

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois, met in regular session on Monday, January 9, 2023 at O'Neill Middle School. The meeting was live streamed to the public on the District 58 YouTube channel.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes, Vice President Gregory Harris; and Members Kirat Doshi, Melissa Ellis, Emily Hanus, Steve Olczyk and Tracy Weiner. Members absent: none. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafal, Assistant Superintendent for Business/CSBO; Sonali Patil, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Megan Hewitt, Community Relations Coordinator; and Melissa Jerves, Board Secretary.

2. PLEDGE OF ALLEGIANCE AND SCHOOL REPORT

Herrick Middle School Student Council members Stormy Fleener, Michael Novotny and Andre Cheng led the pledge of allegiance. They reported on events the Student Council sponsored such as the Winter Spartan Olympics, classroom door decorating, dress up your pet contest, and locker signs to recognize participation in extracurricular activities. They highlighted the wide variety of clubs, sports and activities available to students. Herrick also organizes the monthly Spartan Pride awards, in which students are nominated by their teachers for displaying a positive characteristic and celebrate with a special breakfast.

Herrick PTA President Kristin Noonan shared that the PTA has returned to normal activities, including the annual Fortnightly etiquette and dance lessons, providing refreshments for the Spartan Pride breakfasts, VIP Day, and end of the year trips to Great America and the Kane County Cougars.

Principal Dr. David Norman and Assistant Principal Samantha Inglima reported on student assessment data. Herrick students demonstrated expected growth in both reading and math on both the NWEA-MAP and IAR assessments, but can continue to improve, particularly in reading. Herrick's first school improvement goal focuses on vocabulary, and staff in all core content areas are implementing morphology instruction. The second school improvement goal is to encourage a culture and climate rooted in positive psychology.

3. COMMUNICATIONS

Freedom of Information Act Requests

1. Freedom of Information Act request from SmartProcure regarding purchasing records from 8/30/22 to current ~ *response from Manager of Business Services Dr. Sonali Patil.*
2. Freedom of Information Act request from Deltek, Inc. regarding construction manager services RFQ.

4. SPOTLIGHT ON OUR SCHOOLS

A. Education Foundation

Coordinator of Community Relations Megan Hewitt presented an overview of the Education Foundation's fundraisers, programs and events. In 2022, the Foundation celebrated its 20-year anniversary with a new website and logo, and is working on new fundraising and support opportunities. In December, the Teacher Grant Program awarded over \$22,000 to fund 23 teacher grants. Mrs. Hewitt read the names of teachers and staff who received grants, and recognized those who were in attendance at the meeting. Fundraisers such as Oktoberfest, the Grove Express race, the Harlem Wizards game, and Green Apple Awards support these grants, as well as programs such as Sneak Preview (orientation event for 7th graders), New Teacher Luncheon, Distinguished Service Awards for staff, Select 58 awards for 8th graders, and The Reading Games.

5. REPORTS TO THE BOARD

A. Superintendent

Dr. Russell reported on the following topics:

- **Personnel:** The 2023-24 school calendar is on the agenda for the Board's approval. While winter and spring breaks will continue to align with District 99, the calendar has been adjusted to include a longer summer break for referendum construction work without sacrificing student attendance days.
- **Curriculum:** Winter benchmarking with NWEA MAP and aimswebPlus is underway; data will be presented to the Board at next month's meeting.
- **Finance:** Proceeds from the recent bond sale have been received and invested in preparation for referendum construction.
- **Technology:** The technology staff, along with the business and community relations offices, have been preparing for the student registration process, with a goal to have families register before spring break.
- **Special Services:** The gold-rated Grove Preschool is welcoming new students. Open houses and tuition applications will be available in February.
- **Facilities:** The District received the School Maintenance Project Grant

that will be used to continue asbestos abatement at Henry Puffer.

- **Public Relations:** Staff and community visioning sessions regarding building designs are scheduled for January 30. This community input will be considered in the final designs for referendum construction projects.

B. Monthly Business

The Board received business reports and the investment report for the month ending December 31, 2022. Mr. Drafall reported that the Year-to-Date Report shows operational revenues and expenses as expected at this time of year. The referendum bond issuance concluded at the end of December 2022. The District received \$140 million, which was then invested; the income will partly offset inflation and other rising costs. The District is limited to certain kinds of investments, and the bond proceeds and interest income can only be used for capital project costs. The bond rates were very competitive when compared to other school districts.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Vice President Harris reported on the December 13, 2022 meeting. The committee reviewed the most recent PRESS update and is recommending the following updated policies to the Board for first reading:

2:100 Board Member Conflict of Interest - language change and clarification

2:105 Ethics and Gift Ban - legal references updated

2:150 Committees – 5-year review

2:210 Organizational Board of Education Meeting - aligns with new law regarding time for board reorganization meeting

2:250 Access to District Public Records - 5-year review

2:265 Title IX Sexual Harassment Grievance Procedure - changing citations

3:10 Goals and Objectives - 5-year review

4:10 Fiscal and Business Management - addition of disclosure of cash reserve balance

4:55 Use of Credit and Procurement Cards - 5-year review

4:140 Waiver of Student Fees - updated to align with current law

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors - updated to align with Faith's Law (new code of conduct will be posted on website)

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest- rewritten to align with Faith's Law; title updated

5:20 Workplace Harassment Prohibited - legal references updated

5:170 Copyright - 5-year review

5:190 Teacher Qualifications - 5-year review

5:220 Substitute Teachers - updated to align with current law

5:250 Leaves of Absence - aligns with current law expanding right of employee to take bereavement leave and COVID -19 paid administrative

leave

5:260 Student Teachers - 5-year review

5:280 Duties and Qualifications - aligns to current law

5:320 Evaluation - aligns to current practice

6:15 School Accountability - aligns with current law

6:20 School Year Calendar and Day - legal references updated

6:50 School Wellness - legal references updated

6:60 Curriculum Content - legal references updated

6:65 Student Social and Emotional Development - legal references updated

6:130 Program for the Gifted - 5-year review (future changes possible as District reviews)

6:250 Community Resource Persons and Volunteers - language change to align with current law

6:255 Assemblies and Ceremonies - to align with *Kennedy v. Bremerton School District*

6:260 Complaints About Curriculum, Instructional Materials, and Programs - limits scope of complainants to parents/guardians, employees, and community members

6:270 Guidance and Counseling Program - 5-year review

6:340 Student Testing and Assessment Program - legal references updated

7:50 School Admissions and Student Transfers To and From Non-District Schools - aligns with current law

7:70 Attendance and Truancy - aligns with current law, allows one school day to attend civic event

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students - legal references updated

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment - legal references updated

7:250 Student Support Services - aligns with Erin's Law

7:285 Anaphylaxis Prevention, Response, and Management Program - language update for continuous improvement

7:290 Suicide and Depression Awareness and Prevention - legal references updated

7:340 Student Records - aligns with current law

Member Weiner moved and Member Doshi seconded the motion to approve for first reading the policies updated in PRESS Issue 110, as presented, and place them on the February 13 Board agenda for final adoption.

VOICE VOTE

Motion carried

E. Legislative Committee

Member Hanus reported on the January 4, 2023 Legislative Committee meeting. The committee continued plans for the Legislative Forum, scheduled for February 3, 2023. The committee worked on questions for the larger panel of legislators and the smaller discussion groups.

F. Financial Advisory Committee

President Hughes reported on the January 6, 2023 meeting of the Financial Advisory Committee. The committee reviewed investment options for referendum bond proceeds and discussed the process of seeking an owner's representative to coordinate referendum construction. The committee also discussed the new rules for selecting a food service provider, as school districts are no longer required to accept the lowest bid. School fees and a potential capital funding policy were also on the agenda.

G. District Leadership Team

The District Leadership has not met since the last Board meeting.

H. Health and Wellness Committee

The Health and Wellness Committee has not met since the last Board meeting.

6. DISCUSSION

There were no discussion items on the agenda.

7. PUBLIC COMMENT

There were no public comments.

8. APPROVAL OF MINUTES

A. Approval of Minutes – December 12, 2022

Member Weiner moved and Member Olczyk seconded the motion to approve the minutes of the December 12, 2022 regular meeting as presented.

VOICE VOTE

Motion carried

9. CONSENT AGENDA

The President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Ellis moved and Member Weiner seconded the motion to approve the following items:

A. Personnel

- The assignment of one administrator, three support staff employees, and one custodial/maintenance staff employee.
- The family medical leaves of absence of three certified staff employees.
- The resignation of two support staff employees.

B. Financial Reports

The list of bills and obligations prepared for payment on January 9, 2023, as well as the revolving and imprest issued in December 2022 as shown on the list submitted under the date of January 9, 2023 in the total amount of \$2,436,418.17 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE JANUARY 9, 2023
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - January 9, 2023	\$225,438.22
Revolving Fund - December 2022	\$222,371.00
Imprest Checks - December 2022	\$8,242.11

OPERATIONS & MAINTENANCE FUND

List of Bills - January 9, 2023	\$109,520.76
Revolving Fund - December 2022	\$121.92
Imprest Checks - December 2022	\$0.00

DEBT SERVICE

List of Bills - January 9, 2023	\$0.00
Revolving Fund - December 2022	\$1,428,572.50

TRANSPORTATION FUND

List of Bills - January 9, 2023	\$424,173.66
Revolving Fund - December 2022	\$0.00
Imprest Checks - December 2022	\$1,378.00

IMRE

List of Bills - January 9, 2023	\$0.00
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FICA/MEDICARE

List of Bills - January 9, 2023	\$0.00
Revolving Fund - December 2022	\$0.00

SITE & CONSTRUCTION FUND

List of Bills - January 9, 2023	\$16,600.00
Revolving Fund - December 2022	\$0.00

WORKING CASH FUND

List of Bills - January 9, 2023	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - January 9, 2023	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - January 9, 2023	\$0.00
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SINKING FUND

List of Bills - January 9, 2023 \$0.00
Revolving Fund - December 2022 \$0.00

Total \$2,436,418.17

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

Dr. Russell announced that approval of the consent agenda included the assignment of Mr. Justin Sisul to the Assistant Superintendent of Personnel position upon the retirement of Dr. Jayne Yudzentis in June. The Board thanked Dr. Yudzentis for her service and congratulated Mr. Sisul.

10. RECOMMENDATIONS FOR ACTION

A. 2023-24 School Calendar

Member Weiner moved and Member Olczyk seconded the motion to approve the 2023-2-24 School Calendar as presented. Vice President Harris noted his objection to the possibility that students could have up to six days of remote learning, one day for the primary election, and five for emergency days. The Board discussed the goal for the calendar to more closely align with the District 99 calendar after referendum construction is complete, and to present a two-year tentative calendar next year.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Hughes, Olczyk
and Weiner
NAYS: Harris Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following dates:

Wednesday, January 25, 3:45 p.m.	Legislative Committee O'Neill Middle School
Friday, February 3, 7:30 a.m.	Legislative Forum O'Neill Middle School
Monday, February 13, 7 p.m.	Regular Board Meeting Village Hall

12. CLOSED SESSION

Member Weiner moved and Member Ellis seconded the motion to move to closed session for the purpose of discussing matters relating to

- consideration of student disciplinary matters; 5 ILCS 120/2(c)(9).

VOICE VOTE Motion carried

Member Harris moved and Member Hanus seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 8:04 p.m. and reconvened in open session at 8:28 p.m.

14. APPROVAL OF CLOSED SESSION MINUTES

A. Student Disciplinary Decision/ Action – Student 2023-001

Member Harris moved and Member Doshi seconded the motion to uphold the December 16, 2022 suspension for Student 2023-001 as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk and Weiner

NAYS: None

ABSTAIN: Member Ellis Motion carried

15. ADJOURNMENT

Member Weiner moved and Member Ellis seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 8:29 p.m.

Darren Hughes, President

Melissa Jerves, Secretary