

POLICY COMMITTEE MINUTES
January 19, 2021

The Policy Committee met on Tuesday, January 19, 2021, at 7:00 a.m. via Zoom videoconference.

The meeting was called to order at 7:00 a.m.

Present: Tracy Weiner, Allen Dougherty, Michael Krugman, Erin Menet, Kevin Russell, Michelle Signa, Jason Suchy, Fanny Vlahos, Kyle Winter, Jayne Yudzentis, and Melissa Jerves (non-member/secretary).

Absent: Jill Samonte, Jackelyn Cadard, Janna Hoppe, Matthew Joyce, and Steve Siemek

Approval of Minutes

Jayne Yudzentis moved and Fanny Vlahos seconded the motion to approve the minutes of the November 17, 2020 meeting. Motion carried.

DRAFT Administrative Procedure Manual

Dr. Russell reviewed the draft administrative procedure manual and the process for editing and adoption. The new administrative procedures will provide a uniform set of guidelines that align with the recently adopted Board Policy Manual. A team of administrators will review and edit the draft procedures, and will fill out a questionnaire that includes some of the most frequently customized procedures. The editing process is expected to be completed by Spring Break. After review by the District's attorneys and formatting by the Illinois Association of School Boards (IASB), the procedures will be adopted. Meanwhile, the District has been and will continue to use appropriate procedures where necessary. Because procedures do not require Board approval, they can be fluid and flexible to meet administrative needs.

Public Comment

There were no visitors and no comments were made at this time.

Adjournment

Fanny Vlahos moved and Erin Menet seconded the motion to adjourn. The meeting was adjourned at 7:20 a.m.