

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois, met in regular session on Monday, June 12, 2023, at the Downers Grove Village Hall. The meeting was live-streamed to the public on the Village of Downers Grove YouTube channel.

### **1. CALL TO ORDER/ROLL CALL**

The President called the meeting to order at 7 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; and Members Kirat Doshi, Steve Olczyk and Tracy Weiner. Members absent: Vice President Gregory Harris; and Members Melissa Ellis and Emily Hanus. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafall, Assistant Superintendent for Business/CSBO; Sonali Patil, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Faith Behr, Interim Community Relations Coordinator; and Melissa Jerves, Board Secretary.

President Hughes led the pledge of allegiance.

### **2. PUBLIC HEARING ON THE 2022-2023 AMENDED BUDGET**

Assistant Superintendent for Business Todd Drafall stated that an amended budget is necessary to account for the passage of the referendum and associated sale of bonds. The amended budget has been on display for 30 days.

President Hughes opened the hearing to public comment. There were no comments.

The hearing was declared closed at 7:02 p.m.

### **3. COMMUNICATIONS**

#### Written Communications

1. Email from Paul Desruisseaux regarding partnering with the community.
2. Email from Colleen Biggins regarding student matter ~ *response from Board President Darren Hughes.*
3. Email from Jennifer Hearne regarding District 58 construction and Pierce Downer.

## Freedom of Information Act Requests

1. Freedom of Information Act request from SmartProcure regarding purchasing records from 2/27/23 to current ~ *response from Manager of Business Services Dr. Sonali Patil.*

## 4. **SPOTLIGHT ON OUR SCHOOLS: SPRING DATA SNAPSHOT**

Assistant Superintendent for Curriculum and Instruction Justin Sisul provided an overview of spring 2023 student assessment data. Overall, District 58 is within the expected growth range and scores are in line with pre-pandemic levels. All subgroups are within the expected growth range in reading, and most groups are in the expected growth range in math. On the NWEA MAP assessments, all grade levels are above the 80<sup>th</sup> percentile nationally in reading and math.

Each school's Instructional Leadership Team reviewed their students' data to develop a School Improvement Plan (SIP) that targets specific student performance goals. The teams will review the Illinois Assessment of Readiness (IAR) results in the fall and make necessary adjustments to their goals.

Interim Community Relations Coordinator Faith Behr shared results from the 2022-2023 School Environment Survey administered to parents. Results were similar to those pre-pandemic, and appreciably higher than the national norm. Open-ended questions revealed concerns about the District's facilities, communication from teachers, and bullying.

## 5. **REPORTS TO THE BOARD**

### A. Superintendent

Dr. Russell congratulated Dr. Jayne Yudzentis on her upcoming retirement after 22 years in District 58, serving as Assistant Principal at Herrick, Principal at Lester, and Assistant Superintendent for Personnel. Dr. Russell then reported on the following topics:

- **Personnel:** Preliminary enrollment numbers indicate that 97% of elementary classes will be at or below the established class size targets. Four of the five classes that remain over the target include students from the RISE program who receive additional adult support when they participate in the general education classroom for a portion of the school day. Staffing allocation for the middle schools will allow the District to achieve class size targets as well.
- **Curriculum:** The first session of Summer School began for 150 students. This ESSER-funded program is designed to provide additional opportunities for mastery of grade-level standards; transportation is provided. The session runs through June 23, and the tuition-based program begins on June 26.
- **Technology:** Technology department summer projects include preparing Chromebooks for incoming seventh graders and installing new wireless access points in schools.

- **Student Services:** Over 100 students will begin Extended School Year (ESY) at Indian Trail this summer.
- **Public Relations:** The Education Foundation gave out 41 Green Apple awards this winter and spring to staff. The Foundation also honored 23 staff members as nominees for the Distinguished Service Award. The winners were Joan Gard, instructional assistant at O’Neill, and Lauren Wilson, preschool teacher at Indian Trail.
- **Other:** More than 100 staff and community volunteers participated in two community engagement sessions for strategic planning. Administrators and development teams will meet twice over the summer to develop action plans based on the priorities developed during those evenings. The new strategic plan will be presented to the Board for approval in October.

B. Monthly Business

The Board received business reports and the investment report for the month ending May 31, 2023. Assistant Superintendent for Business Todd Drafall noted that the Year-to-Date report shows property tax revenue slightly behind last year, which is due to tax collection and distribution dates. The revenue should even out over the next few months.

C. Treasurer’s Report

There was nothing additional to report in regard to the Treasurer’s Report.

D. Policy Committee

The Policy Committee has not met since the last Board meeting.

E. Legislative Committee

The Legislative Committee has not met since the last Board meeting.

F. Financial Advisory Committee

The Financial Advisory Committee has not met since the last Board meeting.

G. District Leadership Team

The District Leadership Team has not met since the last Board meeting.

H. Health and Wellness Committee

Todd Drafall reported on the May 18, 2023, meeting. The committee discussed the wellness incentive program and potential changes to the District’s prescription drug plan.

5. **DISCUSSION**

A. Building for Success: Referendum Design, Construction and Budget Update

The District’s architects, Wight & Company, and construction management firm, Bulley & Andrews, shared schematic drawings, site plans and updates on the proposed renovations and additions to the two middle schools. Site plans

are still subject to permits and approval by the village. Floor plans and details were also shared for the first phase of elementary school renovations at Henry Puffer, Highland, Hillcrest and Whittier. Construction at the middle schools is expected to begin during spring break of 2024, while the first phase elementary schools will begin in summer of 2024. Progress on the projects will be shared with the community in a variety of ways, including neighborhood coffees, a webcam to show construction progress, and regular updates in District communications and on its website.

## 6. PUBLIC COMMENT

There were no public comments.

## 7. APPROVAL OF MINUTES

### A. Approval of Minutes – May 8, 2023

Member Weiner moved and Member Doshi seconded the motion to approve the minutes of the May 8, 2023, regular meeting as presented.

VOICE VOTE

Motion carried

### B. Approval of Minutes – May 8, 2023

Member Weiner moved and Member Olczyk seconded the motion to approve the minutes of the May 8, 2023, special meeting and board reorganization as presented.

VOICE VOTE

Motion carried

### C. Approval of Minutes – May 8, 2023

Member Weiner moved and Member Doshi seconded the motion to approve the minutes of the May 8, 2023, strategic planning workshop as presented.

VOICE VOTE

Motion carried

### D. Approval of Minutes – May 15 and 16, 2023

Member Weiner moved and Member Olczyk seconded the motion to approve the minutes of the May 15 and 16, 2023, strategic planning workshops as presented.

VOICE VOTE

Motion carried

## 8. CONSENT AGENDA

The President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Weiner moved and Member Doshi seconded the motion to approve the

following items:

A. Personnel

- The assignment of three administrators, 24 certified staff employees, an interim community relations coordinator, and two custodial/maintenance staff employees.
- The family medical leaves of absence of two certified staff employees.
- The resignation of two administrators, three certified staff employees and four support staff employees.
- The retirement of four certified staff employees.
- Salary correction for two technology staff employees.

B. Financial Reports

The list of bills and obligations prepared for payment on June 12, 2023, as well as the revolving and imprest issued in May 2023 as shown on the list submitted under the date of June 12, 2023, in the total amount of \$2,205,795.30 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58  
SUMMARY PAGE JUNE 12, 2023  
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills – June 12, 2023	\$612,473.90
Revolving Fund – May 2023	\$67,279.42
Imprest Checks - May 2023	\$32,261.78

OPERATIONS & MAINTENANCE FUND

List of Bills – June 12, 2023	\$162,647.88
Revolving Fund - May 2023	\$167.89
Imprest Checks - May 2023	\$0.00

DEBT SERVICE

List of Bills – June 12, 2023	\$0.00
Revolving Fund - May 2023	\$0.00

TRANSPORTATION FUND

List of Bills – June 12, 2023	\$790,033.26
Revolving Fund - May 2023	\$125.00
Imprest Checks - May 2023	\$4.25

IMRF

List of Bills – June 12, 2023	\$0.00
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FICA/MEDICARE

List of Bills – June 12, 2023	\$0.00
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Revolving Fund - May 2023	\$0.00
<b><u>SITE &amp; CONSTRUCTION FUND</u></b>	
List of Bills - June 12, 2023	\$346,284.11
Revolving Fund - May 2023	\$0.00
<b><u>CAPITAL - REFERENDUM</u></b>	
List of Bills - June 12, 2023	\$194,517.81
<b><u>WORKING CASH FUND</u></b>	
List of Bills - June 12, 2023	\$0.00
<b><u>FIRE &amp; LIFE SAFETY FUNDS</u></b>	
List of Bills - June 12, 2023	\$0.00
<b><u>MEDICAL INSURANCE RESERVE FUND</u></b>	
List of Bills - June 12, 2023	\$0.00
<b><u>SINKING FUND</u></b>	
List of Bills - June 12, 2023	\$0.00
Revolving Fund - May 2023	\$0.00
<b>Total</b>	<b>\$2,205,795.30</b>

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
 NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements  
 attached to official minutes)

**9. RECOMMENDATIONS FOR ACTION**

A. 2022-2023 Amended Budget

Member Weiner moved and Member Olczyk seconded the motion to approve the 2022-2023 Amended Budget as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
 NAYS: None Motion carried

B. Second Reading and Approval: PRESS Issue 111, Policy 5:330, Policy 7:270

Member Weiner moved and Member Doshi seconded the motion to approve the policy updates in PRESS Issue 111, Policy 5:330, and Policy 7:270 as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
 NAYS: None Motion carried

C. Resolution of Nomination for Membership on the Downers Grove Plan Commission

Member Weiner moved and Member Olczyk seconded the motion to adopt the Resolution for Nomination for Membership on the Downers Grove Plan Commission as presented.

VOICE VOTE

Motion carried

D. Schoolwide Writing Curriculum Adoption

Member Olczyk moved and Member Weiner seconded the motion to approve the purchase and adoption of Schoolwide Writing Fundamentals as outlined in the attached quote for a 5-year period beginning in August 2023 for the total price of \$333,169.95.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

E. Heggerty Bridge to Reading Pilot Materials Purchase

Member Weiner moved and Member Olczyk seconded the motion to approve the purchase of the Heggerty Bridge to Reading pilot materials as outlined in the attached quote for the total cost of \$43,780.06.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

F. Benchmark 2022 Pilot Materials Purchase

Member Weiner moved and Member Doshi seconded the motion to approve the purchase of the Benchmark 2022 Pilot Materials as outlined in the attached quote for the total cost of \$121,936.50.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

G. Consolidated District Plan

Member Olczyk moved and Member Weiner seconded the motion to approve the District 58 Consolidated District Plan for the 2023-24 school year.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

H. Resolution Appointing School Treasurer

Member Weiner moved and Member Olczyk seconded the motion to adopt the Resolution Appointing Todd Drafall as School Treasurer.

VOICE VOTE

Motion carried

I. Resolution Approving Surety Bond of Treasurer

Member Weiner moved and Member Doshi seconded the motion to adopt the

Resolution Approving Surety Bond of Treasurer as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

J. Stop-Loss Insurance Coverage

Member Weiner moved and Member Doshi seconded the motion to accept the proposal from Voya for specific stop-loss insurance coverage at a cost of \$1,894,417 for the plan year July 1, 2023 through June 30, 2024.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

K. Property-Casualty/Cyber/Liability/Workers' Compensation Insurance Coverage

Member Olczyk moved and Member Weiner seconded the motion to authorize the purchase of insurance coverage as presented in the attached memo for the period July 1, 2023 to June 30, 2024, for a total cost of \$544,903.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

L. Sunrise Transportation Contract Amendment

Member Weiner moved and Member Doshi seconded the motion to approve the contract amendment for the 2023-24 school year with Sunrise Transportation for special education transportation services.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

M. SASED Classroom Lease Agreement

Member Weiner moved and Member Olczyk seconded the motion to approve the lease agreement with SASED as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

N. Fairmount Playground Donation Agreement

Member Weiner moved and Member Olczyk seconded the motion to accept the Fairmount playground donation agreement as presented.

VOICE VOTE Motion carried

O. Pierce Downer Playground Donation Agreement

Member Weiner moved and Member Olczyk seconded the motion to accept the Pierce Downer playground subsequent donation agreement as presented.

VOICE VOTE Motion carried



P. Assured Partners (Benefits Consultants) Contract Renewal

Member Weiner moved and Member Olczyk seconded the motion to approve the agreement with Assured Partners for benefits consulting for the amount of \$7,250 a month.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

Q. Continuation of Wellness Incentive Program

Member Weiner moved and Member Olczyk seconded the motion to approve the recommendation for the updated wellness incentives as presented for the 2023-24 and 2024-25 school years.

ROLL CALL VOTE: AYES: Members Doshi, Hughes, Olczyk and Weiner  
NAYS: None Motion carried

**10. ANNOUNCEMENTS**

President Hughes announced the following date:

Monday, July 10, 7 p.m.

Regular Board Meeting  
Village Hall

**11. ADJOURNMENT**

Member Weiner moved and Member Doshi seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 9:23 p.m.

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Darren Hughes, President

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Melissa Jerves, Secretary