

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois, met in regular session on Monday, September 12, 2022, at O'Neill Middle School. The meeting was live streamed to the public on the District 58 YouTube channel.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes, Vice President Gregory Harris; and Members Kirat Doshi, Emily Hanus, Steve Olczyk and Tracy Weiner. Members absent: Melissa Ellis. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafall, Assistant Superintendent for Business/CSBO; Sonali Patil, Manager of Business Services; Megan Hewitt, Community Relations Coordinator; and Melissa Jerves, Board Secretary.

2. PLEDGE OF ALLEGIANCE AND SCHOOL REPORT

Hillcrest sixth graders Jack Haselhorst, Teegan Smith, Rebecca Renner, Maddy Mayer, Bridie Nastal and Evelyn Nelson led the pledge of allegiance. They each noted one of their favorite things about Hillcrest, including the playground, team building with Hillcrest Families, Field Day, Mystery Readers and Partners in Art, the kindergarten handprints displayed in the school, and the wonderful staff.

Hillcrest PTA co-presidents Susie Howe and Beth Nelson reported that their focus is building the Hillcrest community through the PTA. Events the PTA sponsored include the new family mentorship program, back to school festival, fun lunch, bingo nights, variety show and the Hound Dog Dash fun run.

Principal Michelle Rzepka reported that Hillcrest's theme this year is "We Are Family." She reported that the Instructional Leadership Team has focused on student growth and achievement data. 89% of Hillcrest students demonstrated expected or high growth in math, and 74% demonstrated expected or high growth in English/Language Arts. The team used the Cycles of Inquiry school improvement process to examine the data, concluding that written expression was a contributing factor to lower scores in ELA. They looked at research on teaching how to be effective writers, and created goals and checkpoints for Professional Learning Mondays.

3. BUDGET HEARING

Assistant Superintendent for Business Todd Drafall reported that the proposed

2022-2023 budget is based on the District's five-year-plan and strategic plan. The budget presented is balanced and meets the fund balance policy requiring an ending operational balance of 35% of expenditures.

President Hughes opened the hearing to public comment.

Marshall Schmitt, Pierce Downer attendance area, commented on the budgeted transfer of \$500,000 from the operating fund to pay for 25 years of rent in the new Civic Center, and what impact that might have on future finances.

4. COMMUNICATIONS

Written Communications

1. Email from Brad Keown regarding national sex education standards.
2. Email from Jeff Leesman regarding Kingsley Plays Together.
3. Email from Dan Van Anne regarding gym rental ~ *responses from Superintendent Dr. Kevin Russell and Board President Darren Hughes.*

Freedom of Information Act Requests

1. Freedom of Information Act request from SmartProcure regarding purchasing records ~ *response from Manager of Business Services Sonali Patil.*

5. SPOTLIGHT ON OUR SCHOOLS

A. Enrollment Update

Assistant Superintendent for Personnel Dr. Jayne Yudzentis provided the Board with an enrollment update. She reported that the current enrollment is 4,912, which is consistent with previous years. Staffing priorities continue to include meeting class size targets, offering the Optional Kindergarten Enrichment and Enhancement Program at each elementary school, balancing class sizes across the District, and providing quality supports and services across all 13 schools. The District has continued to increase the number of student support positions while maximizing building utilization. Special programs continue to grow and expand, and space constraints result in an increased number of shared spaces, including art and music classes on a cart, and band/orchestra and intervention support in conference rooms, libraries and stages.

5. REPORTS TO THE BOARD

A. Superintendent

Dr. Russell reported on the following after thanking the Hillcrest team for their presentations:

- **Awards and Celebrations:** The Illinois Association of School Boards (IASB) has awarded the Board its School Board Governance Recognition, one of 33 boards recognized in the state this year. Formal recognition will occur at the November IASB DuPage Division

meeting. The Illinois chapter of the National School Public Relations Association presented the District with five communication awards.

- **Curriculum:** Curriculum nights will be held at each school over the next two weeks. Families will meet staff and learn more about their child's classes and key initiatives at the building and District level.
- **Finance:** Bussing issues due to a labor shortage have been plaguing the District. All general education students are routed, and staff continue to troubleshoot issues with special education transportation.
- **Personnel:** In accordance with School Code, the District will post the IMRF Compensation Report and the Teacher and Administrative Compensation Report to its website.
- **Technology:** Devices and software were ready at the start of the school year, and the technology staff worked diligently to troubleshoot any issues. The student schedule release was successful, and staff are preparing for scheduling parent teacher conferences.
- **Student Services:** Building Bridges, an organization to help families of children with special needs, is hosting a Special Needs Resource Fair on September 20 at the Moose Lodge in Downers Grove.
- **Public Relations:** The Education Foundation will host Oktoberfest in downtown Downers Grove September 16 and 17. All proceeds support programs for District 58 students and staff.

B. Monthly Business

The Board received business reports and the investment report for the month ending August 31, 2022. Assistant Superintendent for Business Todd Drafall reported that expenditures for supplies and materials have increased over last year due to the purchase of new iPads and laptops, but these funds largely will be reimbursed by grant money expected later in the year. Revenue has increased due to one property tax disbursement being moved from June of the previous fiscal year to July of this fiscal year.

The next step in preparation for a potential referendum construction project is the Board's approval of the ranking of top construction management firms with whom the District may negotiate a contract. A contract would only be approved if the referendum is successful.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee has not met since the last Board meeting.

E. Legislative Committee

The Legislative Committee has not met since the last Board meeting.

F. Financial Advisory Committee

The Financial Advisory Committee met on September 9, 2022. The committee

reviewed the Year-to-Date Report and the proposed 2022-23 budget. The committee also supported the idea of using a construction management firm at risk, which would relieve the District from overseeing the performance and bonding of a significant number of subcontractors.

G. District Leadership Team

The District Leadership Team has not met since the last Board meeting.

H. Health and Wellness Committee

The Health and Wellness Committee has not met since the last Board meeting.

6. DISCUSSION

There were no discussion items on the agenda.

7. PUBLIC COMMENT

There were no public comments.

8. APPROVAL OF MINUTES

A. Approval of Minutes – August 8, 2022

Member Weiner moved and Member Olczyk seconded the motion to approve the minutes of the August 8, 2022 regular meeting as presented.

VOICE VOTE

Motion carried

9. CONSENT AGENDA

The President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Weiner moved and Member Hanus seconded the motion to approve the following items:

A. Personnel

- The assignment of six certified staff employees, 18 support staff employees and one custodial/maintenance staff employee.
- The resignation of one certified staff employee and five support staff employees.
- The family medical leaves of absence of three certified staff employees.

B. Financial Reports

The list of bills and obligations prepared for payment on September 12, 2022, as well as the revolving and imprest issued in August 2022 as shown on the

list submitted under the date of September 12, 2022 in the total amount of \$2,173,923.66 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE SEPTEMBER 12, 2022
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - September 12, 2022	\$738,833.61
Revolving Fund - August 2022	\$14,561.41
Imprest Checks - August 2022	\$17,137.18

OPERATIONS & MAINTENANCE FUND

List of Bills - September 12, 2022	\$247,134.67
Revolving Fund - August 2022	\$1,658.78
Imprest Checks - August 2022	\$0.00

DEBT SERVICE

List of Bills - September 12, 2022	\$0.00
Revolving Fund - August 2022	\$0.00

TRANSPORTATION FUND

List of Bills - September 12, 2022	\$82,591.89
Revolving Fund - August 2022	\$0.00
Imprest Checks - August 2022	\$348.34

IMRF

List of Bills - September 12, 2022	\$0.00
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FICA/MEDICARE

List of Bills - September 12, 2022	\$0.00
Revolving Fund - August 2022	\$0.00

SITE & CONSTRUCTION FUND

List of Bills - September 12, 2022	\$1,044,662.78
Revolving Fund - August 2022	\$0.00

WORKING CASH FUND

List of Bills - September 12, 2022	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - September 12, 2022	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - September 12, 2022	\$0.00
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SINKING FUND

List of Bills - September 12, 2022	\$0.00
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Revolving Fund - August 2022

\$0.00

Total

\$2,173,928.66

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk
and Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. 2022-2023 Budget

Member Olczyk moved and Member Weiner seconded the motion to approve the 2022-2023 Budget as presented.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
and Weiner
NAYS: None Motion carried

B. Construction Management Firm Ranking

Member Weiner moved and Member Doshi seconded the motion to approve the list of construction management firms in this order: 1) Bulley & Andrews, 2) Lamp Incorporated, 3) Pepper Construction.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
and Weiner
NAYS: None Motion carried

C. Extension of Superintendent's Contract to 2027

Member Weiner moved and Member Olczyk seconded the motion to extend Dr. Russell's employment by approving the Superintendent's Employment Contract with Dr. Kevin Russell for 2022-2027, the Board having found that he has met the performance goals set forth in his existing contract.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
and Weiner
NAYS: None Motion carried

D. Purchase of Math 180 Math Intervention Program

Member Weiner moved and Member Hanus seconded the motion to approve the purchase of Math 180 as outlined in the attached quote.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
and Weiner

NAYS: None

Motion carried

E. Surplus Equipment: Tractor, Computer Carts

Member Weiner moved and Member Olczyk seconded the motion to designate as surplus a John Deere 445 tractor and multiple computer charging carts.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, and Weiner

NAYS: None

Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following dates:

Friday, October 7, 7 a.m.

Financial Advisory Committee
O'Neill Middle School

Tuesday, October 11, 7 p.m.

Regular Board Meeting
O'Neill Middle School

12. CLOSED SESSION

Member Weiner moved and Member Doshi seconded the motion to move to closed session for the purpose of discussing matters relating to

- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

VOICE VOTE

Motion carried

Member Weiner moved and Member Doshi seconded the motion to reconvene in open session.

VOICE VOTE

Motion carried

The Board convened to closed session at 8:18 p.m. and reconvened to open session at 8:24 p.m.

13. ACTION AS A RESULT OF CLOSED SESSION

A. Approval of Closed Session Minutes – August 8, 2022

Member Weiner moved and Member Doshi seconded the motion to approve the minutes of the August 8, 2022 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

VOICE VOTE

Motion carried

B. Approval of Destruction of Verbatim Recordings

Member Weiner moved and Member Hanus seconded the motion to approve the destruction of the following verbatim recordings that are at least twenty-four (24) months old:

District 58

03/05/20

04/13/20

05/11/20

06/08/20

07/13/20

08/10/20

VOICE VOTE

Motion carried

C. Semi-Annual Review of Permanently Closed Minutes

Member Weiner moved and Member Hanus seconded the motion to make available for public inspection the written minutes from the April 13, May 11, June 8, and July 13, 2020 District 58 closed session meetings.

VOICE VOTE

Motion carried

D. Maintain Permanently Closed Minutes

Member Doshi moved and Member Weiner seconded the motion to keep the District 58 and District 69 closed session minutes listed in Attachment 09/12/23* permanently closed for reasons of confidentiality.

VOICE VOTE

Motion carried

14. ADJOURNMENT

Member Weiner moved and Member Doshi seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 8:25 p.m.

Darren Hughes, President

Melissa Jerves, Secretary