

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met for a special meeting and budget workshop on Monday, August 26, 2019, at Longfellow Center.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 5:02 p.m. and announced that it was a special meeting and budget workshop of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Emily Hanus, Steve Olczyk, Jill Samonte and Tracy Weiner. Members absent: None. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Todd Drafall, Assistant Superintendent for Business/CSBO; Catherine Hannigan, Manager of Business Services; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting was one visitor.

2. BUDGET WORKSHOP

Assistant Superintendent for Business Todd Drafall began the Budget Workshop with the reminder that the budget process begins with the District's mission, vision, and strategic goals to guide the allocation of resources. Mr. Drafall reviewed notable impacts to the District's 2019-20 budget, including the addition of 9.8 full-time equivalent (FTE) staff positions over the previous year's staffing levels, a new science curriculum, the added cost of transportation to accommodate weekly early release for professional development, a projected 14 percent increase in health insurance costs, a 4.5 percent increase in transportation contract costs, and \$1.7 million in expenditures and off-setting revenue for playground updates funded in the State of Illinois fiscal year 2020 budget.

The tentative 2019-20 budget is balanced and includes \$73.6 million in revenues and an equal amount in expenditures. The majority of District 58 revenues come from local sources, with local property taxes, both residential and commercial, comprising 78 percent. The District's most significant expenditure goes toward employee salaries and benefits.

Mr. Drafall highlighted the importance of increasing the District's fund balances in the future to deal with low cash flow periods. \$29 million in revenue comes in after 92 percent of the year is complete. The Board discussed the need to begin budget planning early to build up reserves that can prevent the need for short-term borrowing and be used for contingencies. Superintendent Dr. Kevin Russell stated that the administration can estimate a target amount to assist the Board in setting a fund balance goal. Dr. Russell further recommended that the Board adopt a fund balance policy for subsequent school years.

3. EXTENDED OPPORTUNITY FOR BOARD AND COMMUNITY COMMUNICATIONS

There were no comments from the audience.

4. ANNOUNCEMENTS

President Hughes announced the following dates:

Tuesday, August 27, 3:45 p.m.	District Leadership Team	Longfellow
Friday, September 6, 7 a.m.	Financial Advisory Committee	ASC
Monday, September 9, 7 p.m.	Regular Board Meeting	Village Hall

5. CLOSED SESSION

Member Harris moved and Member Doshi seconded the motion to move to closed session for the purpose of discussing matters relating to

- self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member; 5 ILCS 120/2(2)(16).

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
NAYS: None Motion carried

The Board convened to closed session at 6:31 p.m.

6. ADJOURNMENT

Member Doshi moved and Member Samonte seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 9:15 p.m.

Darren Hughes, President

Melissa Jerves, Secretary