

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, November 11, 2019, at the Downers Grove Village Hall.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Emily Hanus, Steve Olczyk, Jill Samonte and Tracy Weiner. Members absent: None. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; Todd Drafall, Assistant Superintendent for Business/CSBO; James Eichmiller, Assistant Superintendent for Technology and Learning; Catherine Hannigan, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; and Melissa Jerves, Board Secretary. Attending this meeting were about eight visitors.

2. FLAG SALUTE

Zachary Craft, principal of Highland School, introduced Student Council officers Katelyn Cutright, CarolAnn Fioti, Lucia Walley and Melina Kyroudis. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events for this school year including spirit days, pen and pencil sales, and a Cutest Pet Contest. Recent Student Council fundraisers have paid for a new water fountain, benches, and comfortable furniture for the LRC. Service projects planned include collecting items for veterans in need, a Giving Tree to collect winter gear for the holidays, and helping animals in need.

Principal Craft and Assistant Principal Christine Priester introduced a special edition of the Highland Scoop, a student-produced and directed weekly video production. The video included a student interview with Principal Craft about student achievement data and Highland's plans for continuing to improve student achievement and growth.

PTA President Rachel Upton introduced the PTA Executive Board and reported on PTA programs that support and enrich students, such as One Book, One School, Geography Night and Author Night, and grants for supplies for teachers. Other events increase family involvement, such as Family Roller Skating and Family Movie Night. Climb Higher at Highland, a fundraising group for a new playground at Highland, has raised \$78,000 to date.

3. NON-ACTION REPORTS

A. Recognition of Students – Student Council Officers

The Board recognized all the students in District 58 who were elected or volunteered to serve on their school's Student Council.

B. "Spotlight on our Schools" – School Report Card Review

Assistant Superintendent for Curriculum and Instruction Justin Sisul provided an overview of the data contained in the Illinois School Report Card. Reading and math proficiency is measured by the Illinois Assessment of Readiness (IAR), administered to students in grades 3-8. The three-year trend data shows the positive effect of the District's shift in approach toward the state assessment. The Strategic Plan contains Key Performance Indicators, which are incremental targets to keep the District on track. Overall, the District is generally on track in English Language Arts, but not as close to the target in math. However, the District is currently in the midst of a math curriculum pilot.

Mr. Sisul reviewed the definitions of the Every Student Succeeds Act (ESSA) summative designations. Each school receives a designation based on growth, achievement, and school quality factors. Seven schools were designated Exemplary (a school with no underperforming subgroups whose performance is in the top 10 percent statewide), and six were designated Commendable (a school with no underperforming subgroups whose performance is not in the top 10 percent statewide). This year, site-based expenditures were also reported on each School Report Card, intended to demonstrate whether funds are spent equitably across schools. Certain districtwide costs are centralized across all buildings, while building-specific costs related to teacher salaries and facility needs may vary slightly from school to school. Civil rights data regarding suspensions and expulsions, as well as special education services are also included on the School Report Card.

Though the District has seen a tremendous increase in achievement over the past two years, meeting strategic plan goals will require a continued growth trajectory. The District will focus on student exposure to the IAR testing platform; an enthusiastic, "can-do" approach to state assessments; and a thorough look at the current approach to assessment, exploring how often students are asked to demonstrate their knowledge in the same way that the IAR asks them to articulate their understanding. The data also shows the wide range of achievement and growth across all 13 schools. In response, the District can examine the consistency of resource availability, professional learning for teachers, and support and expectations from administration. Each building can allocate its student supports based on knowledge of its unique student population, and differentiate professional learning accordingly. The data will also be used in School Improvement planning.

4. COMMUNICATIONS

Freedom of Information Act Requests

1. Freedom of Information Act request from SmartProcure regarding purchasing records ~ *response from Manager of Business Services Katie Hannigan.*
2. Freedom of Information Act request from Chicago Laborers' District Council regarding bid and payroll records ~ *response from Board Secretary Melissa Jerves.*

Email Communications

1. Email from Tim Slowikowski regarding school safety drills ~ *responses from Superintendent Dr. Kevin Russell and Board President Darren Hughes.*
2. Email from Jim Luebbe regarding El Sierra playground ~ *response from Superintendent Dr. Kevin Russell.*
3. Email from Theresa Ruopp regarding Lester playground.
4. Email from Samantha Figueroa regarding at-home iPad use ~ *response from Assistant Superintendent for Technology and Learning Dr. James Eichmiller.*

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Dr. Kevin Russell reported on the following:

- Curriculum: Mr. Sisul has presented School Report Card meetings at each individual school.
- Events: The Herrick PTA presented "Screenagers: The Next Chapter," followed by a panel discussion.
- Finance: The Health and Wellness Committee has provided multiple education opportunities regarding open enrollment to fully educate all employees on their health benefits.
- Facilities: Though money was allocated for playgrounds in District 58, it is unknown when funds will be released by the state. If state funds do not materialize, playground updates can be addressed through the facility planning process.
- Public Relations: A Citizen Task Force of about 30 people will convene on December 18 to continue work on the DRAFT Master Facility Plan. Members were recommended by staff, business leaders, and community stakeholders.
- Personnel: Congratulations to Director of Buildings and Grounds Kevin Barto for achieving the title of Certified Professional Supervisor in facility management.
- Technology: Parents have shared concerns that student devices do not have the same filtering at home as they do at school. The District is in the process of piloting a filtering solution and will assess its effectiveness at the end of the school year.
- Other:
 - Every District 58 school recognized Veterans Day in a unique way.
 - Several Board members and administrators will attend the annual Triple I conference at the end of November. Hundreds of panels and presentations are available to address topics such as community

- engagement, school safety, student learning and school finance.
- o Board Member Appreciation Day is November 15.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending October 31, 2019. Assistant Superintendent for Business/CSBO Todd Drafall reported that meetings with staff regarding open enrollment have already reached 85% of staff. The Year-to-Date report shows income and expenditures tracking as expected. The tax levy will be before the Board for approval.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee has not met since the last Board meeting.

E. Legislative Committee

The Legislative Committee has not met since the last Board meeting.

F. Financial Advisory Committee

Member Hughes reported on the November 8, 2019 Financial Advisory Committee meeting. With several new members, the committee spent more time walking through the Year-to-Date and other reports. The committee discussed the District's cash flow issues and the possibility of implementing a policy regarding fund balances.

G. District Leadership Team

The District Leadership Team has not met since the last Board meeting.

6. DISCUSSION

There were no items for discussion.

7. RECEPTION OF VISITORS

There were no comments or questions from members of the audience at this time.

8. APPROVAL OF MINUTES

A. Approval of Minutes – October 7, 2019

Member Hanus moved and Member Weiner seconded the motion to approve the minutes of the October 7, 2019 special meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – October 16, 2019

Member Olczyk moved and Member Weiner seconded the motion to approve the minutes of the October 16, 2019 regular meeting as presented.

VOICE VOTE

Motion carried

C. Approval of Minutes – October 28, 2019

Member Weiner moved and Member Hanus seconded the motion to approve the minutes of the October 28, 2019 curriculum workshop as presented.

VOICE VOTE

Motion carried

9. **CONSENT AGENDA**

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Doshi moved and Member Weiner seconded the motion to approve the following items:

A. Personnel

The appointment of one certified teacher, four educational support employees, and one custodian. Additional time for one certified teacher. The resignation of three educational support employees. The retirement of two educational support employees.

B. Financial Reports

The list of bills and obligations prepared for payment on November 11, 2019 as well as the revolving and imprest issued in October 2019 as shown on the list submitted under the date of November 11, 2019 in the total amount of \$3,344,436.76 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE NOVEMBER 11, 2019
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

| | |
|-----------------------------------|----------------|
| List of Bills – November 11, 2019 | \$1,481,383.80 |
| Revolving Fund – October 2019 | \$41,814.14 |
| Imprest Checks - October 2019 | \$13,676.93 |

OPERATIONS & MAINTENANCE FUND

| | |
|-----------------------------------|--------------|
| List of Bills – November 11, 2019 | \$151,183.05 |
| Revolving Fund - October 2019 | \$997.90 |
| Imprest Checks - October 2019 | \$889.00 |

DEBT SERVICE

| | |
|-----------------------------------|----------------|
| List of Bills - November 11, 2019 | \$1,364,440.00 |
| Revolving Fund - October 2019 | \$0.00 |

TRANSPORTATION FUND

| | |
|-----------------------------------|--------------|
| List of Bills – November 11, 2019 | \$241,538.44 |
| Revolving Fund - October 2019 | \$0.00 |

| | |
|---------------------------------------|-----------------------|
| Imprest Checks - October 2019 | \$0.00 |
| <u>IMRF</u> | |
| List of Bills - November 11, 2019 | \$0.00 |
| <u>FICA/MEDICARE</u> | |
| List of Bills - November 11, 2019 | \$0.00 |
| <u>SITE & CONSTRUCTION FUND</u> | |
| List of Bills - November 11, 2019 | \$48,513.50 |
| <u>WORKING CASH FUND</u> | |
| List of Bills - November 11, 2019 | \$0.00 |
| <u>FIRE & LIFE SAFETY FUNDS</u> | |
| List of Bills - November 11, 2019 | \$0.00 |
| <u>MEDICAL INSURANCE RESERVE FUND</u> | |
| List of Bills - November 11, 2019 | \$0.00 |
| <u>SINKING FUND</u> | |
| List of Bills - November 11, 2019 | \$0.00 |
| Revolving Fund - October 2019 | \$0.00 |
| Total | \$3,344,436.76 |

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
 NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. American Education Week Resolution

Member Samonte moved and Member Hanus seconded the motion to adopt the American Education Week Resolution as presented. President Hughes read the motion aloud.

VOICE VOTE Motion carried

B. 2019 Certificate of Levy

Member Olczyk moved and Member Hanus seconded the motion to adopt the 2019 Certificate of Levy in the amount of \$58,735,000.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk, Samonte, and Weiner
 NAYS: None Motion carried

C. 2019 IASB Resolutions

Member Doshi requested individual consideration of IASB Resolution #13. Member Samonte moved and Member Hanus seconded the motion to approve the positions on each resolution in the 2019 Resolutions Committee Report as presented in the attached spreadsheet, with the exception of Resolution #13, and direct IASB Delegate Kirat Doshi to cast his vote accordingly on behalf of District 58.

Member Doshi summarized and the Board discussed several of the Resolutions. Resolution #13 proposes giving school districts local control in deciding whether to pay the prevailing wage. The administration recommends supporting this resolution.

Resolution #1 offers local school boards the power to permit trained staff members with a FOID card to be armed on school property. The rationale behind the resolution is that rural districts have more difficulty with quick response times from law enforcement in an emergency. Neither the committee nor the administration supports this resolution.

Resolution #3 would require the state to provide funding for school resource officers in school districts with the highest need. The committee and administration support this resolution.

Resolution #10 permits school boards to decide whether board members should be compensated. The committee and administration do not support this resolution.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

D. IASB Resolution #13

Member Doshi moved and Member Weiner seconded the motion to support Resolution #13, Position Statement 5.05 Prevailing Wage Act, and direct Member Doshi to cast his vote accordingly on behalf of District 58.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: Member Hanus Motion carried

E. Second Reading – Policies #1150 – Citizen Communications to the Board, and #8244 – Determining Agenda

Member Samonte moved and Member Weiner seconded the motion to approve revisions to Policies #1150 – Citizen Communications to the Board, and #8244 – Determining Agenda.

VOICE VOTE Motion carried

F. IASB Policy Manual Customization

Member Weiner moved and Member Samonte seconded the motion to adopt the IASB Policy Manual via the policy customization process, subscribe to PRESS Plus, and implement the online policy manual.

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

11. ANNOUNCEMENTS

President Hughes announced the following dates:

- District Leadership Team ~ Monday, Nov. 18, 3:45 p.m. ~ El Sierra
- Staff Meet & Greet ~ Monday, Nov. 18, 6:15 p.m. ~ El Sierra
- BOE Financial Workshop ~ Monday, Nov. 18, 7 p.m. ~ El Sierra
- Policy Committee ~ Tuesday, Nov. 19, 7 a.m. ~ ASC
- Legislative Committee ~ Wednesday, Nov. 20, 3:45 p.m. ~ ASC
- Lester PTA/Building Tour ~ Wednesday, Nov. 20, 6:30 p.m. ~ Lester

12. CLOSED SESSION

Member Harris moved and Member Samonte seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; 5 ILCS 120/2(c)(1);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Doshi, Hanus, Harris, Hughes, Olczyk,
Samonte, and Weiner
NAYS: None Motion carried

Member Harris moved and Member Doshi seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 9:42 p.m. and reconvened to open session at 9:59 p.m.

13. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Olczyk moved and Member Weiner seconded the motion to approve the minutes of the October 16, 2019 closed session meeting and keep them closed due to the confidential nature of the contents.

VOICE VOTE

Motion carried

14. ADJOURNMENT

Member Harris moved and Member Samonte seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 9:59 p.m.

Darren Hughes, President

Melissa Jerves, Secretary