

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, August 10, 2020, at the Downers Grove Village Hall. Due to the COVID-19 emergency, in-person meeting attendance was limited to 50 people and the meeting was live streamed to the public on the Village of Downers Grove YouTube channel.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Emily Hanus, Steve Olczyk, Jill Samonte and Tracy Weiner. Members absent: None. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; Jessica Stewart, Assistant Superintendent for Special Services; James Eichmiller, Assistant Superintendent for Technology and Learning; Todd Drafall, Assistant Superintendent for Business/CSBO; Catherine Hannigan, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; and Melissa Jerves, Board Secretary.

2. FLAG SALUTE

President Hughes led the flag salute.

3. COMMUNICATIONS

Written Communications

1. Email from Allen Dougherty regarding return to school ~ *response from Board President Darren Hughes*
2. Email from Katie Suva regarding portable classrooms ~ *response from Board President Darren Hughes*
3. Email from Katrina Roeser regarding return to school ~ *response from Board President Darren Hughes*
4. Email from Carrie Swenson regarding return to school ~ *response from Board President Darren Hughes*
5. Email from Jessica and Matthew Amedeo regarding return to school ~ *response from Board President Darren Hughes*
6. Email from Erin Cole regarding return to school
7. Email from Cassandra Ma regarding prevention of human trafficking
8. Email from Michelle Rafacz regarding return to school ~ *response from Board President Darren Hughes*
9. Email from Alison Rozell regarding kilns ~ *response from Board President Darren Hughes*
10. Email from Teresa Johnson regarding kilns

11. Email from Erin Kolschowsky regarding health screening ~ *response from Superintendent Dr. Kevin Russell*
12. Email from Barb Allen regarding face shield ~ *response from Superintendent Dr. Kevin Russell*
13. Email from Barb Allen regarding instruction during quarantine ~ *response from Superintendent Dr. Kevin Russell*
14. Email from Amy Curran regarding notification of infection, accelerated math, band ~ *response from Superintendent Dr. Kevin Russell*
15. Email from Joanne Vought regarding sale of kilns and venting ~ *responses from Superintendent Dr. Kevin Russell and Board President Darren Hughes*
16. Email from Kelly Becker regarding Acellus ~ *response from Board President Darren Hughes*
17. Email from Jessica Hurt regarding thank you
18. Email from Kelly Fallon-Wilson regarding parent and staff feedback
19. Email from Annie Perveneckis regarding thank you ~ *response from Board Member Kirat Doshi*
20. Emails from Brian Aycock regarding board meeting ~ *response from Board Member Steve Olczyk*
21. Emails from Barbara Cosentino regarding hybrid and online options~ *response from Board President Darren Hughes*
22. Email from Jessica Amedeo regarding thank you ~ *response from Board Member Kirat Doshi*
23. Email from Brian Aycock regarding board meeting ~ *response from Board President Darren Hughes*
24. Email from Alison Rozell regarding kiln repair
25. Email from Andrea Beirne regarding considerations for Phase 4 instruction ~ *response from Superintendent Dr. Kevin Russell*
26. Email from April Harrison regarding diversity
27. Email from Jennifer Crawford regarding return to school ~ *response from Board President Darren Hughes*
28. Email from Dana Jacobson regarding return to school ~ *response from Board President Darren Hughes*
29. Email from Linda Bodem regarding schools reopening ~ *response from Board President Darren Hughes*
30. Email from Susan Sierakowski regarding board meeting
31. Email from Stephanie Collins regarding board meeting recording ~ *response from Board President Darren Hughes*
32. Emails from Kendall Grant regarding reopening plan ~ *response from Board President Darren Hughes and Member Emily Hanus*
33. Email from Theresa O'Rourke regarding fall 2020 ~ *response from Board President Darren Hughes*
34. Email from Sarah Bogaczyk regarding remote learning rigor ~ *response from Board President Darren Hughes and Superintendent Dr. Kevin Russell*
35. Email from Mary Ellen Walker regarding thank you
36. Email from Janna Hoppe regarding return to learning
37. Email from Linda Vandeyacht regarding thank you
38. Email from Emilie Schouten regarding moving classes from HG to BA ~

- response from Superintendent Dr. Kevin Russell*
39. Email from Charlie Jacobson regarding nonexistent return to school plan ~ *response from Superintendent Dr. Kevin Russell*
 40. Email from Raegan Cates regarding thank you
 41. Email from Rick Hurckes regarding thank you ~ *response from Superintendent Dr. Kevin Russell*
 42. Email from Mark Eddington regarding board meeting ~ *response from Board Member Kirat Doshi*
 43. Text messages from Katrina Roeser ~ *response from Board Member Tracy Weiner*
 44. Text message from Amy regarding teacher quarantine and sick days ~ *response from Board Member Tracy Weiner*
 45. Email from Ami Johanson regarding statement to board ~ *response from Superintendent Dr. Kevin Russell*
 46. Email from Dave Gassen regarding school reopening
 47. Email from James Milkert regarding thank you and questions on Acellus, lunch, and masks ~ *response from Superintendent Dr. Kevin Russell*
 48. Email from Frank Gutowski regarding possible move of Highland classes ~ *response from Superintendent Dr. Kevin Russell*
 49. Email from Michelle Sleboda regarding fall learning plans ~ *response from Board Member Tracy Weiner*
 50. Email from Paula Hunsche regarding board meeting and other districts ~ *response from Board Member Tracy Weiner*
 51. Email from Alex Mitchell regarding question about school restarting ~ *response from Board President Darren Hughes*
 52. Email from Erin Kolschowsky regarding board email ~ *response from Board President Darren Hughes*
 53. Email from Thomas Prince regarding parent offer of help ~ *response from Board President Darren Hughes*
 54. Email from Kendall Grant regarding Batavia return to school model ~ *response from Superintendent Dr. Kevin Russell*
 55. Emails from Melissa Bocker and Kelly Fallon-Wilson regarding parent poll ~ *response from Darren*
 56. Email from Sally Heiwig regarding thank you and support for in-person learning ~ *response from Board President Darren Hughes*
 57. Email from Jason Spock regarding Boston Globe op-ed article ~ *response from Board President Darren Hughes*
 58. Email from Tom Hobein regarding concerns regarding school reopening ~ *response from Board President Darren Hughes*
 59. Email from Kira Baltazar regarding school opening concerns ~ *response from Superintendent Dr. Kevin Russell*
 60. Email from Kristin Noonan regarding learning suggestions for 2020-21 ~ *response from Superintendent Dr. Kevin Russell*
 61. Email from Katrina Roeser regarding school plans
 62. Text message from Amy Calvert Garrigues regarding article in sciencedaily.com
 63. Email from Javier Deleon regarding concerned District 58 parent ~ *response from Superintendent Dr. Kevin Russell*

64. Email from Amanda Wiley regarding return to school ~ *response from Superintendent Dr. Kevin Russell*
65. Emails from Brian Aycock regarding 7/30 BOE meeting ~ *responses from Superintendent Dr. Kevin Russell and Board President Darren Hughes*
66. Email from Melissa Phifer regarding support of the modified in-person option ~ *response from Board President Darren Hughes*
67. Email from Lisa Ordway regarding hybrid communication ~ *response from Board Member Tracy Weiner*
68. Email from Jason Spock regarding school year ~ *response from Board President Darren Hughes*
69. Email from Laura Richtman regarding please forward
70. Email from Sara Roussin regarding questions for fall reopening ~ *response from Board President Darren Hughes*
71. Email from Melissa Melcher-Hosni regarding school reopening concerns
72. Email from Kurt Kramer regarding reopening 58 schools ~ *response from Board President Darren Hughes*
73. Email from Clare Quirin regarding diversifying schools ~ *response from Superintendent Dr. Kevin Russell*
74. Email from Jamie Schiefelbein regarding parent supporting on-site
75. Email from Corey Gremпка regarding in person education
76. Email from Ben O'Malley regarding fall 2020 reopening plan
77. Email from Katie Rios Thomas regarding District 58's mission ~ *response from Board Vice President Gregory Harris*
78. Email from John and Michelle Miller regarding support administration's plan to safely return to modified in person plan
79. Email from Fanny Vlahos regarding tonight's vote
80. Email from Paula Hunsche regarding please share with the Board
81. Email from Christine Torres regarding school for 2020-2021
82. Email from Sharon Kramer regarding tonight's board meeting
83. Emails from Angelica Speyer regarding IDPH data
84. Email from Ellen Jorstad-Stein regarding moving students from Highland and Lester
85. Email from Adrianna Zuffa regarding RISE program ~ *response from Board Secretary Melissa Jerves*
86. Email from Addie Pampalone regarding 2020-2021 school year
87. Email from Beverly Guidish regarding temperature
88. Emails from Zaida Morillo regarding Highland kindergarten ~ *responses from Board Secretary Melissa Jerves and Superintendent Dr. Kevin Russell*
89. Email from Kelly Becker regarding Online Academy ~ *responses from Superintendent Dr. Kevin Russell and Asst. Supt. for Technology & Learning James Eichmiller*
90. Email from Linda Hodges regarding board meeting ~ *response from Superintendent Dr. Kevin Russell*
91. Email from Kristina Paschall regarding thank you ~ *response from Superintendent Dr. Kevin Russell*
92. Email from Cherilyn Manney regarding return to learning ~ *response from Superintendent Dr. Kevin Russell*

93. Email from Jennifer Fioti regarding thank you ~ *response from Superintendent Dr. Kevin Russell*
94. Email from Georgina Lekkas regarding kindergarten plan ~ *response from Superintendent Dr. Kevin Russell*
95. Email from Laura Richtman regarding thank you
96. Email from Lisa Westover regarding District 58 reopening plan ~ *response from Superintendent Dr. Kevin Russell*
97. Email from Tara Schmidt regarding thank you
98. Email from Theresa O'Rourke regarding return to learn ~ *response from Superintendent Dr. Kevin Russell*
99. Email from Sara Roussin regarding Return to Learn questions ~ *response from Superintendent Dr. Kevin Russell*
100. Text message to Tracy Weiner regarding vaccine requirements ~ *response from Board Member Tracy Weiner*
101. Email from Daja Mitchell regarding parents and school ~ *responses from Superintendent Dr. Kevin Russell and Asst Supt for Technology & Learning Dr. James Eichmiller*
102. Email from Barbara Cosentino regarding tonight's meeting ~ *response from Superintendent Dr. Kevin Russell*
103. Email from Kate Magnusson regarding tonight's Q&A ~ *response from Superintendent Dr. Kevin Russell*
104. Email from Jason Spock regarding negative effects of closing schools
105. Emails from Amy Anderson regarding Fall 2020 ~ *response from Superintendent Dr. Kevin Russell*
106. Email from Kelly Becker regarding Online Academy ~ *response from Superintendent Dr. Kevin Russell*

Freedom of Information Act Requests

1. Freedom of Information Act request from Tanner regarding transportation expenses ~ *response from Board Secretary Melissa Jerves*
2. Freedom of Information Act request from Rosemary Sharpe regarding parent survey responses ~ *response from Board Secretary Melissa Jerves*
3. Freedom of Information Act request from Steven Duplain regarding job titles, email, and salary of current teachers and administrators ~ *response from Board Secretary Melissa Jerves*
4. Freedom of Information Act request from Rosemary Sharpe regarding staff survey responses ~ *response from Board Secretary Melissa Jerves*
5. Freedom of Information Act request from Shamus Quinn, Indiana, Illinois, Iowa Foundation for Fair Contracting, regarding Lester playground contracts ~ *response from Board Secretary Melissa Jerves*

4. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kevin Russell reported on the following:

- **COVID-19 and Recent Events:** Dr. Russell thanked the community,

students and staff for their patience, flexibility and civility during this challenging time. The District will continue to follow the guidance from the Illinois State Board of Education and the state and county health departments to make informed decisions.

- **Curriculum:** The Return to Learn Plan was sent out to all families and the deadline for selecting an option was Monday at noon. Last week, families and staff received an FAQ, and the District hosted a YouTube Live event last Wednesday to answer questions.
- **Finance:** The tentative budget will be presented at a special board meeting on August 24; final approval is scheduled for a special meeting on September 28.
- **Facilities:** Summer projects and deep cleaning continue at schools in preparation for the return of staff and students. The gym floor at Highland has been completed.
- **Special Services:** The hiring process for the administrative team will be complete upon the appointment of a new Behavioral Support Systems Coordinator.
- **Technology:** New devices are being distributed to students and staff. iPads ordered after the July board meeting have not yet arrived, but are expected in the coming weeks so that devices can be ready for kindergarten students. Several services, including PowerSchool (student information system) and Destiny (library catalog) have been migrated from on-premise to hosted solutions as part of a long-term plan to simplify on-premise storage needs. The website migration will be completed in the coming weeks.

B. Monthly Business

The Board received business reports and the investment report for the month ending July 31, 2020, and amended revenue and expenditure summary reports for the month ending June 30, 2020. Assistant Superintendent for Business/CSBO Todd Drafall reported that the June 30, 2020 Year-to-Date report showing revenues and expenditures was amended due to grants received that needed to be posted to the previous fiscal year.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee did not meet in July.

E. Legislative Committee

The Legislative Committee did not meet in July.

F. Financial Advisory Committee

President Darren Hughes reported on the August 7, 2020 Financial Advisory Committee meeting. The committee discussed the impact of a decreasing Consumer Price Index on the District's long term budget. The Facilities

Master Plan is still on hold due to the pandemic, but operational needs are still arising in all buildings.

G. District Leadership Team

The District Leadership Team did not meet in July.

H. Health and Wellness Committee

The Health and Wellness Committee did not meet in July.

5. DISCUSSION

A. Return to Learn Plan Update

Dr. Russell and the administrative team provided an update on the Return to Learn Plan, including current enrollment data, start and end times, and next steps for planning and staffing.

Currently, about 75% of families that responded selected onsite learning for their children, and 23% selected the Online Academy. Assistant Superintendent for Technology and Learning Dr. James Eichmiller reported that 4,980 students are currently registered to attend school on-site but only 4,207 commitment responses were received to date. Those families who did not respond will have their students assigned to on-site learning. The District will contact all registered families to confirm their selection.

Assistant Superintendent for Curriculum and Instruction Justin Sisul provided an update on start and end times. These schedules, as well as schedules for transition days on September 1-9, were shared with families. There were challenges in creating the schedule, including transportation, as District 58 shares buses with District 99; staggered arrival and dismissal plans being developed at the building level; and overall length of on-site time for students without serving a meal. The Online Academy instructional day will be completed between 8:15 a.m. and 2:30 p.m.

Next steps over the next two weeks include:

- Further curriculum development work so that all students follow the same scope and sequence regardless of learning model. The Math Committee has discussed math acceleration models and will share them with building administrators this week.
- Building-level details regarding instructional spaces and procedure.
- Developing schedules for special education students in both on-site and remote programming, and scheduling IEP and 504 follow-up meetings to create individual temporary plans.
- Confirming staffing for on-site learning, Online Academy, substitutes, bus monitors and a remote learning contingency.

Assistant Superintendent for Personnel Dr. Jayne Yudzentis reported that she has been meeting with individual employees regarding medical certifications

that may qualify them for a medical leave of absence or appropriate accommodations, childcare or Families First Coronavirus Response Act leave requests, and other individual circumstances.

Before and after school care will continue to be provided by Champions, and the District continues to coordinate with the Downers Grove Park District and KinderCare for additional childcare options.

The District is awaiting updated guidance from the Illinois Department of Public Health and the DuPage County Health Department regarding the specific metrics they will use to determine when a school or district will be shut down, as well as clarification of their guidance on when students or staff must be excluded from school. The administration is not recommending any changes to the Return to Learn Plan at this time, but will continue to monitor the situation as further guidance or information could force the District to pivot to a full remote model. As of the date of the meeting, only 13 of 44 districts in DuPage County are providing fully remote instruction.

6. PUBLIC COMMENT

Craig Young, DGEEA President, commented that while the Return to Learn Plan looks great on paper, teachers are concerned about how it will actually work in practice.

Melissa Rausch, Whittier parent, stated concerns with equity for Online Academy students regarding class size, and urged the District to continue efforts to keep Online Academy class sizes low.

Sundee Dhotia, Herrick parent, asked whether there is a way to ensure that science learning, particularly dissection, continues during remote learning.

An additional 6 public comments provided by community members viewing the meeting remotely are attached to the minutes. (Attachment 20200810A)

7. APPROVAL OF MINUTES

A. Approval of Minutes – July 13, 2020

Member Doshi moved and Member Weiner seconded the motion to approve the minutes of the July 13, 2020 regular meeting as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

B. Approval of Minutes – July 30, 2020

Member Olczyk moved and Member Weiner seconded the motion to approve

the minutes of the July 30, 2020 special meeting as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

8. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Weiner moved and Member Hanus seconded the motion to approve the following items:

A. Personnel

The appointment of one administrator, four certified staff, three educational support staff personnel, and two custodians. The medical leaves of absence of three certified staff. The resignation of three educational support staff personnel, and the retirement of three educational support staff personnel.

B. Financial Reports

The list of bills and obligations prepared for payment on August 10, 2020, as well as the revolving and imprest issued in July 2020 as shown on the list submitted under the date of August 10, 2020 in the total amount of \$659,440.73 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE AUGUST 10, 2020
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - August 10, 2020	\$319,991.33
Revolving Fund - July 2020	\$11,434.16
Imprest Checks - July 2020	\$3,362.67

OPERATIONS & MAINTENANCE FUND

List of Bills - August 10, 2020	\$97,954.89
Revolving Fund - July 2020	\$2,164.18
Imprest Checks - July 2020	\$0.00

DEBT SERVICE

List of Bills - August 10, 2020	\$0.00
Revolving Fund - July 2020	\$550.00

TRANSPORTATION FUND

List of Bills - August 10, 2020	\$5,702.50
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Revolving Fund - July 2020	\$0.00
Imprest Checks - July 2020	\$0.00
<u>IMRF</u>	
List of Bills - August 10, 2020	\$0.00
<u>FICA/MEDICARE</u>	
List of Bills - August 10, 2020	\$0.00
<u>SITE & CONSTRUCTION FUND</u>	
List of Bills - August 10, 2020	\$218,281.00
Revolving Fund - July 2020	\$0.00
<u>WORKING CASH FUND</u>	
List of Bills - August 10, 2020	\$0.00
<u>FIRE & LIFE SAFETY FUNDS</u>	
List of Bills - August 10, 2020	\$0.00
<u>MEDICAL INSURANCE RESERVE FUND</u>	
List of Bills - August 10, 2020	\$0.00
<u>SINKING FUND</u>	
List of Bills - August 10, 2020	\$0.00
Revolving Fund - July 2020	\$0.00
Total	\$659,440.73

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

9. RECOMMENDATIONS FOR ACTION

A. Amended 2020-21 School Calendar

Member Samonte moved and Member Olczyk seconded the motion to approve the Amended 2020-21 School Calendar as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

B. Policy 5:222 Tutoring/Professional Service Providers

Member Weiner moved and Member Olczyk seconded the motion to adopt Policy 5:222 Tutoring/Professional Service Providers as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion failed

C. Serious Hazard Designations

Member Weiner moved and Member Samonte seconded the motion to designate the areas listed as hazardous for 2020-2021, which makes students who reside within the designated areas eligible for fee-based transportation services even though they live within the one and one half mile limit (K-8).

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

10. ANNOUNCEMENTS

President Hughes announced the following dates:

Monday, August 24, 7 p.m.	Budget Workshop
Monday, August 31, 3:45 p.m.	District Leadership Team
Friday, September 4, 7 a.m.	Financial Advisory Committee Meeting
Monday, September 14, 7 p.m.	Regular Board Meeting Village Hall

11. CLOSED SESSION

Member Harris moved and Member Doshi seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District 5 ILCS 120/2(c)(1);
- the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

Member Harris moved and Member Doshi seconded the motion to reconvene in open session.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

The Board convened to closed session at 9:42 p.m. and reconvened to open session at 10:02 p.m.

12. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes – July 13, 2020

Member Weiner moved and Member Doshi seconded the motion to approve the minutes of the July 13, 2020 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Hughes, Olczyk,
Samonte, and Weiner
ABSTAINED: Member Harris
NAYS: None Motion carried

13. ADJOURNMENT

Member Harris moved and Member Weiner seconded the motion to adjourn the meeting.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

The meeting was adjourned at 10:03 p.m.

Darren Hughes, President

Melissa Jerves, Secretary