

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, February 13, 2017, at the Longfellow Center.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:01 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President John D. Cooper; Vice President Doug Purcell; and Members Roberta Diehl, Christopher Heppner, Sallie Lupescu (arrived at 7:02 p.m.), John Miller, and Elizabeth Sigale. Members absent: None. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Matthew Rich, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Ken Young, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Pamela A. Osika, Board Secretary. Attending this meeting were at least 22 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Mark Stange, principal of Kingsley School, introduced Student Council sponsor Ashley Bidlencik, who in turn introduced student council officers Sofia Storrs, President; Tyler Havle, Vice President; Gabriella Metz, Secretary; and Taran Sooranahalli, Treasurer. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events for this school year including a Giving Tree when they collected items for local families in need, Valentines for Vets, a Thanksgiving food drive, wearing Cubs gear during the World Series, JDRF Walk to raise funds for the Juvenile Diabetes Research Foundation, Spirit Week, Dance Off Disease Day to support rare disease research, and raising funds for St. Baldrick's Foundation by selling shamrocks and navy bracelets.

Kingsley PTA President Julie Ovalle recognized executive board members also in attendance and explained that there are five new members on the executive board this year. Pictures were shared of new signs welcoming students back. Ms. Ovalle talked about the ice cream social, first Kingsley book fair, Family Night with Dave the Reptile Guy, first penny wars that raised approximately \$1800.00, October Fall Fest, a pancake breakfast, a holiday shop, Polar Express Event, Great Kindness Challenge, a wall mural, daddy-daughter dance, trivia night, mother-son outing to a Wolves hockey game, and membership and free lunch sign-up now available online. A new Kingsley PTA website will be launched soon.

3. NON-ACTION REPORTS

A. Recognition of Students

The District 58 annual Science Fair was held on Saturday, January 21, 2017. It was noted that 568 students participated. Four projects submitted by six middle school students were chosen to advance to the Regional Science Fair. The names of those students were presented to the Board of Education for special recognition. Appreciation was extended to District personnel for the time and effort put forth to make the event a success.

B. "Spotlight on our Schools" – Strategic Goals Action Plan Mid-Year Review

Superintendent Kari Cremascoli and District 58 administrators shared an update on the District's progress toward its 2016-2017 Strategic Goals Action Plan. Areas of emphasis for 2016-2017 goal development included goals that were more focused and concise, ongoing work of and support for curriculum committees, and limited areas of change to ensure support for instructional practices and professional growth. It was reported that the District is making expected progress or has accomplished nearly all of its goals at this mid-year point.

C. "Spotlight on our Schools" – English-Language Arts Committee

The English-Language Arts (ELA) Committee shared progress updates regarding new ELA resources and instruction. The Committee analyzed products from eight different publishers. A projected timeline for piloting, blueprint development, professional development, and implementation was drafted. A guiding document for resource selection was also developed. Middle school teachers preferred to focus on building the blueprint first, while elementary teachers preferred to evaluate resources first. The Middle School ELA Committee will meet with publishers later in February to consider resources that align with the blueprint being developed. The Elementary ELA Committee invited four publishers to give presentations along with hands-on product previews. Two finalists were selected – Benchmark Advance and Houghton Mifflin Harcourt Journeys. Elementary ELA Committee members will receive training to pilot materials provided by the two finalist publishers this spring; the pilot program will continue during the 2017-2018 school year if needed. The Committee will use feedback from the pilot to develop a blueprint. A recommendation of the selected set of curriculum resources is expected to be made to the Board of Education by October 2017. Teachers will then receive professional development beginning in November 2017 and throughout the 2017-2018 school year. Full implementation is expected by the 2018-2019 school year.

4. COMMUNICATIONS

- A. Email from Chris Hanley regarding January 9th Board meeting and Policy 2010
- B. Email from Jeff Hapadow regarding Highland School website
- C. Email from Sandi Boll regarding renewal of superintendent contract
- D. Email from Shari Warwick regarding renewal of superintendent contract

- E. Emails from Jeff & Tammy Thompson
- F. Email from Sue Helsdon regarding Meet & Confer Strategic Plan Committee
- G. Email from Tracy Weiner regarding Meet & Confer Strategic Plan Committee
- H. Email from Dawn Larson regarding O'Neill PTA meeting
- I. Freedom of Information Act request from Matthew Topic for information including policies, procedures, records regarding expectations, impact, accommodations etc. focused on students with ADD for example ~ *Response from Dr. Kari Cremascoli, Superintendent*
- J. Email from Shannon Schewe regarding Greatschools.org
- K. Email from Mike Carter regarding climate change education
- L. Emails from Vincent Sevier regarding Lester issues
- M. Email from Tracy Weiner regarding Assistant Superintendent for Curriculum interview questions
- N. Email from Leslie Murphy regarding Assistant Superintendent for Curriculum qualifications
- O. Email from Darren Hughes regarding Legislative Committee meeting
- P. Email from Jennifer Haselhorst regarding Meet & Confer Strategic Plan Committee
- Q. Member Heppner shared that he has received emails in regard to the upcoming April election.

5. REPORTS TO THE BOARD

- A. Superintendent
 Superintendent Kari Cremascoli reported that the School Environment Survey results will be posted on the District 58 website for public review on Tuesday, February 14th. Applications have been received in response to Board Committee recruitment efforts. The Board is looking to add two parent/community member positions to the Legislative, Policy and Financial Advisory committees. Those applications will be share with committee chairs for consideration. A new Superintendent's Community Advisory Council will also be formed as well as a new Superintendent's Communications Council to increase engagement with staff. The second quarter has ended and parent-teacher conferences have concluded. The Board will meet for a Curriculum Workshop on Monday, February 27th; it was suggested the workshop be held in a larger venue than Longfellow Center provides. The District 58 annual Science Fair was held on Saturday, January 21st. It was a success with 568 student participants representing 356 projects. PARCC testing begins on March 6th. The Education Foundation hosted the Harlem Wizards fundraiser event on February 12th; it was well attended and proceeds will help fund Select 58 and the Distinguished Service Awards. Applications for these recognition programs will be made available soon. The "Getting Ready for Kindergarten" video series is available on the District 58 website. Board

candidate forums are scheduled to take place on February 14th @ 7:15 p.m. at O'Neill Middle School and on February 22nd 7:00-8:30 p.m. at Herrick Middle School.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending January 31, 2017. The State currently owes District 58 more than \$1.6 million. Considering the State's financial situation, District 58 may end FY17 with a deficit of \$800,000 in state aid. Revised draft financial reports were shared with the Board and input from members was requested. Moving forward, preparations are being made to transition to providing the Board with financial reports based on data from one source, the iVisions financial administrative software system. The December 2016 CPI came in at 2.1%; under current legislation, this is the rate on which the 2017 property tax levy will be based. Mr. Bein clarified misinformation recently communicated regarding school district finances and gave an update on new legislation introduced in Springfield called the "Grand Bargain," which is a package of bills involving several topics, including education.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Member Heppner reported on the January 24, 2017 Policy Committee meeting. It was noted that Policy #5133.1 – Students – Exemption from Physical Education was discussed at the Committee meeting and will be discussed further at the February Policy Committee meeting before being brought to the Board for first reading.

1. First Reading - Policy #2010 - Administration - Superintendent of Schools

Member Diehl moved and Member Miller seconded her motion to approve for first reading Policy #2010 regarding Superintendent of Schools and place it on the March Board agenda for final approval.

VOICE VOTE

Motion carried

2. First Reading – Draft Policy #4017 - Personnel - General Personnel: Expenses

Member Diehl moved and Member Purcell seconded her motion to approve for first reading Draft Policy #4017 regarding general personnel expenses and place it on the March Board agenda for final adoption.

VOICE VOTE

Motion carried

E. Legislative Committee

Member Miller reported on the January 18, 2017 Legislative Committee meeting. The Legislative Breakfast will be held on Friday, March 10, 2017 at O'Neill Middle School. Several question topics were discussed. Draft questions will be brought to the Committee in February for finalization.

F. Financial Advisory Committee

David Bein reported on the January 23, 2017 Financial Advisory Committee meeting. Topics discussed at the meeting included December 2016 CPI, the FY16 District 58 audit, a recommendation to increase the capitalization threshold for accounting record keeping and reporting to \$5,000, the "Facilities at a Glance" document and the process used for its development, District 58 debt capacity, and the debt service levy.

G. Meet & Confer Strategic Plan Committee

Member Purcell reported on the January 12, 2017 Meet & Confer Strategic Plan (MCSP) Committee meeting. The Committee discussed a preliminary draft and finalized the Committee Charge, reviewed the draft Mid-Year Progress Report of Strategic Goals Action Plan 2016-2017, and prioritized next steps and future Committee agenda items.

Member Sigale reported on the February 2, 2017 Meet & Confer Strategic Plan Committee meeting. The Committee reviewed the final draft of the MCSP Committee Charge before it was submitted to the Board of Education for adoption; discussed qualities, expertise, and experiences an ideal candidate for the Assistant Superintendent for Curriculum and Instruction position should possess; and revisited priorities of the Committee and future agenda topics.

Charge to the Board Meet & Confer Strategic Plan Committee

Member Diehl moved and Member Miller seconded her motion to charge the Board Meet & Confer Strategic Plan Committee as outlined in the agenda packet. (Attachment 02/13/17 A)

*It was noted that a minor typing correction was needed before the Charge is finalized for release. The last line under "Membership" should read "PTA **and** Community Representatives (North & South Side representation)."*

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, Purcell, and Sigale

NAYS: None Motion carried

6. **DISCUSSION**

Facilities

Superintendent Kari Cremascoli and Assistant Superintendent for Business/CSBO David Bein presented a District 58 facilities update to the Board. Building principals provided substantial input and planning for the presentation. The facilities discussion would focus on an in-depth review of more immediate needs at Lester School. Lester has served students at capacity for several years, offering three sections of classes at each grade level, and limited space for special education and intervention services. With the addition of the Optional Kindergarten Enrichment and Enhancement Program (OKEEP), the building is stretched to provide for all general education spaces as well as the special education, intervention, specials and core facility space needs. The 2016 demographer report found that Lester's enrollment will likely remain steady in the next several years.

A variety of solutions to the space issues at Lester were researched and shared, including a building addition, redistricting, relocating Lester programs or grades, moving sixth grade to the middle schools, adding portables and moving all special classes onto a cart. Many of these solutions were not feasible, would not fully address the challenges, or were not in the best interests of students. It was recommended that the Board consider constructing an addition to Lester, a solution the Board expressed interest in exploring. It was estimated that an addition could cost \$1.5-\$2.5 million. The District would need to hire an architect to complete a high-level feasibility study. It is anticipated that an addition could be completed in time for the 2018-2019 school year. The Board directed the administration to work with an architect to complete a high-level feasibility study and provide an update to the Board.

Other District facility needs were also discussed, including the increasing enrollment of Highland, underutilization of Belle Aire, middle school science and FACS lab updates, the merging of the two administrative offices and unequal middle school enrollments. The Board requested additional information in regard to balancing enrollment at Highland and Belle Aire schools. The Board will take a more granular look at long-term maintenance and facilities needs across the District over the next 3-7 years in April. While no significant maintenance projects are anticipated in the forecast period, a current analysis of facilities shows significant work is needed thereafter. With estimates based on a 4% annual cost inflation and a projected latest date for completion, District 58 facilities could require an estimated \$12 million in maintenance projects between 2020 and 2024.

7. RECEPTION OF VISITORS

Marianne Hulbert, Lester parent, spoke about equity of schools throughout the District and commented on the OKEEP program for 2017-2018.

Tracy Weiner, Henry Puffer parent, had some questions regarding the ELA pilot materials and asked if consideration could be given to the amount of time teachers are out of the classroom for staff development.

A short recess was taken at this time.

Member Roberta Diehl left the meeting at 10:10 p.m.

8. APPROVAL OF MINUTES

A. Approval of Minutes – January 9, 2017

Member Miller moved and Member Sigale seconded his motion to approve the minutes of the January 9, 2017 regular meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – January 11, 2017

Member Heppner moved and Member Purcell seconded his motion to approve the minutes of the January 11, 2017 building tour and PTA meeting as presented.

VOICE VOTE

Motion carried

C. Approval of Minutes – January 17, 2017

Member Miller moved and Member Sigale seconded his motion to approve the minutes of the January 17, 2017 emergency meeting as presented.

VOICE VOTE

Motion carried

D. Approval of Minutes – January 19, 2017

Member Sigale moved and Member Miller seconded her motion to approve the minutes of the January 19, 2017 coffee with the staff as presented.

VOICE VOTE

Motion carried

9. **CONSENT AGENDA**

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Purcell moved and Member Sigale seconded his motion to approve the following items:

A. Personnel

The appointment of two administrators effective August 1, 2017, four instructional assistants, and one educational support personnel employee; the request for Family Medical Leaves of Absence for one administrator and two certified teachers; the resignation of four instructional assistants; and the retirement of one educational support personnel employee effective April 1, 2017.

B. Financial Reports

The list of bills and obligations prepared for payment on February 13, 2017 as well as the revolving and imprest issued in January 2017 as shown on the list submitted under the date of February 13, 2017 in the total amount of \$1,516,243.35 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

**BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE FEBRUARY 13, 2017
LIST OF BILLS & EXPENDITURES**

EDUCATION FUND

| | |
|-----------------------------------|----------------|
| List of Bills – February 13, 2017 | \$1,012,083.06 |
| Revolving Fund - January 2017 | \$150.00 |
| Imprest Checks - January 2017 | \$24,726.29 |

OPERATIONS & MAINTENANCE FUND

| | |
|-----------------------------------|--------------|
| List of Bills – February 13, 2017 | \$296,996.12 |
| Revolving Fund - January 2017 | \$40.00 |
| Imprest Checks - January 2017 | \$5,973.99 |

DEBT SERVICE

List of Bills - February 13, 2017 \$0.00
Revolving Fund - January 2017 \$0.00

TRANSPORTATION FUND

List of Bills - February 13, 2017 \$175,412.89
Revolving Fund - January 2017 \$0.00
Imprest Checks - January 2017 \$861.00

IMRF

List of Bills - February 13, 2017 \$0.00

FICA/MEDICARE

List of Bills - February 13, 2017 \$0.00

SITE & CONSTRUCTION FUND

List of Bills - February 13, 2017 \$0.00

WORKING CASH FUND

List of Bills - February 13, 2017 \$0.00

FIRE & LIFE SAFETY FUNDS

List of Bills - February 13, 2017 \$0.00

MEDICAL INSURANCE RESERVE FUND

List of Bills - February 13, 2017 \$0.00

SINKING FUND

List of Bills - February 13, 2017 \$0.00
Revolving Fund - January 2017 \$0.00

Total \$1,516,243.35

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. English-Language Arts (ELA) Curriculum Materials Pilot K-5

Member Purcell moved and Member Miller seconded his motion to approve the pilot of Benchmark Advance and Houghton Mifflin Harcourt resources for kindergarten through 5th grade including the acquisition of three unit pilot kits from Benchmark Advance at no cost for piloting teachers and Houghton Mifflin Harcourt Journeys teacher resources and consumables for a cost of \$21,777.25, with the cost allocation only occurring for student consumable materials.

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

- B. Resolution to Regulate Expense Reimbursements
Member Miller moved and Member Purcell seconded his motion to dopt the Resolution to Regulate Expense Reimbursements. (Attachment 02/13/17 B)

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

- C. Increasing the Asset Capitalization Cutoff
Member Miller moved and Member Purcell seconded his motion to establish the District's capitalization cutoff for accounting record keeping and reporting at \$5,000.00.

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

- D. Resolution abating the bond levies for the tax levy years 2016 through 2023, inclusive, of School District Number 58, DuPage County, Illinois, with respect to said District's outstanding 2013 Bonds

Member Heppner moved and Member Purcell seconded his motion to adopt the resolution abating the bond levies for the tax levy years 2016 through 2023, inclusive, of School District Number 58, DuPage County, Illinois, with respect to said District's outstanding 2013 Bonds. (Attachment 02/13/17 C)

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

11. RECEPTION OF VISITORS

There were no comments or questions from members of the audience at this time.

12. ANNOUNCEMENTS

President Cooper announced the following dates:

| | |
|------------------------|------------------------------------------------------------------------------------|
| Wednesday, February 15 | Legislative Committee Meeting 3:45 p.m. ASC Office |
| Thursday, February 16 | BOE Coffee with Staff 7:30 a.m. Kingsley School |
| Tuesday, February 21 | Policy Committee Meeting 7:00 a.m. ASC Office |
| Monday, February 27 | Curriculum Workshop 7:00 p.m. Longfellow Center <i>Lester School</i> |

| | |
|--------------------|-------------------------------------------------------------------------------|
| Thursday, March 2 | Meet & Confer Strategic Plan Committee Meeting 7:00 a.m. Longfellow Center |
| Wednesday, March 8 | PTA Presidents / Administrators Meeting 6:00 p.m. Whittier School |
| Friday, March 10 | Legislative Breakfast 7:30 a.m. O'Neill Middle School |
| Monday, March 13 | Regular Board Meeting 7:00 p.m. Longfellow Center |

13. CLOSED SESSION

Member Heppner moved and Member Purcell seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; 5 ILCS 120/2(c)(11);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

Member Purcell moved and Member Miller seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 10:35 p.m. and reconvened to open session at 11:26 p.m.

14. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Heppner moved and Member Purcell seconded the motion to approve the minutes of the January 9, 2017 closed session meeting.

VOICE VOTE Motion carried

B. Review of Closed Session Minutes

Member Lupescu moved and Member Miller seconded the motion to keep the minutes from the January 9, 2017 closed session meeting permanently closed due to the confidential nature of the contents.

VOICE VOTE

Motion carried

15. ADJOURNMENT

Member Heppner moved and Member Miller seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 11:27 p.m.

Doug Purcell, Vice President

Pamela A. Osika, Secretary

CHARGE TO

MEET & CONFER STRATEGIC PLAN COMMITTEE

Background and History:

The Meet & Confer Strategic Plan Committee was established by the Board of Education in October 2016 and charged with reviewing governance topics related to the District's Strategic Plan.

Mission:

- To provide a venue for truthful, meaningful, regular, ongoing communication, collaboration, and feedback among different stakeholder groups within the District 58 community.
- To review the current strategic plan and ongoing progress of District 58.
- To develop a roadmap/recommended approach for updating the District 58 Strategic Plan.

Committee Charge:

- The Meet & Confer Strategic Plan Committee shall;
 - Operate in an advisory capacity, not in a decision-making role.
 - Collaboratively discuss and review governance topics related to the four focus areas of the District's Strategic Plan.
 - Review Strategic Goals Action Plan and progress being made toward accomplishing each of the goal areas.
 - Report to the Board of Education at a regularly scheduled Board meeting.

Meetings ~

- Meeting dates are at the discretion of the committee chair, typically, the second Thursday of the month at 7:00 a.m. at Longfellow Center.
- Meetings of the Meet & Confer Strategic Plan Committee shall be open to the public and all minutes of said meetings shall be made available to the public.

Membership ~

- School Board Member (Including chair) - 2
- Superintendent
- Assistant Superintendent for Personnel
- Assistant Superintendent for Business/CSBO
- Director of Innovative Technology & Learning
- Principals
- Employee Union Representatives
- PTA and Community Representatives (North & South Side representation)

**RESOLUTION
OF THE BOARD OF EDUCATION OF
DOWNERS GROVE GRADE SCHOOL DISTRICT NO. 58
TO REGULATE EXPENSE REIMBURSEMENTS**

WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;

WHEREAS, Section 10 of the Local Government Travel Expense Control Act (50 ILCS 150/, added by P.A. 99-604, eff. 1-1-17) provides that the School Board shall by resolution regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses supported with minimum documentation;

WHEREAS, the Board regulates the types of expenses that are allowed in Board Policies #8360 – Internal Board Operations – Board Member Compensation; Expenses, and #4017 – Personnel – General Personnel: Expenses;

WHEREAS, based upon the School District’s budget and other financial considerations, the Superintendent has recommended to the Board a maximum allowable reimbursement amount of \$3,000 for Board members and District staff;

WHEREAS, the Board requires submission of appropriate standardized expense forms supported with required written minimum documentation (50 ILCS 150/ 10 and 20);

WHEREAS, submitted expenses that exceed the Board’s maximum allowable reimbursement amount may be approved by a roll call vote at an open meeting of the Board when an emergency or other extraordinary circumstance exists (50 ILCS 150/10 and 15);

WHEREAS, all Board member expenses must be approved by a roll call vote at an open meeting of the Board (50 ILCS 150/15);

THEREFORE, BE IT RESOLVED, that the Board hereby:

1. Defines and sets the types of allowable expenses through Board Policy #8360, *Board Member Compensation; Expenses* and #4017, *General Personnel: Expenses*.
2. Sets the maximum allowable reimbursement for travel, meal, and lodging expenses to an amount not to exceed \$3,000, effective on March 1, 2017 until the Resolution is rescinded or replaced by the Board.

3. Supersedes its previously adopted *Resolution to Regulate Expense Reimbursements* as of the effective date in paragraph two above.
4. Requires use of Board Exhibit A, *Board Member Expense Reimbursement Form*; and Exhibit B, *Employee Expense Reimbursement Form*.
5. May approve expenses that exceed the Board's maximum allowable reimbursement amount by a roll call vote at an open meeting when an emergency or other extraordinary circumstance exists.
6. Must approve its members' expenses by a roll call vote at an open meeting.

ADOPTED this 13th day of February 2017, by the following vote:

AYES: 6
NAYS: 0
ABSENT: 1

EXPENSE REPORT FOR: _____

TITLE/OFFICE: _____

TODAY'S DATE: _____

EXPENSE REPORT INFORMATION:

DESTINATION: _____

DEPARTURE DATE: _____

RECEIPTS ATTACHED? Yes

PURPOSE: _____

RETURN DATE: _____

No

| Date | Lodging | Travel | Breakfast | Lunch | Dinner | Other | Description/Comments | Total |
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| Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |

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|--------------|---------------|
| SUBTOTAL | \$0.00 |
| MILEAGE | \$0.00 |
| TOTAL | \$0.00 |

BOARD MEMBER SIGNATURE: _____

ADMINISTRATOR SIGNATURE: _____

| | | |
|----------------------|-------------------------------------------|------------------------------------------------------------|
| SCHOOL BOARD ACTION: | <input type="checkbox"/> Approved | <input type="checkbox"/> Denied |
| | <input type="checkbox"/> Approved in Part | <input type="checkbox"/> Exceeds Maximum Allowable Expense |

Attachment 02/13/17 B

Mileage Log for:

| | |
|---------------------|-----------------------|
| Rate Per Mile | \$0.535 |
| For Period | From 1/0/00 to 1/0/00 |
| Total Mileage | 0 |
| Total Reimbursement | \$0.00 |

| Date | Starting Location | Destination | Description/Notes | Mileage | Reimbursement |
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EXPENSE REPORT FOR: _____

TITLE/OFFICE: _____

TODAY'S DATE: _____

ACCT #: _____

EXPENSE REPORT INFORMATION:

DESTINATION: _____

DEPARTURE DATE: _____

RECEIPTS ATTACHED? Yes

PURPOSE: _____

RETURN DATE: _____

No

| Date | Lodging | Travel | Breakfast | Lunch | Dinner | Other | Description/Comments | Total |
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| | | | | | | | | \$0.00 |
| Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |

STAFF MEMBER SIGNATURE: _____

ADMINISTRATOR SIGNATURE: _____

| | |
|--------------|---------------|
| SUBTOTAL | \$0.00 |
| MILEAGE | \$0.00 |
| TOTAL | \$0.00 |

Mileage Log for:

| | |
|---------------------|-----------------------|
| Rate Per Mile | \$0.535 |
| For Period | From 1/0/00 to 1/0/00 |
| Total Mileage | 0 |
| Total Reimbursement | \$0.00 |

| Date | Starting Location | Destination | Description/Notes | Mileage | Reimbursement |
|------|-------------------|-------------|-------------------|----------|---------------|
| | | | | | \$0.00 |
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| | | | | | \$0.00 |
| | | | | 0 | \$0.00 |

RESOLUTION abating the bond levies for the tax levy years 2016 through 2023, inclusive, of School District Number 58, DuPage County, Illinois, with respect to said District's outstanding 2013 Bonds.

* * *

WHEREAS, School District Number 58, DuPage County, Illinois (the "*District*"), is a duly organized and existing School District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the School Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"); and

WHEREAS, the Board of Education of the District (the "*Board*") previously issued its General Obligation Limited Tax Life Safety School Bonds, Series 2013 (the "*2013 Bonds*"), pursuant to a bond resolution adopted by the Board on June 10, 2013 (the "*2013 Resolution*"); and

WHEREAS, the Board issued the 2013 Bonds pursuant to the 2013 Resolution, providing therein for an annual amount of taxes to be extended by the County Clerk of DuPage County, Illinois (the "*County Clerk*"), to pay the 2013 Bonds and all other limited bonds (as defined in the Debt Reform Act) hereafter issued by the District not to exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "*Base*"); and

WHEREAS, pursuant to State law, the Base is annually subject to increase based on the Consumer Price Index ("*CPI*") or "cost of living" factor; and

WHEREAS, the Base has annually increased based on the CPI, as set forth in Exhibit A attached hereto; and

WHEREAS, the increases in the Base due to the CPI have not been as substantial as anticipated at the time of the issuance of the 2013 Bonds, thereby causing the necessity to abate certain levies associated with the 2013 Bonds and currently on file with the County Clerk;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE DOWNERS GROVE SCHOOL DISTRICT NO. 58, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS POWERS, AS FOLLOWS:

SECTION 1: The District shall hereby cause there to be a reduction in each of the levies associated with the 2013 Bonds, as set forth in Exhibit B attached hereto, thereby reducing each of said levies to amount of the Base as of the adoption of this Resolution.

SECTION 2 That forthwith upon the passage of this Resolution, a copy hereof, duly certified by the Secretary of said District, shall be filed with the County Clerk.

SECTION 3: That this Resolution shall be in full force and effect from and after its passage.

PASSED THIS 13TH DAY OF FEBRUARY, 2017.

AYES: 6

NAYS: 0

ABSENT: 1

APPROVED THIS 13TH DAY OF FEBRUARY, 2017.

EXHIBIT A

Debt Service Extension Base

| <u>Levy Year</u> | <u>DSEB From Prior Year</u> | <u>CPI</u> | <u>CPI Increase</u> | <u>New DSEB</u> |
|------------------|-----------------------------|------------|---------------------|-----------------|
| 2009 | \$1,213,950.00 | 0.1% | \$ 1,213.95 | \$1,215,163.95 |
| 2017 | 1,215,163.95 | 2.7% | 32,809.43 | 1,247,973.38 |
| 2011 | 1,247,973.38 | 1.5% | 18,719.60 | 1,266,692.98 |
| 2012 | 1,266,692.98 | 3.0% | 38,000.79 | 1,304,693.77 |
| 2013 | 1,304,693.77 | 1.7% | 22,179.79 | 1,326,873.56 |
| 2014 | 1,326,873.56 | 1.5% | 19,903.10 | 1,346,776.66 |
| 2015 | 1,346,776.66 | 0.8% | 10,774.21 | 1,357,550.87 |
| 2016 | 1,357,550.87 | 0.7% | 9,502.86 | 1,367,053.73 |
| 2017 | 1,367,053.73 | 2.1% | 28,708.13 | 1,395,761.86 |

EXHIBIT B

ABATEMENTS OF LEVIES

| <u>LEVY YEAR</u> | <u>LEVIES SHOWN IN 2013 RESOLUTION</u> | <u>AMOUNT TO BE ABATED</u> | <u>NEW LEVY FOR 2013 BONDS</u> |
|----------------------|------------------------------------------------|------------------------------------|----------------------------------------|
| 2016 | \$ 164,850.00 | \$ 148,773.90 | \$ 16,076.10 |
| 2017 | 189,400.00 | 148,773.90 | 40,626.10 |
| 2018 | 218,200.00 | 66,880.13 | 151,319.87 |
| 2019 | 246,100.00 | 93,658.13 | 152,441.87 |
| 2020 | 283,100.00 | 127,576.39 | 155,523.61 |
| 2021 | 1,378,900.00 | 158,467.30 | 1,220,432.70 |
| 2022 | 1,581,700.00 | 185,938.14 | 1,395,761.86 |
| 2023 | 1,617,300.00 | 221,538.14 | 1,395,761.86 |
| 2024 | 360,500.00 | 0.00 | 360,500.00 |