

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Wednesday, October 10, 2018, at the Downers Grove Village Hall.

1. CALL TO ORDER/ROLL CALL

The Vice President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: Vice President Elizabeth Sigale; and Members Kirat Doshi, Gregory Harris, Darren Hughes, John Miller, and Jill Samonte. Members absent: President Doug Purcell. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; Todd Drafall, Assistant Superintendent for Business/CSBO; Catherine Hannigan, Director of Business Services; Kevin Barto, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting were at least 14 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Carin Novak, principal of Lester School, introduced Student Council sponsors Marina Kasicki and Kathy Yee, who in turn introduced student council officers Grace O'Donnell, Celia VanAnne, Gianna Goodwin, and Kathleen Crilly. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about past events they sponsored, such as the "Share the Love" donation drive to benefit the Community Adult Day Center of Downers Grove. Activities, fundraisers, and events for this school year include Hat Day to raise money for hurricane relief, Red Ribbon Week to encourage students to remain drug-free, Pie the Face fundraiser for holiday gift cards for needy families, a Giving Tree to collect winter wear and toys to donate to Sharing Connections, and a Pennies for Playground fundraiser. The officers thanked the Lester community for their generous support.

Lester PTA President Mark Harris reported that the PTA works to create and fund fun and educational experiences for Lester students, such as two book fairs, Destination Imagination, the Reflections art contest, a Daddy-Daughter Dance, and a Mother-Son Game Night. Their largest fundraisers are the annual Fun Run and winter fundraiser, which fund field trips, assemblies, new books and periodicals, school grounds upkeep, teacher appreciation events, and sixth grade celebrations. Last year's successful fundraising resulted in an excess of \$35,000 in the PTA budget, which has funded a new laminator, mobile device charging units, soccer nets, partitions, as well as \$30,000 toward a new playground.

Principal Carin Novak then showed a video showcasing Lester's new addition from the construction phase to students in action in the new classrooms.

3. NON-ACTION REPORTS

A. "Spotlight on our Schools" – Student Achievement Data

Assistant Superintendent for Curriculum and Instruction Justin Sisul gave a presentation on student achievement data from Spring 2018 on the NWEA-MAP, PARCC, and Illinois Science Assessment, and from Fall 2018 MAP and AIMSWeb Plus. Cohort tracking after two years of AIMSWeb Plus administration to K-3 students shows significant improvement from Fall to Spring, with some regression from Spring to the following Fall.

All students grades K-8 take the MAP assessment, though grades K-1 take an auditory version only twice a year. Median performance on MAP shows growth toward seventh and eighth grades.

The state-mandated PARCC assessment was administered in April 2018. The District has received preliminary student data, but final results will not be released until October 31. In both ELA and Math, the 2018 scores reflect the highest or nearly the highest performance at each grade level since the District began administering PARCC. Growth is significant over the previous year. Although the District did not change its instruction to prepare for PARCC, it did change its messaging to teachers, students, and the community. Students were also better prepared and more familiar with the testing platform. The participation rate rose to 96% overall. Furthermore, Spring MAP scores have a greater correlation to PARCC scores than in previous years, indicating the PARCC data is more reliable and can be used for school improvement planning.

The results from the Illinois Science Assessment administered to fifth and eighth graders only show "proficient" or "not proficient," without any granular detail. District 58 fifth graders achieved 74.5% proficient in 2018, while eighth graders achieved 73.8% proficient.

Mr. Sisul then provided information about ESSA summative designations, which are expected to be released in mid-October. These ratings are based primarily on PARCC growth data, and to a small extent on chronic absenteeism rates and climate survey results. Each individual school will receive a rating. District 58 schools are expected to fall into Tiers 2 or 3. Based on 2017 PARCC data, El Sierra School has already received a Tier 3 designation based on a single underperforming subgroup of IDEA (special education) students. This designation made El Sierra eligible to apply for and receive \$15,000 in grant money to support school improvement. El Sierra staff completed a needs assessment and school improvement plan that has been substantially approved.

Mr. Sisul explained that PARCC will be replaced by the Illinois Assessment of Readiness provided by Data Recognition Corporation (DRC) as the state-mandated assessment this year. However, during the transition to a computer-adaptive assessment, the same question bank will be used. DRC has said they will provide score reports within 30 days.

Next steps with data review include: analysis of PARCC and MAP results for potential areas to target by building and grade level; Differentiation and Assessment Committee will begin to meet; and the October 22nd Curriculum Workshop will include updates on school designations and an opportunity for questions or further clarification.

4. COMMUNICATIONS

- A. Email from Kate Marzo regarding gym and recess time ~ *responses from Dr. Kari Cremascoli, Superintendent, and Todd McDaniel, Henry Puffer Principal.*
- B. Freedom of Information Act request from Kylie Spahn regarding Pierce Downer air conditioning ~ *response from Melissa Jerves, Board Secretary.*
- C. Email from Tracy Weiner regarding safety/security and master facility plan ~ *response from John Miller, Board Member.*
- D. Email from Jessica McNamara regarding recycling in the schools ~ *response from Kevin Barto, Director of Buildings & Grounds, and Board President Doug Purcell.*
- E. Text messages from Tracy Weiner regarding air conditioning ~ *response from Darren Hughes, Board Member.*
- F. Emails and texts from Brian Aycock regarding air conditioning communication ~ *responses from Board Members Elizabeth Sigale and Darren Hughes.*
- G. Emails from Tracy Weiner regarding air conditioning at Pierce Downer ~ *responses from Board Member Darren Hughes and Board President Doug Purcell.*
- H. Freedom of Information Act request from Tracy Weiner regarding air conditioning at Pierce Downer ~ *response from Melissa Jerves, Board Secretary.*
- I. Email from Caroline Heuer to Jill Samonte regarding nurse practitioner project ~ *response from Board Member Jill Samonte.*
- J. Email from Brian Aycock regarding strategic plan working groups participation ~ *response from Superintendent Dr. Kari Cremascoli.*
- K. Emails from Kim Baumhart regarding nursing project ~ *response from Board Member Jill Samonte.*
- L. Email from Gary Franzen regarding *Federalist* article.
- M. Freedom of Information Act from Chris Lanphear, Deltek, regarding vendor contracts.
- N. Email from Ami Johanson regarding the superintendent's contract.
- O. Email from Scott Hollmeyer regarding a student issue ~ *response from Melissa Jerves, Board Secretary.*

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kari Cremascoli reported:

- The October 9th School Improvement half day allowed teachers the opportunity to collaborate with colleagues, explore the new ELA resources, work on school improvement goals, review fall assessment data to plan instruction, and enhance social-emotional learning instructional practice.
- Parent-Teacher conferences began the afternoon and evening of October 9th, and will continue on October 11th. Anecdotal feedback seems positive about the transition to trimester reporting and the ability to focus on formative student learning at these conferences rather than report cards.
- Strategic Planning working groups and Board Committees have been filled with more than 100 volunteers. The District Leadership Team is expected to meet in late November to review progress and assess whether any further recruitment is necessary. The Facility Planning Council will be scheduling visioning sessions and asking the community to weigh in.
- The Board Curriculum Workshop is scheduled for October 22nd at Herrick. The agenda will include updates from the curriculum committees, a deeper dive into achievement data, and an opportunity for questions from the Board and the community. All are invited to attend.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending September 30, 2018. Assistant Superintendent for Business/CSBO Todd Drafall reported that September marked the end of the first quarter of the fiscal year. He has included prior year year-to-date figures on the business reports for comparison and tracking. Revenues are at about 40%, reflecting the receipt of a significant portion of the year's property tax revenue. As a result of the evidence-based funding legislation, some categorical payments from the State are coming in twice a month. About 17% of operational expenses have been spent, a large portion due to supplies that are ordered at the beginning of the school year. However, expenses do not always match evenly to the fiscal year; for example, one and a half months of certified staff payroll and connected benefits lag behind the fiscal year. Mr. Drafall also presented a memo with information about the 2018 property tax levy that will come before the Board at the November meeting. He projects a 3.23% increase in the tax levy from the prior year. Increases to District's operating funds are capped by the Consumer Price Index (CPI), which is 2.1%, plus any increase in new property assessments. He noted that nearly \$600 million in residential property market value has been added to District 58 from 2007 to 2017.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

1. Member Harris reported on the September 18, 2018 Policy Committee meeting. The committee continues to review and update the District policy manual to align with PRESS, the Illinois Association of School Boards' (IASB) model policy service, and to put existing practice into policy.

2. First Reading – Policies #6000-School Accountability; #6003.2-Migrant Students; #6003.3-English Learners; #6060-Curriculum Content; #6110-Instructional Materials; #8020-School District Governance; #8024-Powers and Duties of the School Board; #8030-School District Legal Status

Member Hughes moved and Member Miller seconded the motion to approve for first reading the following draft policies and place them on the November board agenda for final approval: #6000-School Accountability; #6003.2-Migrant Students; #6003.3-English Learners; #6060-Curriculum Content; #6110-Instructional Materials; #8020-School District Governance; #8024-Powers and Duties of the School Board; #8030-School District Legal Status.

VOICE VOTE

Motion carried

E. Legislative Committee

Member Doshi reported on the September 26, 2018 Legislative Committee meeting. The committee discussed hosting the Legislative Breakfast and decided to continue it this year. The committee also reviewed and made recommendations regarding the 2018 IASB Resolutions Committee Report. The Board considered the recommendations, and directed the District 58 delegate to cast the following votes at the IASB Delegate Assembly meeting on November 17, 2018:

NEW RESOLUTIONS:

Board Operations & Duties:

1. Student Safety & Protection – Support
2. Student Safety & Protection – Oppose
3. Student Safety - Support

Financing Public Education – Other:

4. Energy Savings Funding & Borrowing – Support

REAFFIRMATION OF EXISTING POSITIONS:

Financing Public Education – State:

5. Position Statement 2.27 Charter School Funding – Support

NEW BELIEF STATEMENT:

6. Local Authority in Safety Practices – Support

AMENDED BELIEF STATEMENTS:

7. Belief Statement 5 – Mental Health Services – Support
8. Belief Statement 2 – Student Voter Registration - Support

F. Financial Advisory Committee

The Financial Advisory Committee had not met since the last Board meeting.

G. District Leadership Team

The District Leadership Team had not met since the last Board meeting.

6. DISCUSSION

A. Enrollment

Dr. Cremascoli led a discussion regarding current enrollment in District 58 and how it compares to the enrollment predicted by the 2016 demographer's study. District-wide, enrollment is within 1-2% of the forecast; however, the margin of error for individual schools is closer to 4-5% due to small sample size. Enrollment numbers are captured at the same point in time (sixth day enrollment figures) each year. Most notable is the under forecast of kindergarten enrollment and over forecast of second grade enrollment. This is most likely attributable to the implementation of the Optional Kindergarten Enrichment and Enhancement Program (OKEEP) two years ago. The demographer's study was based on historical data before OKEEP when many families kept kindergarten students in private full-day kindergarten before enrolling them in District 58 by second grade. Now the District captures more students at the kindergarten level. Also notable is a larger than anticipated seventh grade; though it was a larger cohort to begin with, the recent enrollment spike may be due to more in-migration to the District and/or transfers from private and parochial schools. Overall, the 2016 demographer data is proving reliable to make facility decisions. Further down the road in facility planning, the District will need to engage a demographer for more detailed forecast data.

The Board discussed next steps regarding enrollment, including the need to improve kindergarten enrollment procedures for Highland. The District will continue capping grade levels at Highland as per the two-year plan currently in place. Other steps include considering the current intra-district transfer policy, examining current and forecasted enrollment in conjunction with facility planning and capacity analysis, and looking at how to equitably allocate resources.

B. Potential Board Candidate Forum

Vice President Sigale stated that at previous Board workshops it was recommended that the Board conduct a candidate forum for those interested in running for the Board of Education. The Board agreed that such a forum would be valuable this election cycle. A possible date would be in conjunction

with the November 26th Financial Workshop to be held at Kingsley.

7. RECEPTION OF VISITORS

Kylie Spahn, Lester attendance area, spoke about decisionmaking and transparency regarding air conditioning in the 2013 Pierce Downer addition.

Tracy Weiner, Henry Puffer attendance area, also spoke about transparency regarding air conditioning in the 2013 Pierce Downer addition.

Emily Kao, Kingsley attendance area, related her concerns about iPad use in schools, particularly in lower grade levels. She requested more communication regarding the use of iPads in the curriculum and how it aligns with strategic goals.

Andrew Schmidt, DGEEA Vice President, thanked the Board for scheduling meetings with the DGEEA throughout the coming year. He stated that, in the interest of full transparency, the enrollment presentation should have included a note referring to the number of students being bussed from one under enrolled school to another over enrolled school.

Sarah Roussian, Highland attendance area, asked the Board not to renew the superintendent's contract.

Cinda Lester, El Sierra attendance area, suggested that the aging population in her neighborhood could lead to housing turnover to young families, resulting in future increased enrollment at El Sierra. She also asked for clarification about subgroups that affect tier designation under ESSA.

Mark White, DGEEA, asked about the possibility of a relationship between El Sierra's subgroup ratings and the number of students transferred from the school.

Andraea Staley, Highland attendance area, expressed her frustration with several issues, including Highland kindergarten enrollment procedures, varying curricula among schools, and school ratings that negatively affect home values.

Ami Johanson, Pierce Downer attendance area, spoke in favor of innovative and equitable approaches to elementary science curriculum.

8. APPROVAL OF MINUTES

A. Approval of Minutes – September 17, 2018

Member Doshi moved and Member Hughes seconded the motion to approve the minutes of the September 17, 2018 regular meeting as presented.

VOICE VOTE

Motion carried

9. **CONSENT AGENDA**

There being no request for individual consideration of any items on the consent agenda, the Vice President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Samonte moved and Member Harris seconded the motion to approve the following items:

A. Personnel

The request for Family Medical Leaves of Absence for one certified teacher; the appointment of five educational support personnel employees; the retirement of one instructional assistant; the resignation of two instructional assistants; and 2018-2019 supplementary assignments and stipends.

B. Financial Reports

The list of bills and obligations prepared for payment on October 10, 2018 as well as the revolving and imprest issued in September 2018 as shown on the list submitted under the date of October 10, 2018 in the total amount of \$1,451,480.95 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE October 10, 2018
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - October 10, 2018	\$767,394.96
Revolving Fund - Sept 2018	\$24,328.88
Imprest Checks - Sept 2018	\$18,786.32

OPERATIONS & MAINTENANCE FUND

List of Bills - October 10, 2018	\$91,421.36
Revolving Fund - Sept 2018	\$56,431.90
Imprest Checks - Sept 2018	\$111.60

DEBT SERVICE

List of Bills - October 10, 2018	\$511.86
Revolving Fund - Sept 2018	\$0.00

TRANSPORTATION FUND

List of Bills - October 10, 2018	\$351,755.31
Revolving Fund - Sept 2018	\$0.00
Imprest Checks - Sept 2018	\$1,289.00

IMRF

List of Bills - October 10, 2018	\$0.00
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FICA/MEDICARE

List of Bills - October 10, 2018	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills - October 10, 2018 \$139,449.76

WORKING CASH FUND

List of Bills - October 10, 2018 \$0.00

FIRE & LIFE SAFETY FUNDS

List of Bills - October 10, 2018 \$0.00

MEDICAL INSURANCE RESERVE FUND

List of Bills - October 10, 2018 \$0.00

SINKING FUND

List of Bills - October 10, 2018 \$0.00

Revolving Fund - Sept 2018 \$0.00

Total \$1,451,480.95

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller, Samonte,
and Sigale
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. Ratification of Collective Bargaining Agreement with DGCMA

Member Doshi moved and Member Harris seconded the motion to ratify the 2018-2022 Collective Bargaining Agreement between the DGCMA and the District 58 Board of Education and authorize the Board President and Secretary to sign the Agreement.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller, Samonte,
and Sigale
NAYS: None Motion carried

B. El Sierra Work Plan for School Improvement for the 2018-19 School Year

Member Doshi moved and Member Miller seconded the motion to approve the El Sierra Work Plan for School Improvement for the 2018-29 School Year.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller, Samonte,
and Sigale
NAYS: None Motion carried

C. Facility Master Planning Proposal

Member Hughes moved and Member Miller seconded the motion to approve Wight & Company's proposal for Facility Master Planning services as

presented.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller, Samonte,
and Sigale
NAYS: None Motion carried

11. ANNOUNCEMENTS

Vice President Sigale announced the following dates:

- Tuesday, Oct. 16, 7:00 a.m. ~ Policy Committee ~ ASC
- Monday, Oct. 22, 6:15 p.m. ~ Staff Meet & Greet with BOE ~ Herrick
- Monday, Oct. 22, 7:00 p.m. ~ Special Meeting / Curriculum Workshop ~ Herrick
- Friday, Nov. 9, 7:00 a.m. ~ Financial Advisory Committee ~ ASC
- Monday Nov. 12, 7:00 p.m. ~ Regular Board Meeting ~ Village Hall

12. ADJOURNMENT

Member Miller moved and Member Hughes seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 9:53 p.m.

Doug Purcell, President

Melissa Jerves, Secretary