

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, February 10, 2020, at the Downers Grove Village Hall.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:03 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Emily Hanus, Steve Olczyk, Jill Samonte and Tracy Weiner. Members absent: None. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; Todd Drafall, Assistant Superintendent for Business/CSBO; James Eichmiller, Assistant Superintendent for Technology and Learning; Catherine Hannigan, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting were at least 20 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Carin Novak, principal of Lester School, introduced Student Council sponsor Kathy Yee and student council officers Matthew Novak and Nora Benjamins. The students led the audience in the Pledge of Allegiance to the flag. The officers highlighted recent fundraisers, such as those for St. Baldrick's, the Lester Playground Committee, hurricane relief for the Bahamas, winter gear for Sharing Connections, holiday gift cards for local families, and pop tabs for Ronald McDonald House. They also sponsored activities during Red Ribbon Week and are working to create an addition to the Lester flower garden in memory of former student Sophya Barry.

Principal Novak reported that Lester has shown a steady upward progression in all areas on state assessments and is on track to meet the Key Performance Indicators set in the Strategic Plan. Lester staff have continued their progress in developing a growth mindset in their students. This year they have focused on diversity training and have received professional development in the areas of bias regarding race and gender; they will soon address bias in the areas of English language learners, special needs and poverty. Finally, staff have been learning to implement Discipline with Dignity strategies. Collaboration with the Village and Downers Grove Police resulted in a new traffic pattern around the school, along with updated signage and a revised student line up procedure. Partnerships continue with other organizations, including the fire department, park district, PTA, and Lester Volunteers. The Lester club Our American Voice (OAV) promotes

civics and social justice issues, and has led projects such as assistance for the visually impaired at Herrick, posting inspirational messages around school in partnership with MAVinS (Mothers Against Violence in School), and has begun planning the creation of a sensory path. The Lester Playground Committee has raised enough funds for two new playgrounds, and after 25 years, the Lester Time Capsule will be opened.

Lester PTA Vice President Stephanie Brockway stated that the PTA's focus is supporting student learning, growth and happiness. The PTA supports staff by providing books for the library, funding for classroom supplies and school wishlist items. Fundraising also supports after-school clubs for students and social events to create community, such as the daddy/daughter dance, mother/son bowling, and the annual Fun Run.

3. NON-ACTION REPORTS

A. Recognition of Students – Science Fair

The Board recognized the 444 students who participated in the 39th Annual Science Fair at O'Neill Middle School. President Hughes also thanked the staff, community members and parents who volunteered to make the Science Fair possible.

B. "Spotlight on our Schools" – Update on Professional Learning

Assistant Superintendent for Curriculum and Instruction Justin Sisul reported that professional learning this year has consisted of District-directed days (administration has planned activities on topics such as Discipline With Dignity and the new science curriculum), building-directed days (planned by building administration, these include opportunities for more thorough discussion on topics such as student data, diversity, and discipline), and teacher-directed days (planned by individual or groups of teachers, these days allow for collaboration and collective learning on specific curricular topics, student data, or collaboration between classroom teachers and specialists or the high school). Four District Institute days included two days before student attendance in August, which included science resource training, Apple Professional Learning, and time for building-based preparation for the new school year. The December day was presented in a conference format with both teacher-directed sessions and sessions by outside presenters. The February day is the county-wide Institute Day; training on the newly-adopted math resources will be provided to all math teachers in the District, while specialists will attend various targeted county-provided sessions. Mr. Sisul stated that the impact of professional learning time is observable in three areas: fidelity of curriculum implementation, better decision making regarding student placement and support, and increased teacher self-efficacy. The consistency of the weekly Mondays allows for continuous learning and reflection on curriculum implementation; greater consistency as a District in messaging, training and assessment; and more efficient use of the time because it is consistent and predictable.

Teachers Shor Costello and Bob Luciano presented feedback from teachers and staff. More than 80% find the professional learning time very valuable and productive. Teachers report they are committed to making the time productive, and they have observed the impact on students. Increased collaboration has an immediate impact on how they provide supports for students. Other specific feedback will allow the District to continue to modify and improve the professional learning program.

Katie Hurckes, a staff member and parent, summarized the feedback received from parents. Almost half of parents who responded said that professional learning Mondays has minimal impact on their family. The District wants to support those families who feel a significant impact from the shorter school day, and recognizes the need to continue parent education and communication about the value of professional learning, how teachers spend the time, how it benefits students, and why the schedule cannot fully align with District 99. The District will also continue to explore additional childcare options for Mondays.

Assistant Superintendent for Personnel Jayne Yudzentis reported on substitute teacher usage as affected by professional learning Mondays. The District has reduced one grade-level meeting per year, decreased some curriculum committees, and phased some committees out, all of which allow teachers more time in the classroom. The District is committed to decreasing the amount of time teachers are out of the classroom, and envisions that some middle school work can happen on Mondays, while some additional curriculum committees will sunset as new curricula are adopted.

- C. “Spotlight on our Schools” – School Environment Survey Results
Coordinator of Community Relations Megan Hewitt presented the results of the December 2019 parent school environment survey. Over 1,100 responses were received. The quantitative results were similar to those from 2018, and all showed an increase in parent satisfaction since this version of the survey began in 2015. Mrs. Hewitt sorted the responses to the two open-ended questions into broad themes, and noted those themes that were most frequently mentioned. Regarding what one thing the District and/or school does well, the most frequently mentioned themes were communication, caring and supportive environment, curriculum, good teachers and staff, social-emotional learning, instructional technology, parent involvement and events, and sense of community. Regarding what one thing the District and/or school could improve upon, the most frequently mentioned themes were core curriculum, communication, facility maintenance/upgrades, parent involvement and events, class size, and student discipline. Principals and building leadership teams will review school-specific survey results to inform their school improvement plans. District administrators and the principal team will jointly review the data to inform district-wide improvements. The survey data will be posted online for the community.

4. COMMUNICATIONS

Freedom of Information Act Requests

1. Freedom of Information Act request from Rachel Conner regarding fiscal year start date ~ *response from Board Secretary Melissa Jerves.*
2. Freedom of Information Act request from Katie Kim/NBC regarding content filtering/monitoring for student devices ~ *response from Board Secretary Melissa Jerves.*
3. Freedom of Information Act request from Nathan Mihelich/Illinois Retired Teachers Association regarding 2020 retirees ~ *response from Board Secretary Melissa Jerves.*

Written Communications

1. Email from Elizabeth Sigale to Dr. Meg VanDyke regarding thank you for Bridge Bust team leadership.
2. Email from Maggie Capettini Poplawski regarding intradistrict transfers and capped classes at Highland ~ *responses from Superintendent Dr. Kevin Russell and Board Member Tracy Weiner.*

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kevin Russell thanked the Lester team for its presentation and expressed pride in the playground group's fundraising success. Dr. Russell reported on the following:

- Curriculum: The Curriculum Workshop will be held on February 24th at 7 p.m. at Hillcrest. Guests will be invited to go through several mini-workshops and see firsthand how the new mathematics curriculum will be taught.
- Finance: The District has received notice from the state that El Sierra has been approved to apply for the funding for playground improvements. Other District 58 schools are in the pipeline.
- Facilities: The Board held a special meeting on February 3, 2020, during which they recommended that the Citizen Task Force reconvene to develop more viable plans to present to the community.
- Personnel: Robin Bruebach, the principal at Indian Trail, is retiring at the end of this year. A principal search is underway and the administration hopes to have a recommendation for the Board in March.
- Technology: The District recently sent all parents a communication regarding NWEA/MAP data. The achievement data sent to parents was all accurate, but the growth projection data was not completely accurate for all students. All data has been corrected and updated in SQUIRREL.
- Student Services: The Building Bridges group for parents of students with special needs will be meeting on February 19.
- Other: There is no school on Presidents' Day, Monday, February 17, or on Friday, February 28, the county-wide Institute Day.

- B. Monthly Business
The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending January 31, 2020. Assistant Superintendent for Business/CSBO Todd Drafall reported that while revenue is ahead, expenses exceed where they were at the same time last year, which is due to the third payroll date that fell in January. To ease cash flow, the Board has resolutions before it to approve loans from the Working Cash Fund to the Education and Transportation Funds. These will be repaid when the early tax receipts come in.
- C. Treasurer's Report
There was nothing special to report in regard to the Treasurer's Report.
- D. Policy Committee
Member Samonte reported on the January 21, 2020 Policy Committee meeting. The committee received the first draft of the policy manual revision from the Illinois Association of School Boards (IASB). The committee has split into subgroups to review each section. The final draft is expected to be complete by June for implementation by fall 2020.
- E. Legislative Committee
Member Doshi reported on the January 22, 2020 Legislative Committee meeting and Legislative Breakfast, which was held February 7, 2020. Four state legislators and the district director for Congressman Bill Foster attended, as well as approximately 75 guests. The discussion centered around facility needs, safety/security and mental health services.
- F. Financial Advisory Committee
The Financial Advisory Committee had not met since the last Board meeting.
- G. District Leadership Team
The District Leadership Team had not met since the last Board meeting.
- H. Health and Wellness Committee
Member Harris reported on the January 16, 2020 Health and Wellness Committee meeting. The committee listened to a presentation regarding the District's prescription plan. Increasing costs of prescription drugs impact the District's expenditures. The committee discussed ways to control costs, some of which need to be addressed through collective bargaining in the future. The committee reviewed recent claims; the Medical Reserve Fund is trending in a positive direction.

6. DISCUSSION

There were no items for discussion.

7. PUBLIC COMMENT

Emily Kao, Kingsley parent, commented that she appreciates the more stringent internet filters put in place for student devices and the smaller class sizes this year at Kingsley.

8. APPROVAL OF MINUTES

A. Approval of Minutes – January 13, 2020

Member Olczyk moved and Member Doshi seconded the motion to approve the minutes of the January 13, 2020 regular meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – January 7, 2020

Member Hanus moved and Member Weiner seconded the motion to approve the minutes of the January 7, 2020 Board Tour/Kingsley Traffic Safety meeting as presented.

VOICE VOTE

Motion carried

C. Approval of Minutes – January 14, 2020

Member Weiner moved and Member Hanus seconded the motion to approve the minutes of the January 14, 2020 Board Tour/Belle Aire PTA meeting as presented.

VOICE VOTE

Motion carried

9. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Olczyk moved and Member Weiner seconded the motion to approve the following items:

A. Personnel

The appointment of four certified staff, plus additional time for one certified teacher; the request for Family Medical Leaves of Absence for four certified teachers; and the appointment of three educational support personnel employees. The resignation of one custodian and one educational support employee.

B. Financial Reports

The list of bills and obligations prepared for payment on February 10, 2020, as well as the revolving and imprest issued in January 2020 as shown on the

list submitted under the date of February 10, 2020 (listed as 2019 in error) in the total amount of \$2,076,836.59 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE FEBRUARY 10, 2020
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - February 10, 2020	\$1,182,091.47
Revolving Fund - January 2020	\$29,958.38
Imprest Checks - January 2020	\$8,906.09

OPERATIONS & MAINTENANCE FUND

List of Bills - February 10, 2020	\$157,085.92
Revolving Fund - January 2020	\$20,821.19
Imprest Checks - January 2020	\$0.00

DEBT SERVICE

List of Bills - February 10, 2020	\$0.00
Revolving Fund - January 2020	\$0.00

TRANSPORTATION FUND

List of Bills - February 10, 2020	\$628,806.54
Revolving Fund - January 2020	\$0.00
Imprest Checks - January 2020	\$611.00

IMRF

List of Bills - February 10, 2020	\$0.00
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FICA/MEDICARE

List of Bills - February 10, 2020	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills - February 10, 2020	\$0.00
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WORKING CASH FUND

List of Bills - February 10, 2020	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - February 10, 2020	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - February 10, 2020	\$48,556.00
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SINKING FUND

List of Bills - February 10, 2020	\$0.00
Revolving Fund - January 2020	\$0.00

Total \$2,076,836.59

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. Math K-5 Resource Adoption: Bridges in Mathematics

Member Samonte moved and Member Hanus seconded the motion to approve the purchase of Bridges in Mathematics in the quantities defined in the attached quote for a total cost \$354,050.24.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

B. Math 6-8 Resource Adoption: Big Ideas Math

Member Olczyk moved and Member Samonte seconded the motion to approve the purchase of Big Ideas Math in the quantities defined in the attached quote for a total cost of \$237,722.67.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

C. Serious Safety Hazard Determination

Member Samonte moved and Member Doshi seconded the motion to award two judgment points to the IDOT rubric and designate the crossing of Fairview Avenue at 59th Street as a serious safety hazard for O'Neill Middle School.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

D. Supplemental Bond Levy

Member Olczyk moved and Member Weiner seconded the motion to approve the Resolution authorizing a supplemental tax levy to pay the principal of and interest on outstanding limited bonds of School District Number 58, DuPage County, Illinois.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

E. Resolution Authorizing Transfer from Working Cash Fund to Transportation Fund

Member Doshi moved and Member Hanus seconded the motion to adopt the Resolution Authorizing Transfer of Monies from the Working Cash Fund to the Transportation Fund.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

F. Resolution Authorizing Transfer from Working Cash Fund to Education Fund

Member Olczyk moved and Member Samonte seconded the motion to adopt the Resolution Authorizing the Transfer of Monies from the Working Cash Fund to the Education Fund.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

G. Bid: General Supplies

Member Samonte moved and Member Doshi seconded the motion to award the bid for general office supplies for the 2020-21 school year to Twist Office Partners for an estimated cost of \$28,997.73.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

H. Bid: Art Supplies

Member Weiner moved and Member Olczyk seconded the motion to award the bid for art supplies for the 2020-21 school year to Cascade School Supplies for an estimated cost of \$19,367.16.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

I. Bid: Paper

Member Hanus moved and Member Weiner seconded the motion to award the bid for paper for the 2020-21 school year to Midland Paper for an estimated cost of \$46,288.60.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

J. NeoPost Postage Meter Contract

Member Samonte moved and Member Olczyk seconded the motion to approve a 60-month lease with NeoPost for \$161.47/month.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

K. School Maintenance Grant Application

Member Doshi moved and Member Samonte seconded the motion to approve District 58's application for a School Maintenance Project Grant.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following dates:

Tuesday, Feb. 11th, 5:30 p.m.	Building Tour/PTA Meeting O'Neill Middle School
Tuesday, Feb. 18th, 7 a.m.	Policy Committee Meeting ASC
Tuesday, Feb. 18th, 6 p.m.	Building Tour/PTA Meeting Fairmount
Monday, Feb. 24th, 3:45 p.m.	District Leadership Team Meeting Hillcrest
Monday, Feb. 24th, 6:15 p.m.	Staff Meet & Greet Hillcrest
Monday, Feb. 24th, 7 p.m.	Curriculum Workshop Hillcrest

12. CLOSED SESSION

Member Harris moved and Member Weiner seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or

against legal counsel for the District to determine its validity; 5 ILCS 120/2(c)(1);

- the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired; 5 ILCS 120/2(c)(5);
- student disciplinary case; 5 ILCS 120/2(c)(9);
- the placement of individual students in special education programs and other matters relating to individual students; 5 ILCS 120/2(c)(10);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

Member Weiner moved and Member Samonte seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 9:15 p.m. and reconvened to open session at 11:48 p.m.

13. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Doshi moved and Member Weiner seconded the motion to approve the minutes of the January 13, 2020 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

VOICE VOTE Motion carried

14. ADJOURNMENT

Member Harris moved and Member Weiner seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 11:49 p.m.

Darren Hughes, President

Melissa Jerves, Secretary