



2016-2017

Distinguished Service Awards

Nomination Form

Nominations are due **Friday, March 17 at 4 p.m.** If you choose to mail your application, please send it early to ensure its timely arrival. Late nominations will **not** be considered.

Please circle or underline your relationship to the nominee:

- A. I am a District 58 employee nominating a fellow colleague.
- B. I am a District 58 parent or student.

The nominee should be an individual who:

- ✓ consistently performs above and beyond the regular scope of his/her job duties
- ✓ positively affects children in a significant manner
- ✓ demonstrates a sustained dedication to the education of children
- ✓ cares about the child as a whole person
- ✓ earns the respect of his/her peers and superiors
- ✓ serves as a good role model to other District employees

Your name: _____ Your school: _____

Email address: _____ Phone number: _____

Mailing address: _____

Signature: _____ Date: _____

Name/title/school of nominee: _____

The Education Foundation will name the 2017 Distinguished Service Awards program nominees and recipients during a reception Tuesday, May 16 at Ashyana Banquets, 1620 75th St., Downers Grove.

**Distinguished Service Awards – Nomination Essay:
How does this employee contribute to the betterment of District 58?**

To ensure impartial judging, please **do not use the nominee's name, school or work location when writing your essay**. Please only reference the nominee's name once – on the front page of this form.

Please limit your essay to **400 words or less**. Essays exceeding this length will not be considered. Please provide details and specific examples that support the award criteria. Write or type your response in the space below or on a separate sheet of paper. Thank you.