

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, April 11, 2016, at the Longfellow Center.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President John D. Cooper; Vice President Doug Purcell; and Members Diehl, Heppner, Lupescu, and Miller. Member absent: Sigale. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Matthew Rich, Assistant Superintendent for Curriculum and Instruction; James Popernik, Controller; Richard Bubula, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Pamela A. Osika, Board Secretary. Attending this meeting were at least four visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Michelle Rzepka, principal of Hillcrest School, introduced Student Council sponsors Dr. Susan Anderson and Lauren Prosser, who in turn introduced student council officers Ryann Wendt, Girl President; Hugh Lang, Boy President; Emery Teague, Vice President of Committees; Jack Benge, Vice President of Communications; Audrey Stanton, Clerical Secretary; and Hillary Morris, Recording Secretary. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events including the Funding for Fun Spring 2015 fundraiser, which raised more than \$8,000 for the Hillcrest all-inclusive playground. Fundraisers this year have included Fall Grams, which raised more than \$350 for JDRC (Juvenile Diabetes Research Foundation); a hat and mitten drive, which supported the PADS organization; and Valentine Grams, which raised funds for the American Heart Association. A new spirit day was introduced by the Student Council this year called Home Room Wars. Each classroom chose a theme and students in the class dressed up in costume based on that theme. Future spirit days will be planned by the Student Council.

PTA President Gina Stark explained that the Hillcrest PTA supports 40 different committees offering a range of cultural, academic, and social and emotional enrichment. More than \$20,000 in cultural arts programs is provided to students through assemblies, destination field trips, in-house field trips, and the Partners in Art program.

3. NON-ACTION REPORTS

A. Recognition of Students – Illinois Young Author's Awards

The names of 14 students (12 writing projects) were chosen to represent District 58 at the Illinois Young Authors' Conference. The names of those students were presented to the Board and manuscripts were on display for the meeting.

- B. Recognition of Students – “Celebrate America” Immigration Essay Contest
Whittier 5th grade student, Kate Cesario, was this year’s regional winner of the “Celebrate America” immigration essay contest and her essay has now moved on to the national level. Kate recently read her essay at a reception in Chicago and was invited to present at an upcoming TED event, TEDxIIT. Kate presented her essay to the Board, along with a brief description of what influenced her to write it.
- C. “Spotlight on our Schools” - Preschool
Assistant Superintendent for Special Services Jessica Stewart and Preschool Coordinator Jackelyn Cadard made a presentation to the Board on District 58’s Grove Children’s Preschool program. Appreciation was extended to the Board for continued support of the District’s preschool program, despite State budget cuts to Preschool for All funding. Over the past few years, the District 58 preschool program underwent significant review and improvement efforts, particularly in the area of curriculum. There has been an increased emphasis on social-emotional skill instruction; improved instructional techniques, scheduling, and environmental supports; and clearer communication with preschool families. During the 2015-2016 school year, Grove Children’s Preschool initiated innovative ways to inform parents of their children’s progress. In addition to providing parents with traditional student progress data, a digital portfolio system called Seesaw was implemented. Seesaw allows students, parents, and administrators to access a comprehensive portfolio of student work in digital format, which captures a student’s learning experience through photos, videos, and digital creations. On this year’s Preschool for All State audit report, the Grove Children’s Preschool program scored so well that it qualified for a Gold rating, the highest score possible for a preschool program.

4. COMMUNICATIONS

- A. Freedom of Information Act request from Marla Gilbert, DGEEA President, for timeline for Superintendent's evaluation
(Response from Pamela Osika, Sec’y to the Supt/Board Sec’y)
- B. Freedom of Information Act request from Marla Gilbert, DGEEA President, for information regarding communications between Board of Education and employees
(Response from Pamela Osika, Sec’y to the Supt/Board Sec’y)
- C. E-mail from Bill Christensen regarding grading system
- D. Freedom of Information Act request from Nathan Mihelich, Illinois Retired Teachers Association, for name, title, and email address of all employees who are retiring or leaving district in 2016
(Response from Pamela Osika, Sec’y to the Supt/Board Sec’y)
- E. Freedom of Information Act request from Dr. Douglas Jones for a copy of David Bein's contract
(Response from Pamela Osika, Sec’y to the Supt/Board Sec’y)

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kari Cremascoli reported that registration for the 2016-2017 school year has officially opened. Families are being encouraged to complete the registration information by Friday, May 13th to allow the District to plan for appropriate staffing levels at each school. Curriculum committees and report card committees are making good progress. The third listening session of the school year with the DGEEA executive board is scheduled to take place with administrators on Thursday, April 14th. The semi-annual PTA Presidents/Administrators Meeting was held on April 5th. This meeting provides an opportunity for the District to share news and updates with the PTA presidents. Administration of PARCC testing has been completed. The District continues to work with the State in regard to reporting requirements and not meeting the PARCC participation rate of 95% in 2015. District 58 is also in the process of DLM (Dynamic Learning Maps) administration, which is an alternate assessment system for students with special needs. Eighteen staff members are being recommended for tenure at this meeting, which appears under Personnel on the Consent Agenda. District 58 is waiting to receive additional information from District 99 in regard to the 2017-2018 school year calendar. Feeder districts are working with District 99 in order to align school calendars as closely as possible. The Education Foundation's annual Select 58 celebration took place on April 6th; this event honors eighth grade students who provide outstanding service to their school and community. The Author Festival sponsored by the Downers Grove Area Council of PTAs will take place from April 13-15. The Building Bridges parent/teacher group will meet April 12th featuring a special speaker. The DGEEA Teacher of the Year will be announced Wednesday and retirement celebrations will take place in May.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending March 31, 2016. Controller James Popernik reported that the District just completed the third quarter of its fiscal year. A budget workshop is scheduled on Monday, April 25th at which time the Board will receive information regarding the status of the current year's budget and a first look at the tentative budget for fiscal year 2016-2017. Dr. Popernik reflected on the District's successful transition to the new iVisions administrative software system this year. For the first time, next year's budget is being created solely in iVisions and preparations are being made to rollover data for 2016-2017. Bids are being finalized for summer 2016 projects including playground and asphalt work. IMRF (Illinois Municipal Retirement Fund) will conduct an audit of District 58 on Tuesday of this week. The last such audit was conducted in 2012, which resulted in adjustments to IMRF and FICA reporting. Auditors from Miller, Cooper & Co., Ltd. are scheduled to begin work on June 22nd.

- C. Treasurer's Report
There was nothing special to report in regard to the Treasurer's Report.
- D. Policy Committee
The Policy Committee did not hold a regular meeting in March.
- E. Legislative Committee
The Legislative Committee did not meet in March.
- F. Financial Advisory Committee
Dr. Popernik reported on the April 4, 2016 Financial Advisory Committee meeting. The Committee reviewed the 2015 CPI, which came in at 0.7% and this number (plus new growth in the community) will drive the 2016 levy. The Committee discussed the District's benefits renewal and a 5.5% increase in premiums for 2016-2017 will be recommended. A preliminary draft of the 2016-2017 budget was shared, student fees for 2016-2017 were considered, a list of summer 2016 projects were reviewed, and a draft of next year's committee meetings was distributed.

6. DISCUSSION

Community Engagement

The Board discussed recent community engagement efforts, which include an increased presence at PTA meetings and other school, district and community events. Positive feedback has been received regarding Board members attending PTA meetings. Support to continue scheduling Board attendance at PTA meetings for next year was indicated. Board members expressed disappointment in not being able to attend all community engagement opportunities, however, due to personal schedules, it is impossible to attend all events. It was noted that union representatives have reached out to the Board asking for opportunities to engage in a dialogue; this request is being carefully reviewed.

7. RECEPTION OF VISITORS

There were no comments or questions from members of the audience at this time.

8. APPROVAL OF MINUTES

A. Approval of Minutes – March 14, 2016

Member Heppner moved and Member Diehl seconded his motion to approve the minutes of the March 14, 2016 regular meeting as presented

VOICE VOTE

Motion carried

B. Approval of Minutes – March 22, 2016

Member Purcell moved and Member Miller seconded his motion to approve the minutes of the March 22, 2016 Kingsley building tour & PTA meeting as presented.

VOICE VOTE

Motion carried

C. Approval of Minutes – April 5, 2016

Member Diehl moved and Member Miller seconded her motion to approve the minutes of the April 5, 2016 PTA Presidents/Administrators meeting as presented.

It was noted that only one Board member was in attendance at the April 5, 2016 meeting.

VOICE VOTE

Motion carried

9. **CONSENT AGENDA**

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Diehl moved and Member Miller seconded her motion to approve the following items:

A. Personnel

Recommendations for tenure for 18 certified staff members; the request for Family Medical Leave of Absence for one certified teacher; the resignation of one certified teacher and one instructional assistant; the appointment of one educational support personnel employee; and the change of date for retirement of one educational support personnel employee.

B. Financial Reports

The list of bills and obligations prepared for payment on April 11, 2016 as well as the revolving and imprest issued in ~~February 2016~~ **March 2016** as shown on the list submitted under the date of April 11, 2016 in the total amount of \$1,117,339.38 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

Note: Date at the top of List of Bills Summary was correct, however, dates under each individual fund contained typos and were not updated from previous month. Corrected dates will be noted at the May 9, 2016 Board meeting.

**BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE APRIL 11, 2016
LIST OF BILLS & EXPENDITURES**

EDUCATION FUND

List of Bills - March 14, 2016 April 11, 2016	\$306,625.13
Revolving Fund - February 2016 March 2016	\$77,650.75
Imprest Checks - February 2016 March 2016	\$10,626.16

OPERATIONS & MAINTENANCE FUND

List of Bills - March 14, 2016 April 11, 2016	\$62,056.78
Revolving Fund - February 2016 March 2016	\$92,326.83
Imprest Checks - February 2016 March 2016	\$656.48

DEBT SERVICE

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00
Revolving Fund - ~~February 2016~~ March 2016 \$700.00

TRANSPORTATION FUND

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$546,530.25
Revolving Fund - ~~February 2016~~ March 2016 \$19,691.00
Imprest Checks - ~~February 2016~~ March 2016 \$476.00

IMRF

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00

FICA/MEDICARE

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00

SITE & CONSTRUCTION FUND

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00

WORKING CASH FUND

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00

FIRE & LIFE SAFETY FUNDS

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00

MEDICAL INSURANCE RESERVE FUND

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00

SINKING FUND

List of Bills - ~~March 14, 2016~~ April 11, 2016 \$0.00
Revolving Fund - ~~February 2016~~ March 2016 \$0.00

Total \$1,117,339.38

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, and Purcell
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. Middle School Spanish Textbook Adoption

It was noted that the Middle School Spanish Textbook Adoption will be placed on the May Board Agenda to allow materials to be on display for the full 30-day period.

B. 2015-2016 School Calendar Change

Member Miller moved and Member Diehl seconded his motion to establish the last day of school as Friday, June 3, 2016, due to the fact that no emergency days were used during the 2015-2016 school year and more attendance days were scheduled than required.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, and Purcell
NAYS: None Motion carried

C. State and Federal Grant Participation

Member Heppner moved and Member Miller seconded his motion to authorize District 58's participation in the following grant programs for the 2016-2017 school year:

- Title I (Educationally Disadvantaged) (Federal)
- Title IIA (Teacher Quality) (Federal)
- School Library Per Capita Grant (State)
- Preschool for All Grant (State)
- ELL-TBE/TPI Grant (State)
- IDEA Preschool Grant (Federal)
- IDEA Flow Through Grant (Federal)

It was noted that funding from these grant programs could be in jeopardy depending on what happens with the Illinois State budget.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, and Purcell
NAYS: None Motion carried

D. Bid - Playground Excavation at Four Schools

Member Diehl moved and Member Heppner seconded her motion to award the bid for playground excavation at four schools (Fairmount, Lester, Indian Trail and Pierce Downer) to the low bidder meeting all specifications, Hacienda Landscaping, for \$39,850.00.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, and Purcell
NAYS: None Motion carried

E. Bid - Playcraft Single Post Swings

Member Diehl moved and Member Purcell seconded her motion to award the bid for Playcraft Single Post Swings, which are to be installed at Belle Aire, Indian Trail, and Pierce Downer, to Zenon Company for a total cost of \$26,874.31.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, and Purcell
NAYS: None Motion carried

F. Bid - Playground Mulch Installation

Member Diehl moved Member Miller seconded her motion to award the bid for playground mulch installation at six schools (El Sierra, Fairmount, Henry Puffer, Indian Trail, Lester, and Pierce Downer) to Cedar Valley Express Blower for an approximate total cost of \$36,400.00.

It was suggested that District 58 should consider partnering with the Downers Grove Park District when bidding playground mulch installation in the future.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu, Miller, and Purcell
NAYS: None Motion carried

G. Bid - Classroom Furniture

Member Miller moved and Member Diehl seconded his motion to award the bid for kindergarten classroom furniture for six schools to Shane's Office Products for a total cost of \$40,541.12.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu, Miller, and Purcell
NAYS: None Motion carried

H. Bid - Miscellaneous Painting at Eleven Schools

Member Diehl moved and Member Purcell seconded her motion to award the bid for painting miscellaneous areas of 11 schools to Brookdale Decorating for the cost of \$40,580.00.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu, Miller, and Purcell
NAYS: None Motion carried

I. Second Reading - Policy #2002 - Administration - Organizational Chart

Member Miller moved and Member Lupescu seconded his motion to adopt revisions to Policy #2002 regarding the administration organizational chart.

VOICE VOTE Motion carried

J. Second Reading - Policy #3435 - Business - District Owned Vehicles

Member Diehl moved and Member Lupescu seconded her motion to adopt revisions to Policy #3435 regarding district owned vehicles.

VOICE VOTE Motion carried

K. Second Reading - Policy #5103 - Students – Transfers

Member Lupescu moved and Member Miller seconded her motion to adopt revisions to Policy #5103 regarding student transfers.

VOICE VOTE Motion carried

11. RECEPTION OF VISITORS

Tracy Weiner, Henry Puffer area resident, commented on standards based and differentiated learning and questioned procedures, guidelines, and implementation used across District 58.

Noelle Schwartz, Kingsley parent, expressed concern for first grade math work and PARCC preparation.

12. ANNOUNCEMENTS

President Cooper announced the following dates:

Tuesday, April 19	Policy Committee Meeting 7:00 a.m. ASC Office
Thursday, April 21	BOE Coffee with the Staff 7:30 a.m. Herrick Middle School
Monday, April 25	Budget Workshop ~ 2016-2017 Tentative Budget 7:00 p.m. Longfellow Center
Wednesday, May 4	Staff Appreciation Day
Monday, May 9	Regular Board Meeting 7:00 p.m. Longfellow Center

13. CLOSED SESSION

Member Diehl moved and Member Miller seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5 ILCS 120/2(c)(2);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, and Purcell
NAYS: None Motion carried

Member Lupescu moved and Member Diehl seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 8:15 p.m. and reconvened to open session at 9:00 p.m.

14. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Purcell moved and Member Lupescu seconded the motion to approve the minutes of the March 14, 2016 closed session meeting.

VOICE VOTE

Motion carried

B. Review of Closed Session Minutes

Member Purcell moved and Member Lupescu seconded the motion to keep the minutes from the March 14, 2016, closed session meeting permanently closed due to the confidential nature of the contents.

VOICE VOTE

Motion carried

15. ADJOURNMENT

Member Diehl moved and Member Miller seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 9:02 p.m.

John D. Cooper, President

Pamela A. Osika, Secretary