittier attendance area, commented that despite continuing poor student outcomes in math and science, the District is proceeding with allocating resources to an equity audit.

8. APPROVAL OF MINUTES

A. Approval of Minutes – December 6, 2021

Member Weiner moved and Member Ellis seconded the motion to approve the minutes of the December 6, 2021 regular meeting as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

9. CONSENT AGENDA

The President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Olczyk moved and Member Weiner seconded the motion to approve the following items:

A. Personnel

- The assignment of three certified staff employees.
- The family medical leaves of two certified staff employees.
- The resignation of one certified staff employee.

B. Financial Reports

The list of bills and obligations prepared for payment on January 10, 2022, as well as the revolving and imprest issued in December 2021 as shown on the list submitted under the date of January 10, 2022 in the total amount of \$2,699,807.22 and direct that they be so entered in the minutes and orders

drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE JANUARY 10, 2022
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - January 10, 2022	\$803,261.41
Revolving Fund - December 2021	\$13,927.54
Imprest Checks - December 2021	\$6,889.94

OPERATIONS & MAINTENANCE FUND

List of Bills - January 10, 2022	\$237,195.11
Revolving Fund - December 2021	\$560.42

DEBT SERVICE

List of Bills - January 10, 2022	\$0.00
Revolving Fund - December 2021	\$0.00

TRANSPORTATION FUND

List of Bills - January 10, 2022	\$374,893.67
Revolving Fund - December 2021	\$0.00
Imprest Checks - December 2021	\$0.00

IMRF

List of Bills - January 10, 2022	\$0.00
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FICA/MEDICARE

List of Bills - January 10, 2022	\$0.00
Revolving Fund - December 2021	\$0.00

SITE & CONSTRUCTION FUND

List of Bills - January 10, 2022	\$32,126.63
Revolving Fund - December 2021	\$1,230,952.50

WORKING CASH FUND

List of Bills - January 10, 2022	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - January 10, 2022	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - January 10, 2022	\$0.00
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SINKING FUND

List of Bills - January 10, 2022	\$0.00
Revolving Fund - December 2021	\$0.00

Total	\$2,699,807.22
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ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. FY2021 Audit Report

Member Weiner moved and Member Ellis seconded the motion to accept the FY2021 Audit Report as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

B. Deletion of Exhibits from Board Policy Manual

Member Olczyk moved and Member Weiner seconded the motion to delete the exhibits listed in the attached memo from the Board Policy Manual.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

C. Dismissal of Probationary ESP Employee for Reasons Other Than Reduction-In-Force

Member Weiner moved and Member Olczyk seconded the motion to adopt the Resolution re: Dismissal of Probationary Educational Support Personnel Employee for Reasons Other Than Reduction-In-Force.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following dates:

Tuesday, January 11, 7 a.m.	Policy Committee Meeting
Wednesday, January 12, 3:45 p.m.	Legislative Committee Meeting
Friday, January 28, 7:30 a.m.	Legislative Breakfast

Tuesday, February 1, 7 a.m. Policy Committee Meeting
Monday, February 7, 4 p.m. District Leadership Team Meeting
Monday, February 14, 7 p.m. Regular Board Meeting

12. CLOSED SESSION

Member Weiner moved and Member Ellis seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5 ILCS 120/2(c)(2);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

Member Olczyk moved and Member Ellis seconded the motion to reconvene in open session.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

The Board convened to closed session at 8:21 p.m. and reconvened to open session at 10:01 p.m.

13. ACTION RESULTING FROM CLOSED SESSION

- A. Approval of Closed Session Minutes – December 6, 2021
Member Ellis moved and Member Weiner seconded the motion to approve the minutes of the December 6, 2021 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

14. ADJOURNMENT

Member Harris moved and Member Weiner seconded the motion to adjourn the meeting.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

The meeting was adjourned at 10:02 p.m.

Darren Hughes, President

Melissa Jerves, Secretary