

## DOWNERS GROVE GRADE SCHOOL DISTRICT 58

### MEET & CONFER STRATEGIC PLAN COMMITTEE MEETING

February 2, 2017

The Meet & Confer Strategic Plan Committee met on Thursday, February 2, 2017 at 7:00 a.m. at Longfellow Center.

#### **Call to Order**

The meeting was called to order at 7:03 a.m.

#### **Present**

Elizabeth Sigale, David Bein, Kari Cremascoli, James Eichmiller, Erin Guth, Megan Hewitt, Emily Honn, Katie Hurckes, Kate Nickell, Jason Lynde (alternate), Carin Novak, Pam Osika, Julie Quinlan, Marcia Radja (alternate), Jill Samonte (alternate), Linda Vanacora, Kristen Ward, Jayne Yudzentis.

Also in attendance was visitor Susan Helsdon and Tracy Weiner.

#### **Absent**

Doug Purcell, Karl Berg, Matt Durbala, Bill Riban (alternate), Julie Ryan (alternate), Angie Rybarczyk, Andrew Schmidt, Justin Sisul, Jason Suchy (alternate), Barb Svitak, and Kim Venzon.

#### **Approval of Minutes**

Carin Novak moved and Linda Vanacora seconded the motion to approve the minutes from the January 12, 2017 meeting. Motion carried.

#### **Committee Charge – Final Draft**

The Committee briefly reviewed the final draft of the MCSP Committee Charge, which will be considered by the Board of Education for adoption at the February Board meeting.

#### **Review Strategic Planning Timeline 2009-2011**

A timeline summarizing the 2010 Strategic Planning process was shared with the Committee for reference purposes. A copy of the Strategic Planning Report presented to the Board of Education in June 2011 was distributed to Committee members to review. Consideration will be given to contracting with an outside firm to guide the upcoming Strategic Planning process.

#### **Discussion – Assistant Superintendent for Curriculum & Instruction Position**

Superintendent Kari Cremascoli reviewed the process being used as the District looks to fill the position of Assistant Superintendent for Curriculum & Instruction. The goal is to bring a recommendation to the Board of Education no later than the regular March meeting. To date, Dr. Cremascoli has gathered feedback from various groups regarding

qualities, expertise, and experiences an ideal candidate for the Assistant Superintendent position should possess. Some of those qualities include curriculum experience, good listening skills, an ability to guide committees, facilitate continuing progress of curriculum committees and not act as a change agent. Committee members were asked to share their thoughts on this topic and a lengthy discussion ensued. Areas of expertise and qualities to consider when looking for an ideal candidate included thoughts on technology and its use in the classroom; experience at both the elementary and middle school levels; have a focus on learning and not just curriculum; be responsive to all learners; have a vision with forward thinking; be able to work with special services regarding RTI and IEPs; be able to communication well with parents; the ability to read, understand, and interpret data and share findings in layman's terms; support for professional development; willingness to listen and understand; and appreciate individual building needs. Additional input from stakeholders throughout the community was encouraged.

### **Next Steps**

The Committee shared thoughts on future agenda topics. In March, the Committee will receive updates on administrator positions being filled, will discuss the Strategic Planning Timeline, will receive an update on the Goals Action Plan technology area, and may review 1:1 survey from two years ago and school environment surveys. Looking to the future, Facilities and Finance will be on the April agenda, Math and English-Language Arts will be on the May agenda, with Student Well-Being/SEL to be placed on a future agenda after that.

### **Reception of Visitors**

No comments were made at this time.

### **Adjourn**

Kate Nickell moved and Katie Hurckes seconded her motion to adjourn. Meeting adjourned at 7:50 a.m.