

POLICY COMMITTEE MINUTES
December 18, 2018

The Policy Committee met on Tuesday, December 18, 2018, at 7:00 a.m. at the ASC office.

The meeting was called to order at 7:01 a.m.

Present: Chair Jill Samonte, Jackelyn Cadard, Kari Cremascoli, Marla Gilbert, Chris Hanley, Michael Krugman, Hamad Sheikh, Jason Suchy, Fanny Vlahos, Mark White, Jayne Yudzentis and Melissa Jerves (non-member / secretary)

Absent: Roy Anderson, Liz Davis, and Greg Harris

Approval of Minutes

One correction to the minutes was made: Hamad Sheikh was not present at the November meeting. Jayne Yudzentis moved and Marla Gilbert seconded the motion to approve the minutes from the November 13, 2018 meeting as amended. Motion carried.

Policy 8021 – Internal Board Operations – Code of Conduct for Members of the Board of Education

This policy revision combines the PRESS policy with District 58's original policy to update the code of conduct and oath of office for Board members. The committee agreed to revise the final provision to state: *"A copy of the Code shall be posted on the District website."*

Policy 8022 – Internal Board Operations – Meetings

Revisions to policy 8022 update the policy to align with PRESS and School Code and reflect current practice.

Policy 8100 – Internal Board Operations – Membership and Terms of Office

Revisions to policy 8100 update the dates and details defining board member terms of office according to School Code.

Policy 8102 – Internal Board Operations – Vacancy on the School Board

Revisions to policy 8102 align the policy more closely with PRESS and School Code. The committee discussed and recommended further revisions to clarify the sequence of events in filling a board vacancy. The revised text reads:

"Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within five days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term or less than 88 days before the next regularly scheduled election, the

person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held.

Immediately following a vacancy on the Board, the Board will publicize it and accept resumés from District residents who are interested in filling the vacancy. After reviewing the applications, the Board may invite the prospective candidates for personal interviews to be conducted during duly schedule closed meetings. The Board of Education shall consider the qualifications of various citizens for this position who shall meet any residential requirements as specified in the School Code. The Board shall fill the vacancy within 45 days after it occurred by a vote of the Board during an open session of a public Board meeting."

Policy 8130 – Internal Board Operations – Board Member Development

This policy revision incorporates School Code requirements and aligns with PRESS. The committee added one additional requirement under New Board Member Orientation: "5. The member shall be invited to meet with the Superintendent, other administrative personnel, and leadership of each association under contract with the Board to discuss services they perform for the Board."

Policy 8140 - Internal Board Operations – Membership in School Board Associations

Revision to policy 8140 removes the reference to membership in the National School Boards Association, as the Board has not maintained a membership in recent years.

Policies to Remove

- **Policy 8023 - Internal Board Operations – Abused and Neglected Child Reporting**
This policy is recommended for deletion because it is duplicative of policy 8024, with was recently adopted by the Board.

Next Steps in Policy Manual Revision

Transfer policies will be reviewed at the January 15, 2019 Policy Committee meeting: #5101, 5102, 5103, 5104.

Reception of Visitors

No visitors were present at this committee meeting.

To do:

- Place Policies #8021, 8022, 8100, 8102, 8130, and 8140 on January Board agenda for first reading.
- Place Policy #8023 on January Board agenda for first reading for deletion.

Marla Gilbert moved and Mark White seconded the motion to adjourn the meeting.

The meeting was adjourned at 7:37 a.m.