

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, July 8, 2019, at the Downers Grove Village Hall.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:02 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Emily Hanus, Steve Olczyk, Jill Samonte and Tracy Weiner. Members absent: None. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; Todd Drafall, Assistant Superintendent for Business/CSBO; James Eichmiller, Assistant Superintendent for Technology and Learning; Catherine Hannigan, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting were at least five visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

President Hughes led the audience in the Pledge of Allegiance to the flag.

3. NON-ACTION REPORTS

A. "Spotlight on our Schools" – 2019 Spring Data Snapshot

Assistant Superintendent for Curriculum and Instruction Justin Sisul gave a presentation reviewing spring 2019 AIMSweb and MAP assessment results, as well as initial Strategic Plan key performance indicators.

The AIMSweb assessment measures early literacy for primary students. Kindergarten and first grade students made significant gains from fall 2018 to spring 2019. The MAP assessment measures achievement and growth in Reading and Math for students in grades K-8. Spring 2019 data showed that median District 58 Reading achievement is at the 74th percentile nationally, and the median Math achievement is at the 71st percentile. District 58's student achievement places it among the top 9 percent in Reading and the top 13 percent in Math nationally as compared to other districts administering the MAP assessment.

Mr. Sisul noted that the math committee has reviewed and supplemented the grade 3-5 math curriculum in response to lower than expected growth on the MAP assessment in the past few years. This spring's MAP scores showed a significant improvement in those grade levels.

The Differentiation and Assessment Committee has recommended that

District 58 eliminate the district-wide administration of the fall MAP assessment beginning in 2019, which would recapture additional fall instructional time, and allow teachers to create instructional groups and support plans in advance using spring data.

The District's Strategic Plan sets ambitious student key performance indicators (KPI): to place in the 75th percentile in Reading and 71st percentile in Math by spring 2019. District 58 as whole approached or met both goals, with an average of 74.4th percentile in Reading and 71.3rd percentile in Math. Though some individual grade levels did not meet this goal, it is expected that the ongoing work of curriculum committees as well as professional learning opportunities for teachers will contribute to sufficient achievement and growth to meet the KPI targets by 2021.

4. COMMUNICATIONS

- A. Freedom of Information Act Request from Jake Parrillo regarding parochial school bussing ~ *response from Board Secretary Melissa Jerves.*
- B. Email from Bill White regarding state capital improvement legislation ~ *responses from Board Secretary Melissa Jerves and Superintendent Dr. Kari Cremascoli.*

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kevin Russell reported that he completed the transition to his new role as Superintendent of Schools on July 1, 2019. The transition included meeting with stakeholders, including Board members, administrators, staff, parents, and community members. Over the next several weeks administrators will attend and conduct retreats where they will plan for the upcoming school year, grow as professionals, and come together as teams. New science materials have arrived and will be ready for the start of the school year. All student devices will also be ready for student use for the upcoming school year. Title I, Title II, Title III, Title IV, Pre-K, and Individuals with Disabilities Education Act grants for the upcoming school year are being finalized to help fund services provided by the District.

B. Monthly Business

The Board received business reports, the investment report, and year-to-date revenue and expenditure summary reports for the month ending May 31, 2019. Assistant Superintendent for Business/CSBO Todd Drafall reported that the June year-to-date report will be available to the Board soon. Although the tentative budget is usually presented and approved by the Board in August to be displayed for the public for 30 days before the September budget hearing, this year there are not 30 days between the August and September Board meetings to meet this statutory requirement.

Therefore an early tentative budget is being presented in July. While there are still some unknowns on the revenue side, the budget is balanced, including the additions of nursing, psychology and teaching staff. Mr. Drafall anticipates having more data at the Budget Workshop at the end of August, and should be able to fine tune all areas before presenting a final budget for approval.

- C. Treasurer’s Report
The May 2019 Treasurer’s Report is presented for the Board’s approval, as it was not yet ready for the early June Board meeting. Similarly, the June 2019 Treasurer’s Report will be presented for approval at the August Board meeting.
- D. Policy Committee
The Policy Committee did not meet in June.
- E. Legislative Committee
The Legislative Committee did not meet in June.
- F. Financial Advisory Committee
The Financial Advisory Committee did not meet in June.
- G. District Leadership Team
The District Leadership Team did not meet in June.

6. DISCUSSION

- A. Facility Planning Council Update
Mr. Drafall and Brad Paulsen from Wight & Co. presented the outline of a draft long-term Facility Master Plan (FMP) with initial cost estimates for the Board’s consideration. The three core guiding principles of the plan were created from the strategic plan, stakeholder engagements, and the Facility Planning Council: Safe and Healthy Environments, Learning Environments for the 21st Century, and Enhanced Connectedness. These principles, with the addition of the maintenance and program needs of the individual buildings, together create the FMP. The four ingredients of the FMP, or action areas, and initial budget estimates of this draft FMP include:

Maintenance	capital improvements, mechanical/electrical/plumbing, interior repairs, site repairs, health/life/safety issues	\$115.6M
Safe & Healthy Environments	secure entrances, indoor air quality, air conditioning	\$60.6M
21st Century Learning	Maker/STEM/STEAM spaces, collaboration/break-out spaces,	\$13.9M

	flexible furniture	
Grade Reconfiguration and 21st Century Learning	Herrick and O'Neill Middle Schools	\$54.7M

The presentation also broke down the cost estimates by school and action area. The total initial budget estimate over 10 years for all areas is about \$245M.

The FPC will present a more detailed draft FMP at the August Board meeting. They also recommended that the District launch a comprehensive community engagement effort to educate the community on facility needs, share information on possible facility solutions, seek community feedback and ideas regarding initial plans, and gauge community support. The Board directed the administration to seek proposals from third party consultants to assist in community engagement. It was emphasized that the plan presented in August will still be a draft document subject to change with Board and community feedback.

7. RECEPTION OF VISITORS

Chris Hanley, Herrick attendance area, commented that the FMP is not complete without including the administration buildings. He stated that there is a narrow opportunity to engage the community in funding schools, and it would be a mistake not to include the administration buildings in this process.

Ami Johansen, Pierce Downer attendance area, commented on the need for increased parent education regarding MAP scores. She noted that the loss of the fall MAP scores may be confusing to parents.

Craig Young, DGEEA President, welcomed Dr. Russell and stated that he was impressed with the efforts to engage stakeholders during this transition. As an individual, Mr. Young asked that the Board explore every possible alternative for facility updates in light of the \$244M total estimate.

8. APPROVAL OF MINUTES

A. Approval of Minutes – June 5, 2019

Member Olczyk moved and Member Doshi seconded the motion to approve the minutes of the June 5, 2019 regular meeting as presented.

VOICE VOTE

Motion carried

9. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements

consisting of the List of Bills and Summary. Member Hanus moved and Member Weiner seconded the motion to approve the following items:

A. Personnel

The appointment of nine certified teachers and 19 educational support staff; the appointment of four preschool instructional assistants from four to five days per week. The request for Family Medical Leaves of Absence for three certified teachers. The resignation of three certified teachers and three educational support staff. The retirement of two educational support staff, effective June 2019, and one custodial maintenance staff, effective January 2020. A 6% increase in 2019-2020 non-union educational support staff salaries.

B. Financial Reports

1. The list of bills and obligations prepared for payment on June 10, 2019 as well as the revolving and imprest issued in May 2019 as shown on the list submitted under the date of July 8, 2019 in the total amount of \$23,618.04 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE July 8, 2019
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - June 10, 2019	\$0.00
Revolving Fund - May 2019	\$5,103.06
Imprest Checks - May 2019	\$17,354.17

OPERATIONS & MAINTENANCE FUND

List of Bills - June 10, 2019	\$0.00
Revolving Fund - May 2019	\$36.81
Imprest Checks - May 2019	\$0.00

DEBT SERVICE

List of Bills - June 10, 2019	\$0.00
Revolving Fund - May 2019	\$0.00

TRANSPORTATION FUND

List of Bills - June 10, 2019	\$0.00
Revolving Fund - May 2019	\$0.00
Imprest Checks - May 2019	\$1,097.00

IMRE

List of Bills - June 10, 2019	\$0.00
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FICA/MEDICARE

List of Bills - June 10, 2019	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills - June 10, 2019	\$0.00
<u>WORKING CASH FUND</u>	
List of Bills - June 10, 2019	\$0.00
<u>FIRE & LIFE SAFETY FUNDS</u>	
List of Bills - June 10, 2019	\$0.00
<u>MEDICAL INSURANCE RESERVE FUND</u>	
List of Bills - June 10, 2019	\$0.00
<u>SINKING FUND</u>	
List of Bills - June 10, 2019	\$0.00
Revolving Fund - May 2019	\$0.00
Total	\$23,618.04

2. The list of bills and obligations prepared for payment on June 27, 2019 as shown on the list submitted under the date of July 8, 2019 in the total amount of \$1,083,966.13 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE July 8, 2019
LIST OF BILLS & EXPENDITURES

<u>EDUCATION FUND</u>	
List of Bills - June 27, 2019	\$442,164.59
Revolving Fund	\$0.00
Imprest Checks	\$0.00
<u>OPERATIONS & MAINTENANCE FUND</u>	
List of Bills - June 27, 2019	\$226,790.46
Revolving Fund	\$0.00
Imprest Checks	\$0.00
<u>DEBT SERVICE</u>	
List of Bills - June 27, 2019	\$0.00
Revolving Fund	\$0.00
<u>TRANSPORTATION FUND</u>	
List of Bills - June 27, 2019	\$408,922.08
Revolving Fund	\$0.00
Imprest Checks	\$0.00
<u>IMRF</u>	
List of Bills - June 27, 2019	\$0.00
<u>FICA/MEDICARE</u>	
List of Bills - June 27, 2019	\$0.00

<u>SITE & CONSTRUCTION FUND</u>	
List of Bills - June 27, 2019	\$6,089.00
<u>WORKING CASH FUND</u>	
List of Bills - June 27, 2019	\$0.00
<u>FIRE & LIFE SAFETY FUNDS</u>	
List of Bills - June 27, 2019	\$0.00
<u>MEDICAL INSURANCE RESERVE FUND</u>	
List of Bills - June 27, 2019	\$0.00
<u>SINKING FUND</u>	
List of Bills - June 27, 2019	\$0.00
Revolving Fund	\$0.00
Total	\$1,083,966.13

3. The list of bills and obligations prepared for payment on July 8, 2019 in the total amount of \$948,474.23 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE July 8, 2019
LIST OF BILLS & EXPENDITURES

<u>EDUCATION FUND</u>	
List of Bills - July 8, 2019	\$938,621.75
Revolving Fund	\$0.00
Imprest Checks	\$0.00
<u>OPERATIONS & MAINTENANCE FUND</u>	
List of Bills - July 8, 2019	\$9,852.48
Revolving Fund	\$0.00
<u>DEBT SERVICE</u>	
List of Bills - July 8, 2019	\$0.00
Revolving Fund	\$0.00
<u>TRANSPORTATION FUND</u>	
List of Bills - July 8, 2019	\$0.00
Revolving Fund	\$0.00
Imprest Checks	\$0.00
<u>IMRF</u>	
List of Bills - July 8, 2019	\$0.00
<u>FICA/MEDICARE</u>	
List of Bills - July 8, 2019	\$0.00

SITE & CONSTRUCTION FUND

List of Bills - July 8, 2019

\$0.00

WORKING CASH FUND

List of Bills - July 8, 2019

\$0.00

FIRE & LIFE SAFETY FUNDS

List of Bills - July 8, 2019

\$0.00

MEDICAL INSURANCE RESERVE FUND

List of Bills - July 8, 2019

\$0.00

SINKING FUND

List of Bills - July 8, 2019

\$0.00

Revolving Fund

\$0.00

Total

\$948,474.23

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. DGESP Contract

Member Samonte moved and Member Weiner seconded the motion to approve the 2019-2023 contract with the Downers Grove Educational Support Personnel IEA/NEA as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

B. Proposed Tentative Budget for 2019-2020: Approval of Tentative Budget

Member Samonte moved and Member Weiner seconded the motion to approve the Tentative Budget for FY 2019-2020 as presented, and make it available for public inspection at the ASC office and on the District 58 website.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

C. Establish Date of Budget Hearing

Member Olczyk moved and Member Doshi seconded the motion to establish the date for the Budget Hearing on Monday, September 9, 2019 at 7:00 p.m. at Downers Grove Village Hall.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

- D. Resolution Approving Proposed Amendments to the DuPage/West Cook Regional Special Education Association Intergovernmental Agreement
Member Hanus moved and Member Weiner seconded the motion to adopt the Resolution Approving Proposed Amendments to the DuPage/West Cook Regional Special Education Association Intergovernmental Agreement.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

- E. Second Reading – Policies #5100.2 and 5100.3
Member Samonte moved and Member Weiner seconded the motion to adopt revisions to Policies #5100.2 – Health, Eye and Dental Examinations, and #5100.3 – Students with Chronic Infectious Diseases.

VOICE VOTE Motion carried

- F. Bid: Ink Cartridges, Drums and Printheads
Member Hanus moved and Member Samonte seconded the motion to award the bid for ink cartridges, drums and printheads to Genesis Technologies for an estimated annual cost of \$47,202.42.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

- G. Bid: Kingsley Swing Installation and Site Work
Member Hanus moved and Member Samonte seconded the motion to award the bid for Kingsley swing installation and site work to Hacienda Landscaping of Minooka, IL, at a cost of \$104,242. Director of Buildings and Grounds Kevin Barto gave some background on the project, noting that Kingsley is the only school left with both pea gravel to remove and swings to update. In addition, the site has drainage issues that require more extensive site work than at other schools. The District will continue to update playground areas as funds become available. Board members noted the importance of communicating how projects are prioritized and being transparent about the process. Mr. Barto will share this information with the Board.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,

Samonte, and Weiner
NAYS: None Motion carried

H. Champions Agreement Renewal

Member Samonte moved and Member Weiner seconded the motion to approve the renewal of the agreement between District 58 and Knowledge Universe Education for the period of July 1, 2019 through June 30, 2020. Manager of Business Services Catherine Hannigan will provide the Board with information regarding the increase in prices and will ensure that the contract reflects the early release Monday schedule.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

I. Surplus Equipment Designation

Member Weiner moved and Member Hanus seconded the motion to designate the following items as surplus equipment: John Deere Sx85 tractor, John Deere Gx95 tractor, Toro Snowblower 624, Toro Snowblower 824, Toro Proline 36" mower, and Pneumatic Floor Machine.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following dates:

Monday, August 12, 2019 Regular Board Meeting
7:00 p.m. Village Hall

Monday, August 26, 2019 Budget Workshop/Board Self-Evaluation
5:00 p.m. Longfellow Center

12. CLOSED SESSION

Member Harris moved and Member Olczyk seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; 5 ILCS 120/2(c)(1);
- the placement of individual students in special education programs and other matters relating to individual students; 5 ILCS 120/2(c)(10);

- litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; 5 ILCS 120/2(c)(11);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller, Purcell,
Samonte, and Sigale
NAYS: None Motion carried

Member Harris moved and Member Samonte seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 9:11 p.m. and reconvened to open session at 9:41 p.m.

13. ACTION RESULTING FROM CLOSED SESSION

- A. Approval of Closed Session Minutes
Member Samonte moved and Member Weiner seconded the motion to approve the minutes of the June 5, 2019 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

VOICE VOTE Motion carried

14. ADJOURNMENT

Member Weiner moved and Member Olczyk seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 9:42 p.m.

Darren Hughes, President

Melissa Jerves, Secretary