

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois, met in regular session on Monday, June 13, 2022, at the Downers Grove Village Hall. The meeting was live streamed to the public on the Village of Downers Grove YouTube channel.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Melissa Ellis, Steve Olczyk and Tracy Weiner. Member Emily Hanus arrived at 7:01 p.m. Members absent: none. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafall, Assistant Superintendent for Business/CSBO; Sonali Patil, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Megan Hewitt, Community Relations Coordinator; and Melissa Jerves, Board Secretary.

2. FLAG SALUTE

President Hughes led the pledge of allegiance.

3. COMMUNICATIONS

Written Communications

1. Email from Jeff Wynn regarding NSES and PRESS policy 108 ~ *responses from Superintendent Dr. Kevin Russell and Board President Darren Hughes.*
2. Email from Brian Sewell regarding excellent sheep.
3. Email from Nicole Schwartz regarding safety ~ *response from Superintendent Dr. Kevin Russell.*

Freedom of Information Act Requests

1. Freedom of Information Act request from Illinois Policy Research regarding names of paraprofessional and professional teaching staff ~ *response from Board Secretary Melissa Jerves.*
2. Freedom of Information Act request from Matthew Topic regarding sale of Longfellow ~ *response from Board Secretary Melissa Jerves.*
3. Freedom of Information Act request from Zoe Yalcin, SmartProcure, regarding purchasing records ~ *response from Manager of Business Services Dr. Sonali Patil.*

4. SPOTLIGHT ON OUR SCHOOLS

A. Spring Data Review, Key Performance Indicators #1-3

Assistant Superintendent for Curriculum and Instruction Justin Sisul presented the spring 2022 MAP and AimsWeb assessment data. The MAP data showed that District-level growth is in the expected range for both math and reading, and overall, growth has returned to pre-pandemic levels. Overall, Aimsweb results showed significant improvement over the fall.

Mr. Sisul reviewed the first two draft Key Performance Indicators that the Board would vote on later in the meeting. These KPIs, Academic Proficiency and Academic Growth, will be applied to the District's data review beginning next school year. Mr. Sisul and Assistant Superintendent for Special Services Jessica Stewart then introduced draft KPI #3: Social Emotional Learning (SEL). The District has been teaching SEL at all grade levels using the Second Step curriculum, which aligns to state standards, but lacks an assessment to measure the effectiveness of instruction. The District's Social-Emotional Learning Audit Committee recommends implementation of the Panorama SEL assessment and creation of benchmarks and metrics related to SEL. Ms. Stewart outlined the benefits of assessment and of the Panorama tool specifically. The Board will discuss the draft KPI more in depth at the July meeting.

5. REPORTS TO THE BOARD

A. Superintendent

Dr. Russell thanked the Board and community for working together this past school year. School offices close June 14, but the District Office will be open during the summer. Dr. Russell also reported on the following:

- **Personnel:** Attached to the Board agenda is a spreadsheet that shares the most current enrollment projections. The District is busy rehiring staff and adding new staff, and is proud of achieving lower class sizes across the District.
- **Technology:** The technology department is preparing old iPads for sale, deploying new iPads, ending the year in PowerSchool, and completing a variety of infrastructure and hardware projects. These include the removal of older printers, routine projector maintenance, and Chromebook repairs.
- **Student Services:** Today was the first day of Extended School Year at Indian Trail and Summer Session I at El Sierra. Summer School principals Jackelyn Cadard and Lauren Hartelius will be supporting continued learning opportunities for students throughout the summer.
- **Facilities:** Summer facility projects include masonry remediation at Henry Puffer, Fairmount, El Sierra, Highland and Kingsley; asbestos abatement and flooring replacement at Henry Puffer; paving at Henry Puffer and Hillcrest; fire alarm replacement at Henry Puffer and

Highland; and exterior door replacements at Fairmount. These projects will primarily be funded through the proceeds of the recent sale of Longfellow Center.

B. Monthly Business

The Board received business reports and the investment report for the month ending May 31, 2022. Assistant Superintendent for Business Todd Drafall reported that although the spring is typically the low cash point of the fiscal year, this year the District's five-year financial plan and fund balance policy have ensured sufficient funds on hand. He also reviewed the insurance and contract renewal action items before the Board.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Vice President Harris reported on the May 25 and June 6, 2022 meetings of the Policy Committee. The committee reviewed the updates in PRESS Issue 109, which were primarily five-year reviews and legal updates. The committee also discussed the deletion of Policy 4:182, Temporary Rules - Face Coverings During COVID-19 Pandemic; and changes to Policy 7:190, Student Behavior, regarding student cell phone use during the school day.

Member Ellis moved and Member Weiner seconded the motion to approve for first reading the draft policies in PRESS Issue 109 as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

Member Weiner moved and Member Doshi seconded the motion to approve for first reading the deletion of Policy 4:182 - Temporary Rules - Face Coverings During COVID-19 Pandemic, and changes to Policy 7:190 - Student Behavior.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

E. Legislative Committee

The Legislative Committee has not met since the last Board meeting.

F. Financial Advisory Committee

President Hughes reported on the June 10, 2022 meeting of the Financial Advisory Committee. The committee reviewed the Year-to-Date report, the treasurer bond, quotes for stop-loss insurance and workers' compensation/property/casualty insurances and the renewal of the copier lease and move to more multifunction machines. They discussed the RFQ

process for a construction management firm in preparation for a potential referendum.

G. District Leadership Team

Member Doshi reported on the May 16, 2022 meeting of the District Leadership Team. The committee discussed the drafts of Key Performance Indicators #1 and #2 in advance of the regular board meeting.

H. Health and Wellness Committee

Vice President Harris reported on the June 2, 2022 meeting of the Health and Wellness Committee. The committee reviewed the feedback from a survey of staff about the wellness program. It is predicted that the Medical Reserve Fund will break even or will possibly end the year with a surplus. However, projections for the coming year look more challenging without a premium increase.

6. **DISCUSSION**

A. Potential Referendum

Dr. Russell reported that District 58 launched a public engagement initiative to inform residents about facility needs and seek their feedback about a potential referendum. The initiative began in early 2022, and included informational flyers, meetings and tours, and a video series. The District then worked with Paul Hanley of Beyond Your Base and Jim Hobart of Public Opinion Strategies to conduct both mail and hybrid phone surveys. Mr. Hanley and Mr. Hobart shared detailed results from the survey and poll, both of which showed strong results in favor of a referendum; however, an aggressive campaign would still be needed. The key turnout group would be younger voters with children under five.

7. **PUBLIC COMMENT**

Benjamin Ricca, Whittier attendance area, commented that he has not received a response to his inquiries about the accelerated math program.

8. **APPROVAL OF MINUTES**

A. Approval of Minutes – June 2, 2022

Member Weiner moved and Member Ellis seconded the motion to approve the minutes of the June 2, 2022 special meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – May 9, 2022

Member Ellis moved and Member Weiner seconded the motion to approve the minutes of the May 9, 2022 regular meeting as presented.

VOICE VOTE

Motion carried

C. Approval of Minutes – April 25, 2022

Member Weiner moved and Member Ellis seconded the motion to approve the minutes of the April 25, 2022 special meeting and financial workshop as presented.

VOICE VOTE

Motion carried

9. **CONSENT AGENDA**

The President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Doshi moved and Member Weiner seconded the motion to approve the following items:

A. Personnel

- The assignment of one administrator, 24 certified staff employees and three support staff employees.
- The resignation of seven certified staff employees and four support staff employees.
- The Family Medical Leaves of Absence of three certified staff employees.
- The retirement of two certified staff employees and one support staff employee.
- The retirement contract of one administrator.
- 2022-2023 administrative salaries: 3.5% increase.
- Approval of the 2022-2027 Administrators' Handbook.
- 2022-2023 non-union technology staff salaries: 5% increase.
- Approval of the 2022-2024 Technology Staff Handbook.
- 2022-2023 non-union educational support staff salaries: 5% increase.
- Approval of the 2022-2024 Non-Union Educational Support Staff Handbook.
- 2022-2023 registered nurse salaries: 5% increase, \$33.42/hourly.

B. Financial Reports

The list of bills and obligations prepared for payment on June 13, 2022, as well as the revolving and imprest issued in May 2022 as shown on the list submitted under the date of June 13, 2022 in the total amount of \$1,544,059.09 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE JUNE 13, 2022
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - June 13, 2022	\$674,665.87
Revolving Fund - May 2022	\$26,964.38
Imprest Checks - May 2022	\$13,639.33

OPERATIONS & MAINTENANCE FUND

List of Bills - June 13, 2022	\$198,848.89
Revolving Fund - May 2022	\$705.98
Imprest Checks - May 2022	\$0.00

DEBT SERVICE

List of Bills - June 13, 2022	\$0.00
Revolving Fund - May 2022	\$3,952.50

TRANSPORTATION FUND

List of Bills - June 13, 2022	\$570,001.09
Revolving Fund - May 2022	\$1,539.72
Imprest Checks - May 2022	\$30.30

IMRF

List of Bills - June 13, 2022	\$0.00
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FICA/MEDICARE

List of Bills - June 13, 2022	\$0.00
Revolving Fund - May 2022	\$0.00

SITE & CONSTRUCTION FUND

List of Bills - June 13, 2022	\$53,981.03
Revolving Fund - May 2022	\$0.00

WORKING CASH FUND

List of Bills - June 13, 2022	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - June 13, 2022	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - June 13, 2022	\$0.00
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SINKING FUND

List of Bills - June 13, 2022	\$0.00
Revolving Fund - May 2022	\$0.00

	Total	\$1,544,059.09
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ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

Dr. Russell welcomed Sandy Cristobal, newly hired Highland assistant principal and curriculum coordinator. Among her duties, Ms. Cristobal will oversee the dual language program.

10. RECOMMENDATIONS FOR ACTION

A. 2022-2026 DGESP Contract

Member Olczyk moved and Member Weiner seconded the motion to ratify the 2022-2026 contract with the Downers Grove Educational Support Personnel IEA/NEA as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

B. Resolution Appointing School Treasurer

Member Weiner moved and Member Hanus seconded the motion to adopt the Resolution Appointing School Treasurer as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

C. Resolution Approving Surety Bond of Treasurer

Member Weiner moved and Member Olczyk seconded the motion to adopt the Resolution Approving Surety Bond of Treasurer as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

D. Board of Education Meeting Calendar 2022-23

Member Ellis moved and Member Weiner seconded the motion to approve the Board of Education Meeting Calendar 2022-23 as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

E. Key Performance Indicators #1 - Student Achievement and #2 - Growth

Member Weiner moved and Member Doshi seconded the motion to adopt Key Performance Indicator #1 (Academic Achievement) and Key Performance Indicator #2 (Academic Growth) as outlined in the attached memo.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

F. Stop Loss Insurance

Member Weiner moved and Member Doshi seconded the motion to award the bid for Specific Stop-Loss insurance coverage to Voya at a cost of \$1,653,738.40 for the plan year July 1, 2022 through June 30, 2023.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

G. Workers' Compensation/Property/Casualty Insurance

Member Weiner moved and Member Ellis seconded the motion to approve the purchase of the insurance coverages presented in the attached memo for the period July 1, 2022 to June 30, 2023, at a total cost of \$476,595.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

H. Renewal of Copier Lease

Member Weiner moved and Member Olczyk seconded the motion to approve the maintenance and lease contract with Proven IT for \$17,794.02 per month for 5 years.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

I. Food Contract Renewal

Member Ellis moved and Member Weiner seconded the motion to approve the food service contract with Aramark with reimbursable lunch priced at \$3.1256 and milk priced at \$0.4019 for 2022-2023.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

J. MacBook and iPad Purchase for Staff

Member Weiner moved and Member Olczyk seconded the motion to approve the purchase of 30 Macbook Airs and 30 iPads for a total cost of \$32,190.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

K. Middle School Chromebook Purchase

Member Weiner moved and Member Ellis seconded the motion to approve the purchase of 500 Lenovo 300e Chromebooks with included Google devices licenses for a total cost of \$177,320.00 from CDW-G.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

L. Surplus Equipment: Disinfectant Sprayer, iPads, Printers

Member Weiner moved and Member Doshi seconded the motion to designate 2 American Disinfectant sprayers, 3500 6th Generation iPads, and 300 HP Laserjet printers as surplus equipment.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes,
Olczyk and Weiner
NAYS: None Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following dates:

Monday, July 11, 7 p.m.

Regular Board Meeting
Belle Aire School

12. CLOSED SESSION

Member Ellis moved and Member Weiner seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5 ILCS 120/2(c)(2); and
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

VOICE VOTE

Motion carried

Member Harris moved and Member Weiner seconded the motion to reconvene in open session.

VOICE VOTE

Motion carried

The Board convened to closed session at 9:43 p.m. and reconvened to open session at 10:33 p.m.

13. ACTION AS A RESULT OF CLOSED SESSION

A. Approval of Closed Session Minutes – April 25, 2022

Member Weiner moved and Member Hanus seconded the motion to approve the minutes of the April 25, 2022 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

B. Approval of Closed Session Minutes – March 9, 2022

Member Weiner moved and Member Doshi seconded the motion to approve the minutes of the March 9, 2022 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes, Olczyk and Weiner
NAYS: None Motion carried

14. ADJOURNMENT

Member Harris moved and Member Ellis seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 10:35 p.m.

Darren Hughes, President

Melissa Jerves, Secretary