

DOWNERS GROVE GRADE SCHOOL DISTRICT 58

MEET & CONFER STRATEGIC PLAN COMMITTEE MEETING

January 12, 2017

The Meet & Confer Strategic Plan Committee met on Thursday, January 12, 2017 at 7:00 a.m. at Longfellow Center.

Call to Order

The meeting was called to order at 7:08 a.m.

Present

Doug Purcell, Elizabeth Sigale, David Bein, Kari Cremascoli, Matt Durbala (arrived at 7:31 a.m.), James Eichmiller, Erin Guth, Megan Hewitt, Katie Hurckes, Jason Lynde (alternate), Carin Novak, Pam Osika, Julie Quinlan, Andrew Schmidt, Justin Sisul, Linda Vanacora, Kim Venzon, and Kristen Ward.

Also in attendance were visitors Jen Haselhorst, Susan Helsdon, and Tracy Weiner. Tracy Weiner left the meeting at 7:45 a.m.

Absent

Karl Berg, Emily Honn, Kate Nickell, Marcia Radja (alternate), Bill Riban (alternate), Julie Ryan (alternate), Angie Rybarczyk, Jill Samonte (alternate), Jason Suchy (alternate), Barb Svitak, and Jayne Yudzentis.

Review of Open Meetings Act

It was noted that this is a Board of Education committee and as such must comply with the Open Meetings Act (OMA). Guidelines and procedures of the OMA were briefly reviewed.

Approval of Minutes

Kim Venzon moved and Andrew Schmidt seconded the motion to approve the minutes from the December 6, 2016 meeting. Motion carried.

Committee Charge – Finalize

The Committee discussed a preliminary draft of the Committee Charge. There was a brief review of the process used to develop the draft Mission Statement. Five sentences submitted by small groups at the December MCSP Committee meeting were consolidated into three main points to create the Mission Statement. It was agreed that the word "dialogue" should be removed from the first bullet point statement. It was noted that the word "meeting" needed to be added to the fourth bullet point under "Committee Charge." A final draft of the Committee Charge will be reviewed by the Committee at the February meeting before it is submitted to the Board for consideration.

Review Strategic Plan Timeline 2009-2011

This item will be placed on the February MCSP Committee meeting agenda.

Brief Overview of Current Strategic Plan

Superintendent Kari Cremascoli shared background information on the current District 58 Strategic Plan. The four focus areas were explained and the Strategic Goals Action Plan 2016-2017 was reviewed.

Review of Draft Mid-Year Progress Report of Strategic Goals Action Plan 2016-2017

A brief overview of the draft Mid-Year Progress Report of Strategic Goals Action Plan 2016-2017 was presented to the Committee. The Committee was divided into four small groups, and each group was assigned a section of the draft report to read and discuss. The Committee reunited into one large group and shared suggested revisions to the draft report. Each group was asked to forward their suggested changes to Pam Osika. A final draft of the Mid-Year Progress Report of Strategic Goals Action Plan 2016-2017 will be prepared for presentation to the Board of Education.

2016-2017 Committee Meeting Schedule

A draft of the proposed 2016-2017 MCSP Committee meeting schedule was briefly discussed. Committee members were asked to review the schedule before it was formally posted.

Prioritize Next Steps In-Depth Review of Strategic Plan

Committee members were asked to share thoughts on future agenda items and topics to consider. Topics mentioned included:

- Technology ~~ Progress in the classroom
- Curriculum ~~ Consideration of Assistant Superintendent for Curriculum & Instruction position to be filled.

It was decided that Technology would be placed on the March Committee meeting agenda and Curriculum would be placed on the February Committee meeting agenda.

Reception of Visitors

No comments were made at this time.

Adjourn

Erin Guth moved and James Eichmiller seconded her motion to adjourn.
Meeting adjourned at 7:55 a.m.