

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, May 8, 2017, at the Longfellow Center.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Doug Purcell; Vice President Elizabeth Sigale; and Members Gregory Harris, Darren Hughes, John Miller, Jill Samonte, and Beth Taylor. Members absent: None. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Matthew Rich, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Lorie Pilster, Director of Business Services; Ken Young, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Pamela A. Osika, Board Secretary. Attending this meeting were at least 19 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Matt Neustadt, principal of Herrick Middle School, introduced Amy Gray, Herrick assistant principal, and Student Council sponsors Sarah McJoynt and Mary Ann Ruschke who in turn introduced student council officers Saoirse Kerr, Secretary; Alexa Wall, Treasurer; and Jade Toledano, Sales Chair. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events for this school year including selling Fall Grams; planning spirit weeks – Red Ribbon Week, Thankful Week, Holiday Fun, Random Acts of Kindness, and March Madness; collecting Box Tops competition style with proceeds going to Herrick's Green Team; selling candy grams to help fund Herrick's dance; organizing the Snack Shack during home sporting events that raised \$416 for the National Kidney Foundation of Illinois; collecting canned goods during Super Bowl Week, which were donated to the Downers Grove Food Pantry; and supporting Ride Janie Ride, which is a foundation started in honor of a former Herrick student with funds going to families dealing with cancer.

Herrick PTA Co-President Erin Guth and Vice President of Fundraising Leah Thulin reported that the PTA ended the 2015-2016 school year in a positive financial situation, so teachers were asked to provide classroom wish list items to the PTA. The extra funds were used to enhance instruction at Herrick by helping to purchase new books, calculators, heart rate monitors, digital microscopes, 3D molecular models, sensory area accessories, portable green houses, cooking/cake decorating supplies, and board games and breakout kits. The PTA provided funds for the One School One Book program. The Cross Town Classic and Grandparents Day were events sponsored by PTA. Looking ahead to future fundraising efforts, PTA will no longer be dependent on magazines sales but instead will support Raise Craze, which encourages fundraising through doing good deeds.

3. NON-ACTION REPORTS

A. Recognition of Students

The Board of Education accepted for formal recognition the names of students who volunteered their time to participate in the 2016-2017 School Safety Patrol program.

- #### B. "Spotlight on our Schools" - Communicating and Reporting Student Learning
- Assistant Superintendent for Personnel Dr. Jayne Yudzentis along with several District 58 principals and central office administrators provided the Board with an update on the District 58 Elementary and Middle School Report Card Committees. These two committees were formed in January 2016. Each committee includes two District administrators, two principals and several teachers representing grade levels, subject areas and schools from across the District. This year, the committees sought to improve the way the District reports student progress. They considered best practices, parent survey input, a researched-based book on student reporting and sample report cards from local schools. The committees reviewed the District's current learning standards and developed clear descriptions for each standard. Learner behaviors were revised and will be included on next year's report cards. Updates have been shared with staff and parents. Feedback was used to make improvements to the reporting systems.

It was decided that District 58 report cards will:

- Report progress in relation to the Illinois Learning Standards/ Common Core State Standards.
- Accurately and clearly reflect student achievement.
- Communicate in a manner that is easily understandable by students and parents.
- Report information on a quarterly basis.
- Not be the primary or only means of communication between parents and teachers.

The 2017-2018 report cards are still in draft format. The Report Card Committees will meet later in May to discuss and decide at which grade level to start providing letter grades, to finalize definitions for performance indicators, and to continue developing professional development.

4. COMMUNICATIONS

- A. Email from Greg Harris regarding election
- B. Email from Tracy Weiner expressing appreciation
- C. Email from Kelli Janczewski regarding facility improvements
- D. Email from Melanie Atkinson regarding evaluating schools
- E. Email from Michelle Sleboda regarding thank you

- F. Freedom of Information Act request from Jessica Eliscu for information regarding 5 years of reimbursement for transportation from the State for hazardous routes
- G. Freedom of Information Act Request from Matthew Gugala, SMART Local 265, regarding information of scheduled summer work involving sheet metal for 2017
Response from Dr. Kari Cremascoli, Superintendent

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kari Cremascoli reported that registration for the 2017-2018 school year is open and encouraged families to complete registration by Friday, May 12th. Spring assessments (MAP and AIMSweb) are currently being administered. The Math Committee met on May 1st. The English Language Arts Committee is piloting new ELA curriculum resources and will review and discuss experiences and recommendations moving forward during the committee's May meetings. The Superintendent's Community Advisory will hold its second meeting on Monday, May 15th. Board members were invited to attend this meeting. District 58 will again offer a variety of learning opportunities for students during summer break – Parent-Led Summer Book Club, reading and math clubs, and Summer School programs. The DGEEA recently hosted Celebrate 58 to honor District 58 retirees and the Teacher of the Year. Staff Appreciation Day is May 10th as well as the Education Foundation's Select 58 recognition banquet. The Distinguished Service Awards celebration will be held on Tuesday, May 16th.

It was reported that a Board member requested that the District consider alternative locations for Board meetings during the 2017-2018 school year. Suggestions included Downers Grove Village Hall or rotating meetings at school buildings. Dr. Cremascoli asked for feedback from the entire Board. A larger audience is expected at the June Board meeting. Taking that into consideration, it was suggested that the June meeting be held at Downers Grove Village Hall, which offers ample space and air conditioning. Looking ahead to the 2017-2018 school year, alternative location options will be explored. The Board had asked Dr. Cremascoli to follow up with the Village of Downers Grove regarding facility planning efforts in hopes of exploring future partnership opportunities. Dr. Cremascoli met with Village Manager David Fieldman last month to discuss the Village's current and future plans. The Village's facility planning efforts are currently on hold pending additional review; however, the Village offered to share available space for District meetings. Lester School facility planning will be placed on the June Board agenda as a discussion item. At that time, District administrators will seek direction from the Board regarding next steps on this potential project. Several Board members requested additional details regarding funding and design options.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending April 30, 2017. Assistant Superintendent for Business/CSBO David Bein reported that District 58 received the first of four mandated categorical payments from the State for the 2016-2017 school year. The State currently owes the District approximately \$1.6 million. A State revenue shortfall is anticipated for this fiscal year. Since property tax receipts are not paid until June, the month of May marks the District's lowest cash flow point. The Business Office is watching receipts, expenditures and cash balances, and long-term investments are being liquidated as needed to ensure the District has sufficient funds to pay bills. Increasing medical insurance costs continue to drain the Medical Reserve Fund. State legislative discussions regarding school funding are ongoing. Legislation regarding pension reform and property tax freezes may re-emerge. The General Assembly is scheduled to adjourn at the end of May, so there is a possibility that decisions related to education legislation may be made later this month.

Mr. Bein was asked whether any revisions have been made to the proposed 2017-2018 draft budget since it was presented to the Board at the April Budget Workshop. To date, no changes have been made and a \$600,000 deficit is reflected in the first proposal. The draft budget accounts for a 10% increase in health insurance costs (approximately \$600,000), as well as new English Language Arts materials (approximately \$600,000). Updated enrollment numbers and ELA Committee decisions could affect the tentative budget, which will be formally presented to the Board in July. Board members expressed reservations in supporting such a deficit and a brief discussion ensued. Possible solutions to the budget imbalance were discussed. The Board asked the administration to analyze the draft budget to try and identify possible areas to cut spending. The District reviewed costs and potential savings while developing the proposed budget. Caution was expressed and the Board was reminded that the District has faced significant cuts over the past five to ten years; additional cuts could have a material impact on students and services.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Superintendent Cremascoli reported on the April 18, 2017 Policy Committee meeting. In response to a comment made during the March Board meeting, the Committee reviewed Policy #1150 – Community Relations – Citizen Communications with the Schools and Board. After further review, it was decided that no additional revisions to Policy #1150 were needed at this time

First Reading - Draft Policy #5121 – Students– Search and Seizure

Member Miller moved and Member Hughes seconded his motion to approve for first reading Draft Policy #5121 regarding student search and seizure and place it on the June Board agenda for final approval.

- E. Legislative Committee
The Legislative Committee did not meet in April.
- F. Financial Advisory Committee
The Financial Advisory Committee did not meet in May.
- G. Meet & Confer Strategic Plan Committee
Member Sigale reported on the April 13, 2017 Meet & Confer Strategic Plan Committee meeting. The Committee discussed the tentative strategic planning timeline and a presentation was given on school finance.

6. DISCUSSION

There were no discussion items on the agenda.

7. RECEPTION OF VISITORS

Marla Gilbert, DGEEA representative, spoke about the location of Board meetings and suggested using Belle Aire School on the north side and El Sierra School on the south side and also suggested providing an opportunity for Board members to talk with staff one half hour prior to the start of Board meetings. In respect to the proposed budget, Ms. Gilbert supports moving ahead with the purchase of curriculum materials and made reference to Appendix D of the bargaining agreement regarding current curriculum materials.

Craig Young, DGEEA president, commented on the cost of neighborhood schools and supporting 15 buildings throughout District 58 and talked about revenue problems versus expenditure problems.

Noelle Schwartz, Kingsley parent, shared that not one piece of technology was seen during a recent open house and that the District's English Language Arts curriculum materials are old and need to be updated.

Patty Esslinger, Lester parent, spoke in favor of an addition for Lester School and explained that the plans for playground improvements have been put on hold until plans for an addition are finalized. Playground fundraising efforts continue.

8. APPROVAL OF MINUTES

Approval of Minutes – May 1, 2017

Member Taylor moved and Member Harris seconded her motion to approve the minutes of the May 1, 2017 reorganization meeting as presented.

VOICE VOTE

Motion carried

9. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Miller moved and Member Hughes seconded his motion to approve the following items:

A. Personnel

The appointment of one administrative support staff member effective July 1, 2017, 11 certified staff members, and one educational support personnel employee; the request for Family Medical Leaves of Absence for two certified teachers and one administrative support staff member; the resignation of one certified teacher and one educational support personnel employee.

B. Financial Reports

The list of bills and obligations prepared for payment on May 8, 2017 as well as the revolving and imprest issued in April 2017 as shown on the list submitted under the date of May 8, 2017 in the total amount of \$592,947.00 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

**BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE MAY 8, 2017
LIST OF BILLS & EXPENDITURES**

EDUCATION FUND

List of Bills – May 8, 2017	\$371,062.31
Revolving Fund – April 2017	\$20,678.21
Imprest Checks – April 2017	\$14,840.05

OPERATIONS & MAINTENANCE FUND

List of Bills – May 8, 2017	\$97,194.00
Revolving Fund – April 2017	\$359.02
Imprest Checks – April 2017	\$1,251.02

DEBT SERVICE

List of Bills – May 8, 2017	\$0.00
Revolving Fund – April 2017	\$0.00
Imprest Checks – April 2017	\$0.00

TRANSPORTATION FUND

List of Bills – May 8, 2017	\$87,008.39
Revolving Fund – April 2017	\$0.00
Imprest Checks – April 2017	\$554.00

IMRF

List of Bills – May 8, 2017	\$0.00
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FICA/MEDICARE

List of Bills – May 8, 2017	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills – May 8, 2017	\$0.00
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WORKING CASH FUND

List of Bills – May 8, 2017	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills – May 8, 2017	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills – May 8, 2017

\$0.00

SINKING FUND

List of Bills – May 8, 2017

\$0.00

Revolving Fund – April 2017

\$0.00

Total

\$592,947.00

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. Approve Establishment of Board Secretary's Salary Effective July 1, 2017

Member Hughes moved and Member Harris seconded his motion to establish the Board Secretary's salary at \$7,500.00 effective July 1, 2017.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor

NAYS: None Motion carried

B. Election/Appointment of Board Secretary Effective July 1, 2017

Member Taylor moved and Member Miller seconded her motion to appoint Melissa Jerves as Secretary of the District 58 Board of Education effective July 1, 2017 for a two-year term.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor

NAYS: None Motion carried

C. Resolution Authorizing Transfer of Monies from the Working Cash Fund to the Debt Service Fund

Member Harris moved and Member Taylor seconded his motion to adopt the Resolution Authorizing Transfer of Monies from the Working Cash Fund to the Debt Service Fund. (Attachment 05/08/17 A)

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor

NAYS: None Motion carried

D. Treasurer's Bond

Member Miller moved and Member Hughes seconded his motion to approve School Treasurer's Bond for David Bein as presented, at an annual premium of \$11,854.00 and limit/penalty of \$21,850,000.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

E. SASED - Room Rental Agreement

Member Miller moved and Member Harris seconded his motion to approve the agreement between the Board of Education of Downers Grove Grade School District #58 and School Association for Special Education in DuPage County (SASED) commencing on August 11, 2017 and continuing until August 10, 2018.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

F. GAI Insurance Consulting Contract Renewal

Member Hughes moved and Member Harris seconded his motion to accept the proposal from Group Alternatives, Inc. (GAI) and enter into a three year contract between Downers Grove Grade School District #58 and GAI at a cost of \$6,350.00 per month for the first renewal year, increasing to \$6,500.00 per month for the second and third renewal years, for insurance benefits consulting services with a 90 day termination clause.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

G. Vision Insurance Provider

Member Taylor moved and Member Miller seconded her motion to accept the proposal from Eye Med for vision insurance effective July 1, 2017 at an estimated annual cost of \$49,839 with a four year rate guarantee.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

H. Contract - Math Assessment Platform

Member Sigale moved and Member Samonte seconded her motion to approve a three year contract with Illuminate Education for a total cost of \$91,632 (\$31,544 for 2017-2018 and \$30,044 for 2018-2019 and 2019-2020) for math assessment platform services.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

I. Power Over Ethernet Switch Refresh

Member Taylor moved and Member Miller seconded her motion to approve the purchase of 21 Cisco Catalyst 2960-X 24 port POE switches and two Cisco Catalyst 2960-X 48 port POE switches and associated maintenance contracts for a total price of \$38,815.90 from Meridian IT.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

J. Second Reading - Policy # 5131.1 - Students - Bus Conduct

Member Hughes moved and Member Harris seconded his motion to adopt revisions to Policy #5131.1 regarding bus conduct.

VOICE VOTE Motion carried

K. Second Reading - Policy #5138 - Students - Prevention of and Response to Bullying, Intimidation, and Harassment

Member Samonte moved and Member Miller seconded her motion to adopt revisions to Policy #5138 regarding prevention of and response to bullying, intimidation, and harassment.

VOICE VOTE Motion carried

11. RECEPTION OF VISITORS

Steven Schouten, Highland parent, commented on the topic of redistricting boundaries between Highland and Belle Aire Schools, speaking in support of keeping children at Highland School. Mr. Schouten is not in favor of changing boundaries.

Steve Smetana, Highland parent, also spoke about redistricting boundaries between Highland and Belle Aire Schools and expressed doubt as to whether this would be a long-term solution to enrollment numbers. He questioned how redistricting would relate to siblings, would like the District to consider other options, and asked for clarity on the subject.

Jack Dubnicek, Highland parent, commented on the redistricting of Highland boundaries expressing the need to make sure the right decisions are made.

12. ANNOUNCEMENTS

President Purcell announced the following dates:

Thursday, May 11

Meet & Confer Strategic Plan Committee Meeting
7:00 a.m. Longfellow Center

Tuesday, May 16	Policy Committee Meeting 7:00 a.m. ASC Office
Thursday, June 8	Meet & Confer Strategic Plan Committee Meeting 7:00 a.m. Longfellow Center
Thursday, June 8	O'Neill 8th Grade Promotion Exercises 5:00 p.m. North High School
Thursday, June 8	Herrick 8th Grade Promotion Exercises 7:00 p.m. North High School
Monday, June 12	Regular Board Meeting 7:00 p.m. <i>Downers Grove Village Hall</i>

13. CLOSED SESSION

Member Harris moved and Member Miller seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5 ILCS 120/2(c)(2);
- the placement of individual students in special education programs and other matters relating to individual students; 5 ILCS 120/2(c)(10).
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE:	AYES: Members Harris, Hughes, Miller, Purcell, Samonte, Sigale, and Taylor	
	NAYS: None	Motion carried

Member Harris moved and Member Hughes seconded the motion to reconvene in open session.

VOICE VOTE	Motion carried
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The Board convened to closed session at 9:04 p.m. and reconvened to open session at 10:13 p.m.

14. ADJOURNMENT

Member Harris moved and Member Taylor seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 10:14 p.m.

Doug Purcell, President

Pamela A. Osika, Secretary

**RESOLUTION AUTHORIZING TRANSFER OF MONIES FROM THE
WORKING CASH FUND TO THE DEBT SERVICE FUND**

WHEREAS, the Illinois School Code authorizes Boards of Education that have established a working cash fund to transfer money from that fund to another fund of the District in anticipation of the collection of taxes previously levied; and

WHEREAS, the Board of Education of Downers Grove Grade School District 58 desires to authorize the transfer of money from the Working Cash Fund to the Debt Service Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Downers Grove Grade School District 58, DuPage County, Illinois, as follows:

SECTION 1: That the sum of \$50,000.00 be transferred from the Working Cash Fund of this School District to the Debt Service Fund.

SECTION 2: That said sum be transferred in anticipation of taxes to be received by the Debt Service Fund and from which the Working Cash Fund should be reimbursed.

SECTION 3: That this Board of Education estimates that the sum of \$1,274,423.83 will be extended by the County Clerk of DuPage County upon the books of the collectors of State and county taxes for the 2016 Debt Service Fund levy in anticipation of the collection of which this transfer is made.

SECTION 4: That no warrants or notes have heretofore been issued on behalf of the Debt Service Fund in anticipation of the collection of taxes levied for said fund in 2016 for collection in 2017.

SECTION 5: That this Board of Education estimates that \$17,161.00 of the Corporate Personal Property Replacement Tax revenue to be received by this School District will be set aside for the payment of the proportionate amount of the debt service and pension or retirement obligations under Section 115/12 of Chapter 30 of the Illinois Compiled Statutes.

SECTION 6: That previously no monies have been transferred from the Working Cash Fund to the Debt Service Fund in anticipation of the collection of the 2016 taxes levied for such fund and that no other transfers of monies have heretofore been made in anticipation of the collection of taxes levied for such fund.

SECTION 7: Upon the receipt of taxes by this School District from the 2016 Debt Service Fund levy, the Treasurer of this School District is directed to immediately reimburse the Working Cash Fund until the full amount transferred has been retransferred to the Working Cash Fund.

SECTION 8: That the Treasurer of this District is hereby requested to make the necessary entries on the Treasurer's books and records evidencing the transfer provided for in this Resolution and that a certified copy of this Resolution be forwarded to the Treasurer of this District by the Secretary.

SECTION 9: That this Resolution shall be in full force and effect from and after its adoption as provided by law.

Passed this 8th day of May, 2017, pursuant to a roll call vote as follows:

AYES: 7

NAYS: 0

ABSENT: 0

APPROVED by me this 8th day of May, 2017.