

POLICY COMMITTEE MINUTES
November 17, 2020

The Policy Committee met on Tuesday, November 17, 2020, at 7:00 a.m. via Zoom videoconference.

The meeting was called to order at 7:01 a.m.

Present: Jackelyn Cadard, Erin Menet, Michael Krugman, Kevin Russell, Steve Siemek, Jason Suchy, Fanny Vlahos, Jayne Yudzentis, and Melissa Jerves (non-member/secretary).

Absent: Jill Samonte, Tracy Weiner, Roy Anderson, Janna Hoppe, Kyle Winter.

Approval of Minutes

Jayne Yudzentis moved and Fanny Vlahos seconded the motion to approve the minutes of the September 15, 2020 meeting. Motion carried.

PRESS Updates

The committee reviewed the latest PRESS Plus updates to District policies.

- 3:40 Superintendent: update of legal references
- 4:80 Accounting and Audits/4:90 Student Activity and Fiduciary Funds: new language aligns with federal accounting standards and current practice
- 5:270 Employment At-Will: no change, five-year review
- 6:20 School Year Calendar and Day: update of legal references
- 6:340 Student Testing and Assessment Program: language updated to more generally name state standardized assessment
- 7:100 Health, Eye and Dental Exams: language added allowing an advanced practice registered nurse to conduct a school physical exam, in alignment with school code
- 7:140 Search and Seizure: update of legal references for five-year review
- 7:300 Extracurricular Athletics: update of registered nurse language regarding sports physicals

Upon Dr. Russell's recommendation, the committee agreed to put policies 3:40, 4:80, 4:90, 5:270, 6:20, 6:340, 7:100, 7:140, and 7:300 on the December 14, 2020 Board agenda for first reading.

Discussion of Gift Policy and Procedure

The committee briefly reviewed the current policy 8:80, which is a district-level policy requiring Board approval of large gifts to the District. The policy does not address donations made at the teacher level, such as gift cards and websites like Teachers Pay Teachers and Donors Choose. These gifts bring up several possible issues, such as whether the gift belongs to the teacher, the school or the District when a teacher changes grade levels or leaves the District; whether a donation of equipment fits in with existing District-purchased equipment or requires further expenses; whether it fits within the District's curriculum. Further discussion will be needed to

develop a procedure to handle these donations.

Administrative Procedure Discussion

The administration is working with the IASB to update its administrative procedure manual, though the process has been delayed by the pandemic. Administrative procedures do not require adoption by the Board. The new procedures are expected to be finalized in 2021, but the District currently has access to all the model procedures to use when necessary.

Public Comment

There were no visitors and no comments were made at this time.

Adjournment

Erin Menet moved and Fanny Vlahos seconded the motion to adjourn. The meeting was adjourned at 7:23 a.m.