

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, March 13, 2017, at the Longfellow Center.

1. CALL TO ORDER/ROLL CALL

The Vice President called the meeting to order at 7:04 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: Vice President Doug Purcell; and Members Roberta Diehl, Christopher Heppner, Sallie Lupescu, John Miller, and Elizabeth Sigale. Member absent: President John D. Cooper. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Matthew Rich, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Lorie Pilster, Director of Business Services; Ken Young, Director of Buildings and Grounds; Megan Hewitt, Coordinator of Community Relations; and Pamela A. Osika, Board Secretary. Attending this meeting were at least 41 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Matt Durbala, principal of O'Neill Middle School, introduced Student Council sponsor Danielle Saenz, who in turn introduced student council officers Teagan Smith, President; Riley Vondrasek, Vice President; and Executive Board Officers Jozette Nunez and Logan Henderson. The students led the audience in the Pledge of Allegiance to the flag and shared how they strive to be positive role models and provide leadership to the students, school, and community. The officers talked about activities, fundraisers, and events including Pennies for Pumpkins, which benefitted the FISH pantry; collecting Halloween candy to send to U.S. troops in coordination with "Operation Gratitude;" a candy cane sale to help District 58 families in need; the St. Baldrick's Foundation fundraiser; and the annual cross-town dodgeball tournament.

O'Neill PTA Principal Galinda Tunney was unable to attend the Board of Education meeting. Mr. Durbala spoke on her behalf, sharing information on events sponsored by the PTA. An open session for School Board candidates was recently held. On April 20th, the Sip and Stroll fundraiser will take place in downtown Downers Grove and proceeds help pay for the 8th grade trip to Chicago.

3. NON-ACTION REPORTS

A. Lester Playground Committee

Lester School Principal Carin Novak introduced members of the Playground Committee. Patty Esslinger, playground chair, gave a brief presentation on fundraising efforts for a new playground at Lester School and asked for Board support. The committee hopes to raise \$300,000 to \$500,000 by 2019. The Board thanked the committee for their hard work and encouraged them to move forward.

B. "Spotlight on our Schools" ~ Math Committee

Assistant Superintendent for Curriculum and Instruction Dr. Matt Rich along with members of the Math Committee gave an update to the Board on progress being made by that committee. Recent focus has been on professional growth and working with the Metro-Chicago Math Initiative (MCMI) from the University of Illinois-Chicago. Efforts have been made to develop "depth in mathematical thinking" and emphasize standards of math practices. Thus far, math teachers at each grade level have completed three days of professional development. During these opportunities, teachers spend the morning with MCMI developing advanced teaching techniques to add increased depth to their instruction. The afternoons are spent collaborating with grade-level teachers on Math Blueprint refinement and math instruction implementation. Teachers are learning to effectively lead "number talks." These structured classroom discussions motivate students to exercise mental math and improve math communications. The Math Committee also partnered with the DuPage Regional Office of Education (ROE) to advance their math assessment practices and consider the development of common assessments. It was decided that there was more to learn about assessment item banks. Four item banks were previewed and two were selected to review more extensively – Inspect and Certica. The Committee will continue to review assessment item banks, refine the Math Blueprint, and refine the math acceleration process. Board members were given an opportunity to ask questions and make comments at this time. The Board thanked the Committee for their hard work.

4. **COMMUNICATIONS**

- A. Freedom of Information Act request from Erin Berger for class sizes for all kindergarten, 1st and 2nd grade class sections in District 58 ~ *Response from Dr. Kari Cremascoli, Superintendent*
- B. Email from Tracy Weiner regarding ELA Curriculum and Substitute Teachers
- C. Email from Marty Scott regarding Legislative Committee
- D. Email from Jeff & Tammy Thompson
- E. Email from Kristin Cotts and David Keavney
- F. Email from Gary Franzen sharing article regarding North Carolina middle school principal
- G. Email from Tracy Weiner regarding Curriculum Workshop
- H. Emails from Alison Rozell regarding arts alliance and Every Student Succeeds Act
- I. Member Sigale mentioned that she had received a text message from Tracy Weiner
- J. Member Heppner shared that he has received emails in regard to the upcoming April election.

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kari Cremascoli deferred to David Bein, Assistant Superintendent for Business/CSBO, for a brief update on the feasibility study being prepared for Lester School. To date, the District has met twice with representatives from Wight & Company. They are currently analyzing information gathered in regard to interior and exterior space at Lester, which will help them develop design options. A presentation will be made to the Board at the regular April meeting. Dr. Cremascoli announced that registration for the 2017-2018 school year will open April 12th. Families were encouraged to submit registration promptly, as the District uses enrollment numbers to plan staffing for the upcoming school year. The District is monitoring enrollment numbers at schools where increases and decreases in population are apparent. Kindergarten round-up will take place at all elementary schools throughout March and April. The Reading Games took place on March 11th, the Festival of Music will take place on March 15th, and registration for Summer School and ESY (Extended School Year) will take place between March 15th and April 14th. Middle school English-Language Arts (ELA) teachers received training on the new ELA pilot resources, which they will pilot in their classrooms after Spring Break. Elementary schools began their ELA pilot this past week. Dr. Cremascoli thanked all parents and community members who expressed interest in joining a Board committee, the Education Foundation of Downers Grove District 58 and/or the new Superintendent's Community Advisory Council. The Legislative, Policy and Financial Advisory committees each added three new members. The Education Foundation will welcome all prospective new members to an informational meeting next week. The Superintendent's Community Advisory Council will meet for the first time on April 3rd.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending February 28, 2017. Assistant Superintendent for Business/CSBO David Bein reported that the District is budgeted to receive four categorical payments from the State annually. At this time, the District should receive its third payment of \$800,000. To date, District 58 has not received either of the first two categorical payments for FY17, resulting in a shortfall of \$1.6 million. This will continue to be monitored; the Board was cautioned that the District could experience a shortfall of \$800,000 in State revenue this year. A loan transfer of \$6 million from the Working Cash Fund to the Education Fund is being recommended for Board action. This transfer occurs annually and will support the Education Fund until the District receives spring property tax receipts. This loan transfer will leave a balance of less than \$2 million in the Working Cash Fund. Moving forward, the Board will be provided with financial reports based on data from one source, the iVisions financial administrative software system. The State's Grand Bargain budget compromise has failed, but some of the bills are expected to be introduced individually. This situation will continue to be monitored. The cost of borrowing is projected to increase this year, due to rising Fed rates and the State's lack of a budget and overall poor financial condition.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Member Lupescu reported on the February 21, 2017 Policy Committee meeting.

1. First Reading - Policy #1150 - Community Relations - Citizen Communications with the Schools and the Board

Member Diehl moved and Member Miller seconded her motion to approve for first reading Policy #1150 regarding citizen communications with the schools and the Board and place it on the April Board agenda for final approval.

VOICE VOTE

Motion carried

2. First Reading - Policy #2050 - Administration - Board Secretary

Member Miller moved and Member Diehl seconded his motion to approve for first reading Policy #2050 regarding Board Secretary and place it on the April Board agenda for final adoption.

VOICE VOTE

Motion carried

3. First Reading - Policy #5133.1 - Students - Exemption from Physical Education

Member Diehl moved and Member Heppner seconded her motion to approve for first reading Policy #5133.1 regarding exemption from physical education and place it on the April Board agenda for final approval.

VOICE VOTE

Motion carried

4. First Reading - Policy #8341 - Internal Board Operations - Duties of the Secretary of the Board

Member Diehl moved and Member Lupescu seconded her motion to approve for first reading Policy #8341 regarding duties of the Secretary of the Board and place it on the April Board agenda for final adoption.

VOICE VOTE

Motion carried

E. Legislative Committee

Member Miller reported on the February 15, 2017 Legislative Committee meeting. The Committee prepared for the Legislative Breakfast scheduled to take place on Friday, March 10, 2017. Member Miller also gave a brief recap of the Legislative Breakfast.

F. Financial Advisory Committee

The Financial Advisory Committee did not meet in March.

- G. Meet & Confer Strategic Plan Committee
Member Sigale reported on the March 2, 2017 Meet & Confer Strategic Plan Committee meeting. The Committee began a review of the Strategic Plan by discussing the District's use of technology in learning. The Committee was divided into smaller groups to discuss overall impressions of the District's progress in technology and shared ideas for what the District will need to consider for technology in the future.

6. DISCUSSION

There were no discussion items on the agenda.

7. RECEPTION OF VISITORS

Elsa Teutle, Kingsley parent, read a statement in support of Biliteracy Teacher Maria Ibarra Lorence and asked the Board to not accept the resignation of Ms. Ibarra.

Veronica Crisostomo, Kingsley parent, shared personal thoughts and experiences in regard to Maria Ibarra Lorence and expressed support on her behalf asking the Board to not accept Ms. Ibarra's resignation.

Nancy Ramirez, Kingsley parent, spoke about the positive impact Maria Ibarra Lorence has had on her family and asked that Ms. Ibarra's resignation not be accepted.

A Kingsley mother talked about her daughter and the positive impact of her teacher, Maria Ibarra Lorence.

Eymar Ruiz, Kingsley parent, expressed support for Maria Ibarra Lorence and does not want to lose her as a teacher.

Maria Ibarra Lorence, Biliteracy Teacher at Kingsley School, explained that this is an emotional time for her and shared thoughts on submitting her letter of resignation.

Chris Hanley, Henry Puffer/Herrick parent, referred to Board Policy #1150 and asked that the timeframe for communications to be listed on a Board agenda be reconsidered.

8. APPROVAL OF MINUTES

- A. Approval of Minutes – February 13, 2017
Member Lupescu moved and Member Diehl seconded her motion to approve the minutes of the February 13, 2017 regular meeting as presented.

VOICE VOTE

Motion carried

- B. Approval of Minutes – February 16, 2017
Member Miller moved and Member Diehl seconded his motion to approve the minutes of the February 16, 2017 coffee with the Kingsley staff as presented.

VOICE VOTE (*Member Lupescu Abstained*)

Motion carried

C. Approval of Minutes – February 27, 2017

Member Lupescu moved and Member Diehl seconded her motion to approve the minutes of the February 27, 2017 special meeting/curriculum workshop as presented.

VOICE VOTE

Motion carried

9. **CONSENT AGENDA**

Member Miller requested that the resignation of Maria Ibarra Lorence be considered separately.

The Vice President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report (minus the resignation of Maria Ibarra Lorence in Agenda Item 12.A.1) and Financial Statements consisting of the List of Bills and Summary. Member Lupescu moved and Member Diehl seconded her motion to approve the following items:

A. Personnel

The resignation of seven certified teachers and one school social worker; and the appointment of two instructional assistants, one custodian, and one registered nurse.

B. Financial Reports

The list of bills and obligations prepared for payment on March 13, 2017 as well as the revolving and imprest issued in February 2017 as shown on the list submitted under the date of March 13, 2017 in the total amount of \$987,281.26 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the Vice President and Secretary be authorized to certify the list to the School Treasurer.

**BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE MARCH 13, 2017
LIST OF BILLS & EXPENDITURES**

EDUCATION FUND

| | |
|--------------------------------|--------------|
| List of Bills – March 13, 2017 | \$615,964.75 |
| Revolving Fund – February 2017 | \$20,991.56 |
| Imprest Checks – February 2017 | \$11,739.10 |

OPERATIONS & MAINTENANCE FUND

| | |
|--------------------------------|--------------|
| List of Bills – March 13, 2017 | \$131,688.51 |
| Revolving Fund – February 2017 | \$30.99 |
| Imprest Checks – February 2017 | \$1,526.55 |

DEBT SERVICE

| | |
|--------------------------------|--------|
| List of Bills – March 13, 2017 | \$0.00 |
| Revolving Fund – February 2017 | \$0.00 |

TRANSPORTATION FUND

| | |
|--------------------------------|--------------|
| List of Bills – March 13, 2017 | \$203,763.63 |
| Revolving Fund – February 2017 | \$0.00 |
| Imprest Checks – February 2017 | \$1,576.17 |

| | | |
|---------------------------------------|--------------------------------|--------------|
| <u>IMRF</u> | List of Bills – March 13, 2017 | \$0.00 |
| <u>FICA/MEDICARE</u> | List of Bills – March 13, 2017 | \$0.00 |
| <u>SITE & CONSTRUCTION FUND</u> | List of Bills – March 13, 2017 | \$0.00 |
| <u>WORKING CASH FUND</u> | List of Bills – March 13, 2017 | \$0.00 |
| <u>FIRE & LIFE SAFETY FUNDS</u> | List of Bills – March 13, 2017 | \$0.00 |
| <u>MEDICAL INSURANCE RESERVE FUND</u> | List of Bills – March 13, 2017 | \$0.00 |
| <u>SINKING FUND</u> | List of Bills – March 13, 2017 | \$0.00 |
| | Revolving Fund – February 2017 | \$0.00 |
| | Total | \$987,281.26 |

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. CLOSED SESSION

Member Lupescu moved and Member Sigale seconded the motion to move to closed session for the purpose of discussing matters relating to the resignation of Maria Ibarra Lorence:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

Member Sigale moved and Member Diehl seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 8:46 p.m. and reconvened to open session at 9:10 p.m.

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

Director of Business Services Lorie Pilster gave a brief introduction to the next three action items.

D. Bid - Whittier Playground Equipment Removal and Installation

Member Miller moved and Member Diehl seconded his motion to award the bid for playground equipment removal and installation at Whittier School to The Kenneth Company for a total cost of \$26,783.00.

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

E. Bid - Whittier Playground Excavation and Concrete Curb Intallation

Member Miller moved and Member Diehl seconded his motion to award the bid for playground excavation and concrete curb installation for the west playground at Whittier School to Continental Construction for a total cost of \$15,895.00, and the alternate bid for the east playground at Whittier School be accepted and awarded to Continental Construction for an additional cost of \$12,095.00.

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

F. Bid - Playground Mulch Installation (Eight Schools)

Member Lupescu moved and Member Miller seconded her motion to award the bid for playground mulch installation at eight schools (El Sierra, Fairmount, Henry Puffer, Indian Trail, Kingsley, Lester, Pierce Downer, and Whittier) to Cedar Valley Express Blower for an approximate total cost of \$41,200.00.

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

G. Second Reading - Policy #2010 - Administration - Superintendent of Schools

Member Diehl moved and Member Lupescu seconded her motion to approve the revisions to Policy #2010 regarding Superintendent of Schools.

VOICE VOTE Motion carried

- H. Second Reading - Policy #4017 - Personnel - General Personnel; Expenses
Member Lupescu moved and Member Diehl seconded her motion to adopt Policy #4017 regarding general personnel, expenses.

VOICE VOTE

Motion carried

- I. Resolution Re: Honorable Dismissal of Teachers
Member Diehl moved and Member Lupescu seconded her motion to adopt the Resolution Re: Honorable Dismissal of Teachers. (Attachment 03/13/17 B)

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale

NAYS: None

Motion carried

- J. Resolution Re: Honorable Dismissal of Educational Support Personnel Employees
Member Diehl moved and Member Miller seconded her motion to adopt the Resolution Re: Honorable Dismissal of Educational Support Personnel Employees. (Attachment 03/13/17 C)

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale

NAYS: None

Motion carried

- K. Resolution Re: Non-Reemployment of Part-Time Educational Support Personnel Employees
Member Diehl moved and Member Lupescu seconded her motion to adopt the Resolution Re: Non-Reemployment of Part-Time Educational Support Personnel Employees. (Attachment 03/13/17 D)

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller,
Purcell, and Sigale

NAYS: None

Motion carried

13. RECEPTION OF VISITORS

Melissa Rausch spoke on behalf of the Whittier PTA, thanking the Board for moving forward with the Whittier playground bids and expressed appreciation for support from the Board.

14. ANNOUNCEMENTS

Vice President Purcell announced the following dates:

Wednesday, March 15

Legislative Committee Meeting
3:45 p.m. ASC Office

Tuesday, March 21

Policy Committee Meeting
7:00 a.m. ASC Office

Tuesday, March 21

Whittier School -- Building Tour @ 6:30 p.m.
-- PTA Meeting @ 7:00 p.m.

| | |
|--------------------------|--|
| Monday, April 3 | Financial Advisory Committee 7:00 a.m. ASC Office |
| Tuesday, April 4 | Election Day |
| <i>Tuesday, April 11</i> | Regular Board Meeting 7:00 p.m. Longfellow Center |

15. CLOSED SESSION

Member Miller moved and Member Diehl seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; 5 ILCS 120/2(c)(11);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Diehl, Heppner, Lupescu, Miller, Purcell, and Sigale
 NAYS: None Motion carried

Member Diehl moved and Member Lupescu seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 9:37 p.m. and reconvened to open session at 10:22 p.m.

16. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Miller moved and Member Diehl seconded the motion to approve the minutes of the February 13, 2017 closed session meeting.

VOICE VOTE Motion carried

Member Lupescu moved and Member Miller seconded the motion to approve the minutes of the February 27, 2017 closed session meeting.

VOICE VOTE Motion carried

B. Review of Closed Session Minutes

Member Lupescu moved and Member Heppner seconded the motion to keep the minutes from the February 13 & 27, 2017, closed session meetings permanently closed due to the confidential nature of the contents.

VOICE VOTE

Motion carried

C. Destruction of Verbatim Recordings

Member Miller moved and Member Diehl seconded his motion to approve the destruction of verbatim recordings that are at least twenty-four (24) months old having on file Board approved written minutes of the following closed meetings:

District 58

11/10/14

11/24/14

01/07/15

01/12/15

02/09/15

03/09/15

NOTE: District #69 Board approved written minutes are on file for closed session Wednesday, February 18, 2004 but no verbatim recording was ever given to District #58 upon annexation. A verbatim recording exists for closed session February 23, 2004 but no Board approved written minutes are on file. For that reason, the verbatim recording for District #69 dated February 23, 2004 shall not be destroyed.

District #69 -- verbatim recording exists for closed session June 28, 2004 (originally labeled June 29, 2004). No approved written minutes exist for this closed session. For that reason, the verbatim recording for District #69 dated June 28, 2004 shall not be destroyed.

VOICE VOTE

Motion carried

D. Semi-Annual Review of Permanently Closed Minutes

Member Heppner moved and Member Diehl seconded his motion to make available for public inspection the written minutes from the following District 58 closed session meeting upon the destruction of the verbatim recording:

11/24/14

VOICE VOTE

Motion carried

Member Lupescu moved and Member Diehl seconded her motion to keep the District 58 closed session minutes listed in Attachment 03/13/17 E and the District 69 closed session minutes listed in Attachment 03/13/17 F permanently closed for reasons of confidentiality.

VOICE VOTE

Motion carried

17. ADJOURNMENT

Member Miller moved and Member Lupescu seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 10:25 p.m.

John D. Cooper, President

Pamela A. Osika, Secretary

**RESOLUTION AUTHORIZING TRANSFER OF MONIES FROM THE
WORKING CASH FUND TO THE EDUCATION FUND**

WHEREAS, the Illinois School Code authorizes Boards of Education that have established a working cash fund to transfer money from that fund to another fund of the District in anticipation of the collection of taxes previously levied; and

WHEREAS, the Board of Education of Downers Grove Grade School District 58 desires to authorize the transfer of money from the Working Cash Fund to the Education Fund.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Downers Grove Grade School District 58, DuPage County, Illinois, as follows:

SECTION 1: That the sum of \$6,000,000.00 be transferred from the Working Cash Fund of this School District to the Education Fund.

SECTION 2: That said sum be transferred in anticipation of taxes to be received by the Education Fund and from which the Working Cash Fund should be reimbursed.

SECTION 3: That this Board of Education estimates that the sum of \$43,700,000.00 will be extended by the County Clerk of DuPage County upon the books of the collectors of State and county taxes for the 2016 Education Fund levy in anticipation of the collection of which this transfer is made.

SECTION 4: That no warrants or notes have heretofore been issued on behalf of the Education Fund in anticipation of the collection of taxes levied for said fund in 2016 for collection in 2017.

SECTION 5: That this Board of Education estimates that \$17,161.00 of the Corporate Personal Property Replacement Tax revenue to be received by this School District will be set aside for the payment of the proportionate amount of the debt service and pension or retirement obligations under Section 115/12 of Chapter 30 of the Illinois Compiled Statutes.

SECTION 6: That previously no monies have been transferred from the Working Cash Fund to the Education Fund in anticipation of the collection of the 2016 taxes levied for such fund and that no other transfers of monies have heretofore been made in anticipation of the collection of taxes levied for such fund.

SECTION 7: Upon the receipt of taxes by this School District from the 2016 Education Fund levy, the Treasurer of this School District is directed to immediately reimburse the Working Cash Fund until the full amount transferred has been retransferred to the Working Cash Fund.

SECTION 8: That the Treasurer of this District is hereby requested to make the necessary entries on the Treasurer's books and records evidencing the transfer provided for in this Resolution and that a certified copy of this Resolution be forwarded to the Treasurer of this District by the Secretary.

SECTION 9: That this Resolution shall be in full force and effect from and after its adoption as provided by law.

Passed this 13th day of March, 2017, pursuant to a roll call vote as follows:

AYES: 6

NAYS: 0

ABSENT: 1

APPROVED by me this 13th day of March, 2017.

RESOLUTION

HONORABLE DISMISSAL OF TEACHERS

WHEREAS, the teachers listed in this Resolution are employed by the Board of Education of Downers Grove Grade School District No. 58 during the 2016-2017 school year; and

WHEREAS, the Board has determined to decrease the number of teachers employed in the School District; and

WHEREAS, each teacher has been categorized into one or more positions that the teacher is qualified to hold, based upon legal qualifications and any other qualifications established in the District's job description for such positions; and

WHEREAS, within each position and subject to agreements made by the District's Joint Committee on honorable dismissals, the District has assigned each teacher to one of four groupings based on performance evaluation ratings; and

WHEREAS, the Board must first dismiss those teachers in Group 1 before dismissing any teacher in Group 2 who is qualified to hold a position currently held by a teacher in Group 1, and these Group 1 teachers are not entitled to recall rights; and

WHEREAS, the Board must first dismiss those teachers in Group 2 before dismissing any teacher in Group 3 who is qualified to hold a position currently held by a teacher in Group 2, and these Group 2 teachers are entitled to limited recall rights only in certain circumstances; and

WHEREAS, the Board must first dismiss those teachers in Group 3 before dismissing any teacher in Group 4 who is qualified to hold a position currently held by a teacher in Group 3, and teachers in Groups 3 and 4 are entitled to recall rights; and

WHEREAS, as between or among teachers in Group 1 qualified to hold a position, the sequence of dismissal is at the Board's discretion; and

WHEREAS, as between or among teachers in Group 2 qualified to hold a position, the teacher or teachers with the lowest average performance evaluation rating must be dismissed first; and

WHEREAS, as between or among teachers in Group 2 with the same average performance evaluation rating and within each of Groups 3 and 4, the teacher or teachers with the shorter length of continuing service with the District must be dismissed first unless an alternative method of determining the sequence of dismissal is established in a collective bargaining agreement or contract between the Board and a professional faculty members' organization; and

Attachment 03/13/17 B

WHEREAS, whenever the number of honorable dismissal notices based upon economic necessity exceeds five (5) or one hundred fifty percent (150%) of the average number of teachers honorably dismissed in the preceding three (3) years, whichever is greater, the Board is required to hold a public hearing on the question of dismissals; and

WHEREAS, a public hearing on the question of the dismissals is not required; and

WHEREAS, the Board has concluded that the teachers named in this resolution will be honorably dismissed at the end of the 2016-2017 school year, pursuant to Section 24-12 of the *School Code* (105 ILCS 5/24-12).

NOW, THEREFORE, Be It Resolved by the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, that:

Section 1: The following teachers shall be honorably dismissed at the end of the 2016-2017 school year because of the decision of the Board to decrease the number of teachers employed:

| | | |
|---------------------|-----------------|---------------------|
| Perry Allen | Catherine Hazen | Janette Richelia |
| Melanie Ashford | Janet Hecht | Lindsay Roman |
| Nicole Lee Calcagno | Gail Heitz | Whitney Schwenker |
| Heidi Carlson | Julie Hummel | Elizabeth Semple |
| Shannon E. Cohoon | Randie Johnson | Taylor Sopron |
| De Ann Conklin | Kayla Kinder | Jill M. Underdown |
| Victoria Cosmos | Traci Leach | Amanda Vander Pluym |
| Lisa Czeszewski | Madeline Lenz | Alison Wagner |
| Kathryn Gorvett | Sandra Munizzo | Amanda Woo |

Section 2: The President and Secretary of the Board are authorized and directed to give the teachers a written Notice of Honorable Dismissal, together with the reason therefore, by first class mail at least forty-five (45) days before the end of the school year. A copy of this Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also deliver a copy of the Notice to the teachers personally with a signature receipt. A copy of the receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution is in full force and effect upon its passage.

ADOPTED this 13th day of March, 2017, by the following vote:

AYES: 6

NAYS: 0

ABSENT: 1

**EXHIBIT A
(Year-1 Teachers)**

March 13, 2017

«First» «Last»
«Mailing_Address_Line_1»
«City», «State» «Zip»

RE: NOTICE OF HONORABLE DISMISSAL

Dear «First»:

At its meeting held on March 13, 2017, the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, pursuant to Section 24-12 of the *School Code*, resolved to honorably dismiss you effective at the end of the 2016-2017 school year. The reason for your dismissal is the decision by the Board to decrease the number of teachers employed in the School District. Your last day of employment in the District, subject to the use of snow or emergency days, will be June 9, 2017.

Sincerely,

Board of Education
Downers Grove Grade School District No. 58
DuPage County, Illinois

ATTEST

Board President

Board Secretary

EXHIBIT A (Category 3 & 4 Teachers)

March 13, 2017

«First» «Last»
«Mailing_Address_Line_1»
«City», «State» «Zip»

RE: NOTICE OF HONORABLE DISMISSAL

Dear «First»:

At its meeting held on March 13, 2017, the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, pursuant to Section 24-12 of the *School Code*, resolved to honorably dismiss you effective at the end of the 2016-2017 school year. The reason for your dismissal is the decision by the Board to decrease the number of teachers employee in the School District. Your last day of employment in the District, subject to the use of snow or emergency days, will be June 9, 2017.

If the Board has any vacancies for a teaching position for the 2017-2018 school year or within one calendar year from the beginning of the 2017-2018 school year, you will be tendered any position becoming available for which you are qualified and to which you are legally entitled.

Sincerely,

Board of Education
Downers Grove Grade School District No. 58
DuPage County, Illinois

ATTEST

Board President

Board Secretary

EXHIBIT B

RECEIPT CONFIRMATION

I, _____, received the attached Notice of Honorable Dismissal by personal
(name of employee)

delivery from _____, _____, of
(name of person delivering notice) (title)

_____, on _____, 2017.
(School District) (date notice was given)

(signature of employee)

RESOLUTION

**HONORABLE DISMISSAL OF
EDUCATIONAL SUPPORT PERSONNEL EMPLOYEES**

WHEREAS, the educational support personnel employees listed in this Resolution are employed by the Board of Education of Downers Grove Grade School District No.58 during the 2016-2017 school term; and

WHEREAS, the Board has determined to decrease the number of educational support personnel employees employed in the District; and

WHEREAS, the educational support personnel employees with the shorter length of continuing service with the School District, within the respective category of position, must be dismissed first, unless an alternative method of determining the sequence of dismissal is established in a collective bargaining agreement or contract between the Board and any exclusive bargaining representative; and

WHEREAS, an alternative method of determining the sequence of dismissal is not established in an applicable collective bargaining agreement or contract; and

WHEREAS, the Board has determined that the educational support personnel employees named below will be honorably dismissed and not reemployed for the 2017-2018 school term, pursuant to Section 10-23.5 of the *School Code* (105 ILCS 5/10-23.5);

NOW, THEREFORE, Be It Resolved by the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, that:

Section 1: The following educational support personnel employees shall be honorably dismissed and not reemployed for the 2017-2018 school term because of the decision of the Board to decrease the number of educational support personnel employees employed:

| | | |
|-----------------------|----------------------|---------------------|
| Angela Agliato | Brigitte Jankowski | Robyn Panico |
| Molly Murphy Binder | Margaret Kennedy | Karen Ann Rush |
| Andrea Boness | Debra Klacko | Julie Ryan |
| Kevin Bowser | Jennifer Kowalski | Kimberly E. Schmurr |
| Monica Desarden | Anthony Manata | Richard Sible |
| Carly Deubel | Judith McAnally | Anna Wanderer |
| Kristen Faye Furgason | Jaclyn A. McCutcheon | Lisa Yelmini-Metz |
| Karen Grant | Sandra Newell | |

Section 2: The President and Secretary of the Board are authorized and directed to give the educational support personnel employees a written Notice of Honorable Dismissal, together with the reasons therefore, by first class mail at least thirty (30) days before the employees are dismissed. A copy of this Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also deliver a copy of the Notice to the educational support personnel employees personally with a signature receipt. A copy of the receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution is in full force and effect upon its passage.

ADOPTED this: 13th day of March 2017, by the following vote:

AYES: 6
NAYS: 0
ABSENT: 1

EXHIBIT A
(Year-1 Instructional Assistants)

March 13, 2017

«FIRST» «LAST»
«Mailing_Address_Line_1»
«Mailing_City», «Mailing_State» «Mailing_Zip_Code»

RE: NOTICE OF HONORABLE DISMISSAL

Dear «FIRST»:

At its meeting held on March 13, 2017, the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, pursuant to Section 10-23.5 of the *School Code*, resolved to honorably dismiss you from employment. The reason for your dismissal is the decision by the Board to decrease the number of its educational support personnel employees in the School District. Your last day of employment in the District will be June 9, 2017.

If the Board has any vacancies within the period prescribed by law, you will be tendered any such position becoming available for which you are qualified and to which you are entitled as prescribed by law.

Sincerely,

Board of Education
Downers Grove Grade School District No. 58
DuPage County, Illinois

ATTEST

Board President

Board Secretary

EXHIBIT B

RECEIPT CONFIRMATION

I, _____, received the attached Notice of Honorable Dismissal by personal
(name of employee)

delivery from _____, _____, of
(name of person delivering notice) (title)

_____, on _____, 2017.
(School District) (date notice was given)

(signature of employee)

RESOLUTION
NON-REEMPLOYMENT OF
PART-TIME EDUCATIONAL SUPPORT PERSONNEL EMPLOYEES

WHEREAS, the educational support personnel employees listed in this Resolution are employed on a part-time basis by the Board of Education of Downers Grove Grade School District No. 58 during the 2016-2017 school term; and

WHEREAS, the Board has determined that these part-time educational support personnel employees should not be reemployed for the 2017-2018 school term, pursuant to Section 10-23.5 of the School Code (105 ILCS 5/10-23.5);

NOW, THEREFORE, Be It Resolved by the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, that:

Section 1: The following part-time educational support personnel employees shall not be reemployed for the 2017-2018 school year.

| | |
|----------------|---------------------|
| Karen Cronin | Abigail Mary Peters |
| Rachel Edwards | Cheryl Prescott |
| Kristen Murray | Roberta Southard |

Section 2: The President and Secretary of the Board are authorized and directed to give the educational support personnel employees a written Notice of Non-Reemployment by first class mail at least thirty (30) days before the employees are dismissed. A copy of this Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also deliver a copy of the Notice to the educational support personnel employees personally with a signature receipt. A copy of the receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution is in full force and effect upon its passage.

ADOPTED this 13th day of March, 2017, by the following vote:

AYES: 6

NAYS: 0

ABSENT: 1

ATTEST

EXHIBIT A
(Part-time Instructional Assistants)

March 13, 2017

«FIRST» «LAST»
«Mailing_Address_Line_1»
«Mailing_City», «Mailing_State» «Mailing_Zip_Code»

RE: NOTICE OF HONORABLE DISMISSAL

Dear «FIRST»:

At its meeting held on March 13, 2017, the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, pursuant to Section 10-23.5 of the *School Code*, resolved to honorably dismiss you from employment. The reason for your dismissal is the decision by the Board to decrease the number of its educational support personnel employees in the School District. Your last day of employment in the District will be June 9, 2017.

Sincerely,

Board of Education
Downers Grove Grade School District No. 58
DuPage County, Illinois

ATTEST

Board President

Board Secretary

EXHIBIT B

RECEIPT CONFIRMATION

I, _____, received the attached Notice of Honorable Dismissal by personal
(name of employee)

delivery from _____, _____, of
(name of person delivering notice) (title)

_____, on _____, 2017.
(School District) (date notice was given)

(signature of employee)

DOWNERS GROVE GRADE SCHOOL DISTRICT 58
PERMANENTLY CLOSED MINUTES

| | | | |
|----------|----------|----------|----------|
| 12/09/85 | 01/09/89 | 07/14/97 | 08/26/02 |
| 01/13/86 | 05/08/89 | 11/10/97 | 10/15/02 |
| 03/10/86 | 05/22/89 | 12/08/97 | 10/28/02 |
| 04/28/86 | 06/26/89 | 02/09/98 | 11/25/02 |
| 05/10/86 | 07/10/89 | 05/11/98 | 02/10/03 |
| 06/16/86 | 01/22/90 | 06/09/98 | 04/14/03 |
| 06/23/86 | 04/09/90 | 07/13/98 | 05/12/03 |
| 07/21/86 | 05/14/90 | 10/26/98 | 06/09/03 |
| 07/30/86 | 05/29/90 | 12/14/98 | 07/14/03 |
| 08/11/86 | 01/13/92 | 03/08/99 | 09/08/03 |
| 08/25/86 | 02/17/92 | 04/12/99 | 11/10/03 |
| 10/13/86 | 05/11/92 | 04/26/99 | 11/24/03 |
| 10/27/86 | 04/25/94 | 10/12/99 | 01/12/04 |
| 11/10/86 | 04/30/94 | 02/14/00 | 02/09/04 |
| 11/24/86 | 05/09/94 | 02/21/00 | 03/08/04 |
| 03/23/87 | 07/11/94 | 03/13/00 | 04/26/04 |
| 04/13/87 | 10/11/94 | 04/10/00 | 09/13/04 |
| 04/27/87 | 10/24/94 | 06/12/00 | 10/12/04 |
| 06/15/87 | 11/14/94 | 08/14/00 | 11/08/04 |
| 06/22/87 | 01/09/95 | 09/11/00 | 12/13/04 |
| 07/13/87 | 02/06/95 | 10/23/00 | 01/10/05 |
| 08/10/87 | 02/27/95 | 01/08/01 | 03/14/05 |
| 08/31/87 | 03/08/95 | 02/13/01 | 04/11/05 |
| 12/14/87 | 03/13/95 | 03/12/01 | 05/09/05 |
| 03/21/88 | 09/11/95 | 04/09/01 | 06/13/05 |
| 04/11/88 | 10/10/95 | 08/13/01 | 08/08/05 |
| 04/25/88 | 11/27/95 | 01/14/02 | 11/14/05 |
| 07/11/88 | 12/11/95 | 03/11/02 | 12/12/05 |
| 08/01/88 | 04/08/96 | 04/08/02 | 01/04/06 |
| 08/08/88 | 05/28/96 | 05/13/02 | 02/13/06 |
| 08/22/88 | 09/09/96 | 06/10/02 | 03/13/06 |
| 09/12/88 | 10/15/96 | 08/12/02 | 07/10/06 |

DOWNERS GROVE GRADE SCHOOL DISTRICT 58
PERMANENTLY CLOSED MINUTES

| | | | |
|----------|----------|----------|----------|
| 08/14/06 | 07/13/09 | 01/24/12 | 04/14/14 |
| 12/11/06 | 09/14/09 | 01/25/12 | 05/12/14 |
| 05/29/07 | 10/22/09 | 01/30/12 | 06/09/14 |
| 06/11/07 | 11/23/09 | 02/06/12 | 07/14/14 |
| 07/09/07 | 03/08/10 | 02/07/12 | 08/25/14 |
| 08/13/07 | 04/12/10 | 02/08/12 | 09/08/14 |
| 08/27/07 | 05/10/10 | 02/13/12 | 11/10/14 |
| 09/10/07 | 06/14/10 | 02/27/12 | 01/07/15 |
| 09/24/07 | 07/12/10 | 05/21/12 | 01/12/15 |
| 12/10/07 | 08/02/10 | 06/11/12 | 02/09/15 |
| 02/11/08 | 08/09/10 | 07/09/12 | 03/09/15 |
| 03/10/08 | 09/13/10 | 07/30/12 | 04/13/15 |
| 03/27/08 | 10/12/10 | 08/13/12 | 04/20/15 |
| 04/14/08 | 10/18/10 | 08/27/12 | 04/27/15 |
| 04/28/08 | 10/25/10 | 09/10/12 | 05/11/15 |
| 05/12/08 | 11/08/10 | 12/10/12 | 07/13/15 |
| 06/02/08 | 12/13/10 | 01/14/13 | 08/10/15 |
| 06/09/08 | 01/10/11 | 02/11/13 | 08/24/15 |
| 07/14/08 | 01/24/11 | 03/11/13 | 09/02/15 |
| 08/11/08 | 02/14/11 | 04/08/13 | 09/09/15 |
| 09/08/08 | 03/14/11 | 04/15/13 | 09/15/15 |
| 09/22/08 | 04/11/11 | 04/22/13 | 10/13/15 |
| 10/14/08 | 04/18/11 | 05/13/13 | 11/09/15 |
| 11/10/08 | 04/26/11 | 06/10/13 | 11/23/15 |
| 12/01/08 | 05/09/11 | 07/08/13 | 12/14/15 |
| 12/08/08 | 06/13/11 | 09/09/13 | 01/11/16 |
| 01/12/09 | 06/23/11 | 11/12/13 | 02/08/16 |
| 02/09/09 | 07/11/11 | 12/09/13 | 02/22/16 |
| 04/13/09 | 08/08/11 | 01/13/14 | 03/14/16 |
| 06/08/09 | 09/12/11 | 02/10/14 | 04/11/16 |
| 06/23/09 | 12/12/11 | 03/10/14 | 04/25/16 |

DOWNERS GROVE GRADE SCHOOL DISTRICT 58
PERMANENTLY CLOSED MINUTES

05/09/16

06/06/16

06/13/16

08/08/16

08/22/16

09/12/16

10/24/16

11/14/16

12/12/16

01/09/17

PUFFER-HEFTY SCHOOL DISTRICT 69
PERMANENTLY CLOSED MINUTES

| | | |
|----------|----------|------------|
| 01/18/82 | 02/18/85 | 10/16/89 |
| 03/16/82 | 03/18/85 | 11/20/89 |
| 06/21/82 | 11/18/85 | 02/19/90 |
| 06/21/82 | 02/05/86 | 06/18/03 |
| 01/19/83 | 02/17/86 | 07/16/03 |
| 02/21/83 | 03/17/86 | 08/20/03 |
| 05/11/83 | 05/30/86 | 09/17/03 |
| 05/16/83 | 08/18/86 | 10/15/03 |
| 11/21/83 | 03/16/87 | 10/29/03 |
| 12/12/83 | 03/23/87 | 11/19/03 |
| 05/09/84 | 08/17/87 | 12/17/03 |
| 05/10/84 | 08/24/87 | 01/07/04 |
| 05/11/84 | 10/08/87 | 01/21/04 |
| 05/15/84 | 01/25/88 | 02/18/04 * |
| 05/17/84 | 02/01/88 | 02/23/04 * |
| 05/24/84 | 04/18/88 | 03/17/04 |
| 05/25/84 | 04/26/88 | 03/25/04 |
| 06/04/84 | 10/17/88 | 04/26/04 |
| 06/18/84 | 08/21/89 | 05/04/04 |
| 08/20/84 | 09/18/89 | 05/19/04 |

* **NOTE:** District #69 Board approved written minutes are on file for closed session Wednesday, February 18, 2004 but no verbatim recording was ever given to District #58 upon annexation. A verbatim recording exists for closed session February 23, 2004 but no Board approved written minutes are on file. For that reason, the verbatim recording for District #69 dated February 23, 2004 shall not be destroyed but never opened for public inspection.

District #69 -- verbatim recording exists for closed session June 28, 2004 (originally labeled June 29, 2004). No approved written minutes exist for this closed session. For that reason, the verbatim recording for District #69 dated June 28, 2004 shall not be destroyed.

(ATTACHMENT 03/13/17 F)