



Downers Grove Grade School District 58

Administrative Service Center

1860 63rd St.

Downers Grove, IL 60516 630-719-5800

Records Release Form

Date: _____

To: _____

Phone #: _____

Fax #: _____

Forward Information To:

Highland School

3935 Highland

Downers Grove, IL 60515

630-719-5835 / Fax 630-719-0150

As per Amended Federal Law #99.31, parental release is not required when transferring students' records between educational institutions.

Please forward all pertinent records for the following student(s): Grades – Achievement Tests
Scores – Health records – Psychological

Name

Grade

Date of birth

I understand that prior to the transmitting of the records, I have the right to inspect, copy, and challenge them and

_____ I want to inspect, copy and challenge the records.

_____ I waive my right.

Parent/Guardian Signature

Authorized Signature

Date

Position