

## CERTIFICATE OF RESIDENCE

### PART I

NAME OF STUDENT: \_\_\_\_\_ AGE: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Living: \_\_\_\_\_ Deceased: \_\_\_\_\_

Father's Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Living: \_\_\_\_\_ Deceased: \_\_\_\_\_

Mother's Address: \_\_\_\_\_

### PART II

1. Are the student's parents divorced or separated? Yes \_\_\_\_\_ No \_\_\_\_\_  
(if yes, answer a-c, if no, proceed to part III)
  - a. Who has custody of the student: Mother \_\_\_\_\_ Father \_\_\_\_\_ Joint \_\_\_\_\_
  - b. If custody is jointly held, which parent provides the student's primary regular fixed night-time abode? Mother \_\_\_\_\_ Father \_\_\_\_\_
  - c. With which parent does the student reside? \_\_\_\_\_

### PART III

2. Does the student reside with a person other than his or her natural/ adoptive parents?  
Yes \_\_\_\_\_ No \_\_\_\_\_  
(if yes answer a-f, if no, proceed to Part IV)
  - a. What is the name of the adult with whom the student now resides?  
\_\_\_\_\_
  - b. Address: \_\_\_\_\_
  - c. Is this person a relative of the student? Yes \_\_\_\_\_ No \_\_\_\_\_
  - d. If "yes," what relation is (s)he to the student? \_\_\_\_\_
  - e. Is the person with whom the student resides the legal guardian or custodian of the student? Yes \_\_\_\_\_ No \_\_\_\_\_
  - f. If "yes," please attach a copy of the guardianship or custody order.

**PART IV**

4. Is the student eligible for special education services? Yes \_\_\_\_\_ No \_\_\_\_\_  
If the answer to the above question is "yes," please provide a copy of the student's most recent Individualized Education Program (IEP), or provide us with the name and address of the school district from which we may obtain a copy.
5. Does an Illinois public agency have legal guardianship of the student?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If "yes," please attach proof of legal guardianship.
6. Has a court ordered a residential placement for the student? Yes \_\_\_\_\_ No \_\_\_\_\_
7. Is the student homeless? Yes \_\_\_\_\_ No \_\_\_\_\_  
If "yes:"
- a. Is student currently living in the School District? Yes \_\_\_\_\_ No \_\_\_\_\_
  - b. In what school district was the student last enrolled? \_\_\_\_\_  
\_\_\_\_\_
  - c. In what school district was the student enrolled when last permanently housed?  
\_\_\_\_\_  
\_\_\_\_\_

I certify that I am the parent(s) or legal guardian(s) of the above-named student and that this child's residence has not been established solely for the purpose of attending District schools. I further certify that the above information is correct to the best of my knowledge.

\_\_\_\_\_  
Parent(s) or Guardian(s) Signature

\_\_\_\_\_  
Date

**PROOFS**

MUST have ONE of the following:

- \_\_\_\_\_ Driver's License
- \_\_\_\_\_ Illinois State I.D.

MUST have ONE of the following:

- \_\_\_\_\_ Mortgage Bill
- \_\_\_\_\_ Auto Insurance
- \_\_\_\_\_ Homeowners Insurance
- \_\_\_\_\_ Apartment Lease-Term \_\_\_\_\_

MUST have ONE of the following:

- \_\_\_\_\_ Current Gas Bill
- \_\_\_\_\_ Current Electric Bill
- \_\_\_\_\_ Current Water Bill

**NOTE:** It is contrary to the policy of the Board of Education to admit students who do not legally reside with their parents or legal guardians within the District boundaries. The information you provide will be used by school officials to help establish the eligibility of each applicant for admission. Falsification of information on this form or otherwise submitted to the District may result in your child being excluded from school, and may expose you to monetary liability under Illinois law for payment of tuition for such time as your child was illegally enrolled in the District. Further, any person who knowingly enrolls or attempts to enroll a non-resident student in the District or presents to the District any false information regarding the residency of a student commits a Class C misdemeanor and shall be referred for criminal prosecution.

Revised 12/17/2013

\_\_\_\_\_  
School Official Signature

\_\_\_\_\_  
Date