

POLICY COMMITTEE MINUTES
December 13, 2022

The Policy Committee met on Tuesday, December 13, 2022, at 7:00 a.m. at O'Neill Middle School.

The meeting was called to order at 7 a.m.

Present: Co-Chair Gregory Harris, Superintendent Dr. Kevin Russell, Melissa Jerves, Barbara Allen, Jackelyn Cadard, Chris Covino, Todd Drafall, Brett Kurtenbach, Michelle McGarry, Carolyn Quinn, Abhay Shah, Jason Suchy, Fanny Vlahos, Britta Waszak, Jayne Yudzentis.

Absent: Briana Butts, Allen Dougherty, Janna Hoppe, Matthew Joyce, Michael Krugman, Catherine Lanucha, Erin Menet, Briana Richardson, Steve Siemek, Tracy Weiner.

Approval of Minutes

Barbara Allen moved and Fanny Vlahos seconded the motion to approve the minutes of the June 6, 2022 committee meeting. Motion carried.

PRESS Issue 110

Dr. Russell reviewed the policy update process with the committee. The committee then reviewed and discussed the following policies:

2:100 Board Member Conflict of Interest - language change and clarification

2:105 Ethics and Gift Ban - legal references updated

2:150 Committees – 5-year review

2:210 Organizational Board of Education Meeting - aligns with new law regarding time for board reorganization meeting

2:250 Access to District Public Records - 5-year review

2:265 Title IX Sexual Harassment Grievance Procedure - changing citations

3:10 Goals and Objectives - 5-year review

4:10 Fiscal and Business Management - addition of disclosure of cash reserve balance

4:55 Use of Credit and Procurement Cards - 5-year review

4:140 Waiver of Student Fees - under attorney review

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors - updated to align with Faith's Law (new code of conduct will be posted on website)

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest- rewritten to align with Faith's Law; title updated

5:20 Workplace Harassment Prohibited - legal references updated

5:170 Copyright - 5-year review

5:190 Teacher Qualifications - 5-year review

5:220 Substitute Teachers - updated to align with current law

5:250 Leaves of Absence - aligns with current law expanding right of employee to take bereavement leave and COVID -19 paid administrative leave
5:260 Student Teachers - 5-year review
5:280 Duties and Qualifications - aligns to current law
5:320 Evaluation - aligns to current practice
5:330 Sick Days, Vacation, Holidays and Leaves - under attorney review
6:15 School Accountability - aligns with current law
6:20 School Year Calendar and Day - legal references updated
6:50 School Wellness - legal references updated
6:60 Curriculum Content - legal references updated
6:65 Student Social and Emotional Development - legal references updated
6:130 Program for the Gifted - 5-year review (future changes possible as District reviews)
6:250 Community Resource Persons and Volunteers - language change to align with current law
6:255 Assemblies and Ceremonies - to align with *Kennedy v. Bremerton School District*
6:260 Complaints About Curriculum, Instructional Materials, and Programs - limits scope of complainants to parents/guardians, employees, and community members
6:270 Guidance and Counseling Program - 5-year review
6:340 Student Testing and Assessment Program - legal references updated
7:50 School Admissions and Student Transfers To and From Non-District Schools - aligns with current law
7:70 Attendance and Truancy - aligns with current law, allows one school day to attend civic event
7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students - legal references updated
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment - legal references updated
7:250 Student Support Services - aligns with Erin's Law
7:285 Anaphylaxis Prevention, Response, and Management Program - language update for continuous improvement
7:290 Suicide and Depression Awareness and Prevention - legal references updated
7:340 Student Records - aligns with current law

With the exception of 4:140 and 5:330, which are awaiting attorney review, these policy updates will be recommended to the Board for first reading at the January 9, 2022 board meeting.

Policy 7:90 – Release During School Hours

Dr. Russell shared a draft of rewritten language to clarify current practice that students will not be released from school during the school day unless an adult signs the student out at school.

For safety and security reasons, students will not be released from school premises or activities during school hours except (1) to the student's custodial parent/guardian after the parent/guardian has signed the student out at school or (2) to an adult other than a custodial parent/guardian, with the custodial parent/guardian's written permission and after the designated adult has signed the student out at school.

The committee discussed whether written permission is necessary to release a student to a designated adult, or if verbal permission or voicemail would be sufficient.

The central office will consider this input in finalizing a draft for the committee to review.

Policy 4:60 – Purchases and Contracts

Todd Drafall shared that current policy provides that any purchases or contracts under \$25,000 are not subject to bidding requirements or Board approval. For construction, that threshold is \$50,000. However, the District is considering modifying the policy to permit larger purchases or contracts related to referendum construction, when it would be inefficient to wait until the next board meeting for approval. The committee suggested including a sunset provision so that this modification would only accommodate the referendum construction project.

Public Comment

No comments were made at this time.

Adjournment

Carolyn Quinn moved and Jason Suchy seconded the motion to adjourn. Motion carried. The meeting was adjourned at 8:08 a.m.