

April 11, 2017

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Tuesday, April 11, 2017, at the Longfellow Center.

**1. CALL TO ORDER/ROLL CALL**

The President called the meeting to order at 7:02 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President John D. Cooper; Vice President Doug Purcell; and Members Roberta Diehl, Sallie Lupescu, and John Miller. Members absent: Christopher Heppner and Elizabeth Sigale. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Matthew Rich, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Ken Young, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Pamela A. Osika, Board Secretary. Attending this meeting were at least 12 visitors. (Visitors' Roster attached to official minutes.)

**2. FLAG SALUTE**

Carin Novak, principal of Lester School, introduced Student Council sponsors Marina Kasicki and Kathy Yee, who in turn introduced student council officers Kyle Peters, President; Claire Pyne, Vice President; Jackson Sheets, Secretary; and Maggie Fleming, Treasurer. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events that took place throughout the school year. During Red Ribbon Week in October, students dressed in red, signed drug-free pledges, and were given pencils. In November, a food drive was held and items collected were donated to local families in need and the People's Resource Center. A "Pie in the Face" fundraiser raised more than \$1,200, which was used to purchase holiday gift cards for local families in need. New hats, mittens, scarves, and toys were collected for the Lester Giving Tree and then donated to the Downers Grove Sharing Connections and People's Resource Center. In February, students raised more than \$1,500 for the Leukemia & Lymphoma Society. By selling Happy Grams and sponsoring a bake sale during Family Reading Night, the Student Council was able to donate money toward the new Lester School playground fund. A future pop tab collection is planned to raise funds for Ronald McDonald House. The Student Council officers thanked Ms. Kasicki and Ms. Yee for making all the events possible, the Board for letting the students speak, and thanked the Lester School community for their constant support.

Lester School PTA President-Elect Chad Esslinger reported on how the PTA supports various Lester activities, including field trips, assemblies, the One Book One School program, book fairs, Science Olympiad, Reflections, Destination Imagination, Art Awareness, Daddy/Daughter Dance, and Mother/Son Game Night. The PTA holds three major fundraisers to support these initiatives – Fun Run, Holly Days and a winter fundraiser in February. A sub-division of the Lester School PTA has been formed to raise funds for the new Lester playground initiative.

### 3. NON-ACTION REPORTS

#### A. Recognition of Students

The names of 15 students (13 writing projects) were chosen to represent District 58 at the Illinois Young Authors' Conference. The names of those students were presented to the Board and manuscripts were on display for the meeting. The Board also recognized those students who participated in Downers Grove Solo/ Ensemble Day 2017.

#### B. "Spotlight on our Schools" – Technology Update

Director of Innovative Technology and Learning James Eichmiller provided the Board with an update on what has been done in the area of technology in District 58. In the fall of 2017, District 58 will refresh the middle school 1:1 device fleet with new Google Chromebooks. Elementary students will continue to use the District's iPads, which are several years old. During the 2017-2018 school year, the Technology Committee will consider options for refreshing the 1:1 device fleet for first through sixth grades. Feedback from students and the community will be considered. A video created by the Technology Committee was shared that highlighted how District 58 students and staff use iPads to enhance instruction and learning.

### 4. COMMUNICATIONS

- A. Email from Inga Sobolyte regarding absence call
- B. Email from Pamela McGinn regarding PTO Today Magazine article
- C. Email from Tracy Weiner regarding *Chicago Tribune* editorial
- D. Emails from Tracy Weiner expressing appreciation
- E. Email from Jill Samonte regarding election
- F. Email from Beth Taylor regarding election

### 5. REPORTS TO THE BOARD

#### A. Superintendent

Superintendent Kari Cremascoli announced that as a result of the election held on April 4th, four new Board Members – Greg Harris, Darren Hughes, Jill Samonte, and Beth Taylor -- will be joining the District 58 Board of Education at its next regular monthly meeting in

May. The Reorganization of the Board will take place on May 1, 2017 @ 7:00 p.m. at Longfellow Center. Dr. Cremascoli thanked retiring Board Members President John Cooper, Roberta Diehl, Christopher Heppner, and Sallie Lupescu for their service and dedication. A special recognition of retiring Board Members will take place during the April 24th Budget Workshop. Nineteen staff members are being recommended for tenure at this meeting, which appears under Personnel on the Consent Agenda. Registration for the 2017-2018 school year officially opens on April 12th. Families were encouraged to complete registration by Friday, May 12th to allow the District to plan for appropriate staffing levels at each school. Summer School and Extended School Year registration was due on Friday, April 14th. Later in the meeting Wight & Company would present highlights from the feasibility study of Lester School. During the April 24th Budget Workshop, the District will review more closely the study's financial components. The District is in the process of hiring a principal for Pierce Downer School as well as a Secretary to the Superintendent/Board Secretary. Anticipated job openings for 2017-2018 have been posted on the District 58 website. The English-Language Arts (ELA) Committee is piloting new ELA curriculum resources in at least one grade level at every school. The Math Committee is looking at potential common assessment tools and resources. The Education Foundation annually hosts two spring award programs: Select 58 and the Distinguished Service Awards. Select 58 honors eighth grade students who provide outstanding service to their school and community. The Distinguished Service Awards program honors exceptional staff and they will be recognized on May 16th. Two new groups were recently formed focusing on stakeholder engagement. The staff-based Superintendent's Communication Council has met twice and the community-based Superintendent's Community Advisory Council held its first meeting on April 3rd. Dr. Cremascoli met with Downers Grove Village Manager David Fieldman to learn more about the Village's facility planning. Proposed new facilities may have multi-purpose space that District 58 could use for larger community meetings.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending March 31, 2017. Assistant Superintendent for Business/CSBO David Bein reported that the State recently vouchered the third of four mandated categorical payments to District 58 for FY17. However, those funds have not yet been released, which raised the total amount to \$2.5 million due from the State. The District anticipates a shortfall of State revenue for FY17. District revenues are running at a deficit due to delayed State payments; District expenditures are on target. As interest rates rise, the District will take advantage of higher yields on investments. However, higher interest rates would also mean any future borrowing would be more expensive for the District. SB1 and HB2808 introduced in the General Assembly relate to school funding

reform using an evidence-based funding model. The future of these bills is uncertain; however, they hold the prospect of improving the equity of public school funding in Illinois.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Member Lupescu reported on the March 21, 2017 Policy Committee meeting. The Committee discussed a new draft policy regarding student search and seizure; further discussion will take place at the next Policy Committee meeting. Policy #1150 regarding communications appears on the April Board Agenda for second reading and will also be placed on the April Policy Committee meeting agenda for further review and discussion.

1. First Reading - Policy #5131.1 – Students– Bus Conduct

Member Lupescu moved and Member Diehl seconded her motion to approve for first reading Policy #5131.1 regarding bus conduct and place it on the May Board agenda for final approval.

VOICE VOTE

Motion carried

2. First Reading – Policy #5138 - Students – Prevention of and Response to Bullying, Intimidation, and Harassment

Member Lupescu moved and Member Diehl seconded her motion to approve for first reading Policy #5138 regarding prevention of and response to bullying, intimidation, and harassment and place it on the May Board agenda for final adoption.

VOICE VOTE

Motion carried

E. Legislative Committee

Member Miller reported on the March 15, 2017 Legislative Committee meeting. Three new members joined the Legislative Committee at its March meeting. The Committee recapped the Legislative Breakfast, which took place on Friday, March 10, 2017. Scheduling of future committee meetings was considered, this will be discussed further after the Board of Education reorganizes on May 1st.

F. Financial Advisory Committee

David Bein reported on the April 3, 2017 Financial Advisory Committee meeting. Three new Committee members were welcomed and introduced at the April meeting. The draft schedule of committee meetings for 2017-2018 was reviewed. Further consideration will be given to the schedule after the Board of Education reorganizes on May 1st. Topics discussed at the meeting included summer 2017 facility projects, future facility needs, State mandated categorical payments, health insurance and a higher utilization of insurance benefits resulting in higher expenses than anticipated, FY18 budget, and the failed Grand Bargain budget compromise.

- G. Meet & Confer Strategic Plan Committee  
The Meet & Confer Strategic Plan Committee meeting will meet on April 13, 2017.

## 6. DISCUSSION

- A. Facilities – Lester School Feasibility Study  
Brad Paulsen and Amy Fuller from Wight & Company shared the Lester School Feasibility Study with the Board. A little more than seven weeks ago, representatives from Wight & Company began meeting with District 58 administrators to initiate the feasibility study. Review of Lester School needs, the master plan from 2011, building space utilization, site conditions, and budgets were taken into consideration when drafting the feasibility study. Five possible renovation concepts were presented. The lowest-cost renovation (estimated at \$1.7 - \$2.0 million) focused on creating additional classroom space to house the Optional Kindergarten Enrichment and Enhancement Program (OKEEP), as well as freeing up current space for special education and intervention programming. Other scenarios addressed space needs at Lester and incorporated additional flexible learning spaces and building storage spaces. The District will evaluate the study and its potential financial impact during the April 24th Budget Workshop. Discussion of this topic will continue after reorganization of the Board on May 1st.
- B. 2017-2018 School Calendar  
The 2017-2018 School Calendar was approved by the Board in November 2016. District 58 has increased support for teacher professional development and grade-level/team collaboration throughout the 2016-2017 school year. Challenges regarding substitute teacher shortages have been experienced. Teachers being out of the classroom for professional development can be disruptive for students. Options to reduce the need for substitutes has been considered. One option is to add two half-days for School Improvement. On these days, students would attend classes in the morning and be dismissed at lunchtime. Staff would remain to participate in professional development and school improvement activities in the afternoon. Dr. Cremascoli asked the Board to consider revising the District 58 2017-2018 school year calendar by changing January 26, 2018 and April 27, 2018 into School Improvement half-days. Principals and union leadership support such a revision to the school year calendar. The Board discussed this recommendation. It will be placed on the agenda for a special meeting/budget workshop on April 24th.

## 7. RECEPTION OF VISITORS

Tracy Weiner, Henry Puffer parent, commented on the substitute shortage and asked whether consideration had been given to scheduling curriculum work over summer break rather than during the school year, which could possibly decrease the amount of time teachers would be taken out of the classroom.

**8. APPROVAL OF MINUTES**

A. Approval of Minutes – March 13, 2017

Member Diehl moved and Member Miller seconded her motion to approve the minutes of the March 13, 2017 regular meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – March 21, 2017

Member Diehl moved and Member Purcell seconded her motion to approve the minutes of the March 21, 2017 Whittier building tour and PTA meeting as presented.

VOICE VOTE

Motion carried

**9. CONSENT AGENDA**

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Miller moved and Member Diehl seconded his motion to approve the following items:

A. Personnel

The appointment of one instructional assistant and one educational support personnel employee, the retirement of one instructional assistant and one educational support personnel employee effective June 9, 2017, and recommendations for tenure for 19 staff members.

B. Financial Reports

The list of bills and obligations prepared for payment on April 11, 2017 as well as the revolving and imprest issued in March 2017 as shown on the list submitted under the date of April 11, 2017 in the total amount of \$1,003,728.56 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

**BOARD OF EDUCATION DISTRICT 58  
SUMMARY PAGE APRIL 11, 2017  
LIST OF BILLS & EXPENDITURES**

**EDUCATION FUND**

List of Bills – April 11, 2017	\$367,216.22
Revolving Fund – March 2017	\$19,042.01
Imprest Checks – March 2017	\$18,410.59

**OPERATIONS & MAINTENANCE FUND**

List of Bills – April 11, 2017	\$78,805.47
Revolving Fund – March 2017	\$1,962.40
Imprest Checks – March 2017	\$42.10

DEBT SERVICE

List of Bills – April 11, 2017	\$1,037.00
Revolving Fund – March 2017	\$0.00
Imprest Checks – March 2017	700.00

TRANSPORTATION FUND

List of Bills – April 11, 2017	\$515,656.77
Revolving Fund – March 2017	\$0.00
Imprest Checks – March 2017	\$469.00

IMRF

List of Bills – April 11, 2017	\$0.00
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FICA/MEDICARE

List of Bills – April 11, 2017	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills – April 11, 2017	\$0.00
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WORKING CASH FUND

List of Bills – April 11, 2017	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills – April 11, 2017	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills – April 11, 2017	\$0.00
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SINKING FUND

List of Bills – April 11, 2017	\$0.00
Revolving Fund – March 2017	\$0.00

Total	\$1,003,728.56
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ROLL CALL VOTE: AYES: Members Cooper, Diehl, Lupescu, Miller,  
and Purcell  
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements  
attached to official minutes)

**10. RECOMMENDATIONS FOR ACTION**

A. Bid – 2017 Work Truck

Member Lupescu moved and Member Miller seconded her motion to award the bid for a 2017 Work Truck to Bill Stasek Chevrolet for a total cost of \$28,998.36.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Lupescu,  
Miller, and Purcell  
NAYS: None Motion carried

- B. Bid – Snowplow Blade / Service Body  
Member Diehl moved and Member Miller seconded her motion to award the bid for a Boss Super Duty Straight Blade Snowplow and Stahl Challenger Service Body to Tri-Angle Fabrication and Body for a total cost of \$15,186.00.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Lupescu,  
Miller, and Purcell  
NAYS: None Motion carried

- C. Bid - Paper  
Member Diehl moved and Member Purcell seconded her motion to award the bid for paper for the 2017-2018 school year to Paper 101 for an estimated cost of \$46,407.55.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Lupescu,  
Miller, and Purcell  
NAYS: None Motion carried

- D. Second Reading - Policy #1150 - Community Relations - Citizen Communications with the Schools and the Board  
Member Lupescu moved and Member Diehl seconded her motion to adopt the revisions to Policy #1150 regarding citizen communications with the schools and the Board.

It was clarified that Board members receive all communications in a timely manner.

VOICE VOTE Motion carried

- E. Second Reading – Policy #5133.1 – Students - Exemption from Physical Education  
Member Lupescu moved and Member Diehl seconded her motion to adopt the revisions to Policy #5133.1 regarding exemption from physical education.

VOICE VOTE Motion carried

- F. Second Reading – Policy #2050 - Administration - Board Secretary  
Member Lupescu moved and Member Miller seconded her motion to adopt revisions to Policy #2050 regarding Board Secretary.

VOICE VOTE Motion carried

- G. Second Reading - Policy #8341 – Internal Board Operations – Duties of the Secretary of the Board  
Member Lupescu moved and Member Diehl seconded her motion to adopt revisions to Policy #8341 regarding duties of the Secretary of the Board.

VOICE VOTE Motion carried



## 11. RECEPTION OF VISITORS

There were no comments or questions from members of the audience at this time.

## 12. ANNOUNCEMENTS

President Cooper announced the following dates:

Thursday, April 13	Meet & Confer Strategic Plan Committee Meeting 7:00 a.m. Longfellow Center
Tuesday, April 18	Policy Committee Meeting 7:00 a.m. ASC Office
Thursday, April 20	BOE Coffee with the Staff 7:30 a.m. Lester School
Monday, April 24	Special Meeting/Workshop Regarding 2017-2018 Tentative Budget 7:00 p.m. Longfellow Center
Tuesday, April 25	Pierce Downer School -- Building Tour @ 6:30 p.m. -- PTA Meeting @ 7:00 p.m.
Monday, May 1	Special Meeting/Reorganization of the Board 7:00 p.m. Longfellow Center
Monday, May 8	Regular Board Meeting 7:00 p.m. Longfellow Center

## 13. CLOSED SESSION

Member Diehl moved and Member Lupescu seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; 5 ILCS 120/2(c)(11);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Lupescu, Miller, and  
Purcell  
NAYS: None Motion carried

Member Lupescu moved and Member Diehl seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 8:38 p.m. and reconvened to open session at 10:00 p.m.

#### 14. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Diehl moved and Member Purcell seconded the motion to approve the minutes of the March 13, 2017 closed session meeting.

VOICE VOTE Motion carried

B. Review of Closed Session Minutes

Member Diehl moved and Member Miller seconded the motion to keep the minutes from the March 13, 2017, closed session meeting permanently closed due to the confidential nature of the contents.

VOICE VOTE Motion carried

#### 15. ADJOURNMENT

Member Diehl moved and Member Lupescu seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 10:01 p.m.

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John D. Cooper, President

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Pamela A. Osika, Secretary