

POLICY COMMITTEE MINUTES
March 21, 2017

The Policy Committee met on Tuesday, March 21, 2017, at 7:00 a.m. at the ASC office.

The meeting was called to order at 7:04 a.m.

Present: Chair Sallie Lupescu, Kristen Avery, Melissa Bocker Ellis, Christine Clavenna, Kari Cremascoli, Chris Heppner, Mark Stange, Alison Van Bergen, Jayne Yudzentis, and Pamela Osika (non-member/ secretary).

Absent: Liz Davis.

Also in attendance were James Eichmiller, Director of Innovative Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; and Mark White.

Approval of Minutes

Mark Stange moved and Jayne Yudzentis seconded the motion to approve the minutes from the February 21, 2017 meeting. Motion carried. *Chris Heppner abstained.*

Introduction and Welcome of New Committee Members

New Committee members were welcomed and introductions were made. It was noted that this is a Board of Education committee and as such must comply with the Open Meetings Act (OMA). A summary of important features contained in the Open Meetings Act will be provided to new Committee members.

Policy #5138 – Students —Prevention of and Response to Bullying, Intimidation, and Harassment

In accordance with 105 ILCS 5/27-23.7(d), every two years the District is required to conduct a review and re-evaluation of its bullying policy and make any necessary and appropriate revisions. The policy must then be filed with the State Board of Education after being updated. The Committee discussed Policy #5138 regarding prevention of and response to bullying, intimidation, and harassment. The following revisions to the first paragraph are being recommended:

“No person, including a District employee, agent, student, parent, or community member shall bully, intimidate, or harass ~~another~~ a student or staff member. Bullying, intimidation, and harassment diminish a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors is an important District goal. Bullying, intimidation, ~~and~~ or harassment of students are prohibited and will not be tolerated.”

Policy #5138 will be placed on the April Board agenda for first reading.

Draft Policy #5* – Students – Search and Seizure**

The Committee discussed new draft Policy #5*** (number to be determined) regarding student search and seizure. Up to this time, District 58 was following specific procedures, but no policy was in place. In addition to the drafted policy, it was suggested that administrative regulations may be needed to outline further a breakdown of procedures to follow. In particular, the Committee discussed student electronic devices and procedures to follow in regard to what could be viewed on an unlocked device given to a staff member. Student privacy was taken into consideration. It was decided that District 58 attorneys would be contacted for clarification on this matter. The Search and Seizure draft policy will be placed on the April Policy Committee meeting agenda for further review.

Policy #5131.1 – Students – Bus Conduct

The Committee discussed Policy #5131.1 regarding bus conduct. The following revisions to items #1 and #5 are being recommended:

1. Remain a safe distance from the boarding area until ~~your~~ **the** bus comes to a complete stop. Stay off the street.
5. Keep the aisles clear of all objects, and keep ~~your~~ hands, feet, and head inside the bus at all times. Any garbage should be placed in the wastebasket provided on the bus.

Policy #5131.1 will be placed on the April Board agenda for first reading.

Asthma Response – IPA 099-0843

The Committee reviewed Policy #5148 – Students – Administration of Non-Emergency Medication and Emergency Medical Care. A preliminary draft of administrative regulations was provided regarding administering medicines to students. Jessica Stewart provided background information on new mandates and procedures to be followed. There was a brief discussion. This item will be placed on the April Policy Committee meeting agenda for further review and discussion.

Policy #1150 – Community Relations – Citizen Communications with the Schools and the Board

In response to a comment made during the Reception of Visitors at the March Board of Education meeting, this item was placed on the Policy Committee Meeting Agenda for discussion. The Committee briefly reviewed Policy #1150 and it was decided that this Policy should be placed on the April Board Agenda for second reading. Policy #1150 should also be placed on the April Policy Committee meeting agenda for further review and discussion.

Reception of Visitors

No comments were made at this time.

To do:

- Place Policy #5138 on April Board agenda for first reading.
- Place draft Policy #5*** – Students – Search and Seizure on the April Policy Committee meeting agenda.
- Place Policy #5131.1 on April Board agenda for first reading.
- Place Asthma Response – IPA 099-0843 on the April Policy Committee meeting agenda.
- Place Policy #1150 on April Board agenda for second reading and place on the April Policy Committee meeting agenda.

Chris Heppner moved and Chris Clavenna seconded his motion to adjourn the meeting.

The meeting was adjourned at 7:59 a.m.