

May 14, 2018

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, May 14, 2018, at the Downers Grove Village Hall.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Doug Purcell; Vice President Elizabeth Sigale; and Members Gregory Harris, Darren Hughes, Jill Samonte, and Beth Taylor. Members absent: John Miller. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Lorie Pilster, Director of Business Services; Ken Young, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting were at least 16 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Brent Borchelt, principal of Belle Aire School, introduced Student Council sponsors Kristen Steiner and Tara Fulton, who in turn introduced Student Council officers Abbey Kloss, Megan O'Toole, Gianna Cappello and Kate Kwasniewski. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events for this school year including a Halloween candy donation drive to benefit Ronald McDonald House; the November Month of Giving, in which spare change was collected to fund a Thanksgiving meal for a local family; the Giving Tree that collected donations of winter wear for students; a holiday pencil and eraser sale; Operation Gratitude, which sent care packages to servicemembers; various spirit days; and Cancer Awareness Week, including fundraising to benefit St. Jude's Hospital for Children.

Belle Aire PTA President-Elect Carrie Blonigen shared that the group enjoys a 95% membership rate among Belle Aire families. Fundraisers such as the Belle Aire Fun Run and Pancake Breakfast have funded a variety of activities and events, including Fit Dogs fitness club, Art Awareness, special celebrations for sixth graders, LRC Nights, a Book and Puzzle Exchange during Earth Week, Screen Free Week activities, and the student Variety Show at the Tivoli. The PTA also recently voted to begin fundraising to replace Belle Aire's main playground structure.

Principal Borchelt shared a short movie to highlight the open concept building structure and culture of Belle Aire School. He emphasized that most students don't know any other school model, and even new arrivals are resilient and learn

to access later, saving valuable classroom time

- Primary teachers use Raz-Kids, a powerful resource that gives students access to a large library of differentiated early readers
- Students can easily document and share their learning, both at school and at home, which allows teachers more insight into the student's thinking so that they can tailor future lessons to a student's particular needs
- Students develop valuable skills in public speaking and sharing ideas in an informative, entertaining way through in-depth projects such as videos and slideshows
- Students can collaborate more easily with iPads than with Chromebooks, especially in primary classrooms
- Digital research tools such as PebbleGo allow even the youngest students to learn research skills

The goals of the technology refresh plan include establishing well-embedded technology use as a core part of the learning program to enhance student learning experiences; providing all teachers with professional development to allow them a baseline proficiency in technology tools available; integrating technology use and application into professional development across all curricular areas; and reestablishing a culture of excitement and collaboration around technology.

Professional Learning

Mr. Eichmiller shared that professional learning for teachers will be included in district institute days, grade level collaboration meetings, faculty meetings, and through optional professional learning opportunities. Some of the professional learning resources include outstanding teachers and staff within District 58 with expertise to share, as well as the Apple Professional Learning program, included with the purchase of new iPads, that can help develop teacher technology skills and tie those skills directly to instructional practices. The Technology Committee will also work to develop a blueprint, collecting lesson examples that incorporate technology to share across the district.

Framework

The presentation highlighted some of the frameworks and standards for integrating technology into learning experiences. District 58's mission statement states we will "prepare all students to be lifelong learners and contributing members of a global society." Some of the skills contributing members of a global society need are critical thinking and problem solving, collaboration, agility and adaptability, effective communication, and access to information. Technology, pedagogy, and content knowledge should all overlap to develop these skills in students.

Measuring Effectiveness

To measure the progress of the program, the district will consider continuing to use the existing technology survey to provide longitudinal data and a measure of growth. Additional research instruments created by other academic institutions will also be explored, and immediate feedback from

staff can be gathered through exit slips at professional development opportunities.

The administration expects to recommend at the June meeting that the Board purchase the following for an estimated total of \$1.4M (annual cost of \$360,000):

- 1:1 iPads with keyboards for grades 3-6
- 1:1 iPads without keyboards for grades 1-2
- 2:1 iPads for kindergarten

Member Hughes commented that he believes critical thinking and agility are keys to students' future success. He thanked Lester Principal Carin Novak for the opportunity to observe technology use in the classroom, where he observed fluid transitions with devices. He stated that he sees value in the 1:1 program, provided technology tools are used more uniformly across the district. Hughes noted that the Board and community have had a hard time seeing and understanding how technology is really being used in the classroom, and that better communication is one of the goal areas in the new Strategic Plan.

Member Harris asked how standards and expectations can be developed for teachers without compromising academic freedom. Mr. Sisul responded that they do not envision a list of mandates, but rather a commitment to collaborating with teachers to explore the recommended uses of technology. Mr. Eichmiller added that ongoing accountability begins with support from mentors, instructional coaches and principals, is pervasive across the district, and includes common instruction.

Member Sigale asked how much technology use at school is shown to parents and whether there are best practices for doing so. Mr. Eichmiller responded that primary teachers have received professional development on Seesaw, but the district also plans to narrow down the tools teachers use across the district to better facilitate parent communication.

On the question of iPads versus Chromebooks, Member Sigale asked whether there was a consensus among teachers about which device is preferred. Mr. Eichmiller stated that while there was not necessarily a consensus, there was significant support for the iPad from grade level teams. Mr. Eichmiller emphasized that the district's current devices are not capable of utilizing the Benchmark Advance ELA curriculum resources fully. Assessments such as PARCC and MAP can be taken on new iPads with keyboards, and the existing fleet of Chromebooks in the elementary schools is also available for that purpose. In response to a question from President Purcell, Mr. Eichmiller stated that the investment value of the iPad is greater than that of the Chromebook, as there is no secondary market for Chromebooks. Member Samonte expressed her concern about the value of the 1:1 Technology program and its cost.

Dr. Cremascoli stated that coming to this recommendation has been the result

of weighing the pros and cons, including the costs of the hardware, the support of teachers, and what we envision for our students.

5. COMMUNICATIONS

- A. Freedom of Information Act request from Katie Kim, NBC5, regarding school resource officers ~ *response from Melissa Jeroes, Board Secretary.*
- B. Freedom of Information Act request from Tamara Starks regarding employment application records ~ *response from Kari Cremascoli, Superintendent.*
- C. Freedom of Information Act request from Louise Medina, SMART Local 265, regarding construction and maintenance records ~ *response from Lorie Pilster, Director of Business Services.*
- D. Email from Steve Olczyk regarding board vacancy ~ *response from Doug Purcell, Board President.*
- E. Email from Tracy Weiner regarding science project-based learning ~ *response from Doug Purcell, Board President.*
- F. Email from Rob and Becky Rheintgen regarding curriculum ~ *response from Justin Sisul, Assistant Superintendent for Curriculum & Instruction.*
- G. Email from Tracy Weiner regarding 1:1 technology ~ *response from James Eichmiller, Director of Innovative Technology & Learning.*
- H. Email from Tandra Rutledge regarding photos on website ~ *response from Steve Gross, Herrick Guidance Counselor.*
- I. Email from Michelle Rozsypal regarding school assessment data ~ *responses from Kari Cremascoli, Superintendent, and Doug Purcell, Board President.*
- J. Emails from Jennifer Norgaard regarding Highland enrollment policies and kindergarten waitlist ~ *responses from Bridget Moore, Highland principal, and Doug Purcell, Board President.*
- K. Letter from Board Member Beth Taylor offering her conditional resignation, effective June 12, 2018 ~ *response from Melissa Jeroes, Board Secretary.*
- L. Email from Monica Zycinski regarding Highland enrollment policies and kindergarten waitlist ~ *responses from Bridget Moore, Highland principal, and Doug Purcell, Board President.*
- M. Email from Joanna Koch regarding Board vacancy.
- N. Email from Tracy Weiner regarding home buyers on social media ~ *response from Greg Harris, Board Member.*

6. REPORTS TO THE BOARD

- A. Superintendent
Superintendent Kari Cremascoli reported:
 - the Strategic Planning Team has begun to design and consider the execution phase of the strategic plan. Approval of the plan by the Board will allow the process to move forward with creating an oversight committee, designing action plans, and defining metrics.

- Registration for next year continues; 66% of returning students have completed registration. Administration will continue to examine staffing of both classroom teachers and specialists as enrollment numbers are finalized.
- Promotion ceremonies for 8th graders will be held on June 4th with the help of any board members who can attend.
- The Education Foundation recognized 58 eighth graders at the Select 58 celebration for their contributions to school and community.
- The Foundation will also host the Distinguished Service Awards to recognize exceptional staff members.
- A draft board meeting calendar is available for the board's review. After the board adopts the calendar, committee schedules, PTA meetings and school tours, and other dates can be scheduled.
- Over the summer, the board can discuss a reconceptualization of committee work as it aligns to the strategic plan.
- The application for appointment to the anticipated board vacancy is available to the public.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending April 30, 2018. Assistant Superintendent for Business/CSBO David Bein reported:

- Progress continues on the Lester School addition. Ken Young, Director of Buildings and Grounds, reported that structural steel installation has begun and brick work will begin soon.
- The Kingsley fire alarm and Fairmount electrical projects will also be completed out of bond proceeds. Based on the bids for these projects, it appears there may be as much as \$125,000 in surplus funds that can be used for additional projects. The final amount will be determined after the Lester project is complete.
- The State of Illinois made additional payments of approximately \$400,000 in the last month, so the vouchered but unpaid amount due to the district is now \$482,393.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

7. DISCUSSION

A. El Sierra Playground Project

El Sierra Principal Jason Lynde and PTA President Dara Tuscano reported that based on the age of the El Sierra facility, it is time for playground upgrades. The PTA would like to begin the process of fundraising. Initially, they considered replacing a single structure on the intermediate side of the playground, but after discussions, the goal became to replace the entire playground in the next one to three years, which will cost an estimated \$100,000. They displayed a sample design sketch, but intend to get more

feedback from families and students and seek several more proposals.

8. RECEPTION OF VISITORS

- A. Tracy Weiner, Henry Puffer attendance area, commented on the Technology Refresh presentation, noting that the examples were anecdotal and that there was no evidence that test scores would improve as a result. She also questioned why some schools have asked PTAs to fund PebbleGo subscriptions when the district paid for it last year.
- B. Theresa Bochat, Highland attendance area, commented that she would have liked to see alternatives to the iPad refresh recommendation.
- C. Emily Kao, Kingsley attendance area, expressed her reservations about the value of iPads in primary grades, and questioned whether including technology in professional development takes time away from other professional development priorities.
- D. Addie Pamplone, Whittier attendance area, stated that many parents are unaware of the resources available on the iPads and need a better understanding of the benefits to students.
- E. Carrie Blonigen, Belle Aire attendance area, stated that the Belle Aire PTA has been asked to fund PebbleGo subscriptions.

9. APPROVAL OF MINUTES

- A. Approval of Minutes – April 9, 2018
Member Taylor moved and Member Hughes seconded her motion to approve the minutes of the April 9, 2018 regular meeting as presented.

VOICE VOTE

Motion carried

- B. Approval of Minutes – April 23, 2018
Member Harris moved and Member Hughes seconded his motion to approve the minutes of the April 23, 2018 special meeting/budget workshop as presented.

VOICE VOTE

Motion carried

10. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Hughes moved and Member Harris seconded his motion to approve the following items:

- A. Personnel

The appointment of two administrators and 17 certified staff; the request for

Family Medical Leave of Absence for one certified teacher. The resignation of one administrator, one certified teacher, and one support staff employee. The retirement of two certified teachers effective June 2022 and one support staff employee effective June 2019.

B. Financial Reports

The list of bills and obligations prepared for payment on May 14, 2018 as well as the revolving and imprest issued in April 2018 as shown on the list submitted under the date of May 14, 2018, in the total amount of \$1,290,482.75 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE MAY 14, 2018
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - May 14, 2018	\$480,444.92
Revolving Fund - April 2018	\$10,325.21
Imprest Checks - April 2018	\$12,349.10

OPERATIONS & MAINTENANCE FUND

List of Bills - May 14, 2018	\$88,447.59
Revolving Fund - April 2018	\$37,403.57
Imprest Checks - April 2018	\$525.18

DEBT SERVICE

List of Bills - May 14, 2018	\$0.00
Revolving Fund - April 2018	\$773.34

TRANSPORTATION FUND

List of Bills - May 14, 2018	\$451,216.86
Revolving Fund - April 2018	\$0.00
Imprest Checks - April 2018	\$0.00

IMRF

List of Bills - May 14, 2018	\$0.00
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FICA/MEDICARE

List of Bills - May 14, 2018	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills - May 14, 2018	\$208,996.98
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WORKING CASH FUND

List of Bills - May 14, 2018	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - May 14, 2018	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - May 14, 2018 \$0.00

SINKING FUND

List of Bills - May 14, 2018 \$0.00

Revolving Fund - April 2018 \$0.00

Total \$1,290,482.75

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

Dr. Cremascoli introduced the two newly appointed administrators, Todd Drafall as Assistant Superintendent for Business/CSBO, and Lauri Cole, Assistant Principal at Hillcrest and Pierce Downer.

11. RECOMMENDATIONS FOR ACTION

A. Strategic Plan

Member Sigale moved and Member Hughes seconded the motion to approve the 2018-2022 Strategic Plan as presented.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

B. Food Service Contract Renewal

Member Taylor moved and Member Samonte seconded the motion to approve the first year renewal contract for food service management with Aramark for the 2018-2019 school year.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

C. Reimbursable Lunch Cost

Member Samonte moved and Member Sigale seconded the motion to approve that the cost for a reimbursable paid lunch be set at \$2.80 for the 2018-2019 school year.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

D. SASED Room Rental Agreement

Member Hughes moved and Member Harris seconded the motion to approve

the agreement between the Board of Education of Downers Grove Grade School District 58 and School Association for Special Education in DuPage County (SASED) commencing on August 11, 2018 and continuing until August 10, 2019.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

E. Bid - Playground Mulch

Member Taylor moved and Member Sigale seconded the motion to award the bid for playground mulch installation to Cedar Valley Express Blower for an approximate total cost of \$34,918.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

F. Bid – Custodial Supplies

Member Harris moved and Member Samonte seconded the motion to award the bid for Custodial Supplies to the vendors listed in the attached memo based on the dollar amounts provided.

- Ramrod Distributors: \$78,464.57
- Performance Chemical: \$ 8,625.12

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

G. Bid – Ink Cartridges, Drums and Printheads

Member Hughes moved and Member Taylor seconded the motion to award the bid for ink cartridges, drums and printheads to Genesis Technologies for an estimated annual cost of \$50,352.94.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

H. Bid - Asphalt

Member Taylor moved and Member Sigale seconded the motion to approve the Village of Downers Grove signing a contract with Abbey Paving Inc. for asphalt and concrete work at Lester School for the cost of \$72,260.68.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

I. Bid – Kingsley Fire Alarm

Member Harris moved and Member Samonte seconded the motion to accept

the withdrawal request of the fire alarm bid from BMI Electric, and award the bid for Fire Alarm Bid Package #01—Kingsley Elementary School Project to Lyons Electric Company in the amount of \$189,875.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

J. Bid – Fairmount Electrical Work

Member Samonte moved and Member Hughes seconded the motion to award the base and alternate bids for Electrical Bid Package #01—Fairmount Elementary School Project to Ashburn Power & Light in the amount of \$137,654, and authorize payment up to an additional \$15,000 if required based on the actual scope of work.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

K. Surplus Equipment – 4400 iPad Minis

Member Sigale moved and Member Taylor seconded the motion to designate 4400 iPad Minis purchased between 2013 and 2015 as surplus equipment.

Member Taylor asked whether declaring the iPads as surplus commits the Board to selling them. James Eichmiller and David Bein responded that declaring them surplus is just the first step in the process of pursuing a sale. The District may choose to keep some or all of the iPads if needed.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
and Sigale
NAYS: Member Taylor Motion carried

L. Surplus Equipment – 2002 GMC Pick-up Truck

Member Hughes moved and Member Harris seconded the motion to designate the 2002 GMC pick-up truck and snowplow as surplus equipment.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Purcell, Samonte,
Sigale, and Taylor
NAYS: None Motion carried

12. ANNOUNCEMENTS

President Purcell announced the following dates:

Policy Committee	Tuesday, May 15, 7:00 a.m. - ASC
Meet & Confer Committee	Thursday, May 24, 7:00 a.m. - Longfellow
BOE Special Meeting	Monday, June 11, 6:00 p.m. - Village Hall
BOE Regular Meeting	Monday, June 11, 7:00 p.m. - Village Hall

VOICE VOTE

Motion carried

B. Review of Closed Session Minutes

Member Hughes moved and Member Harris seconded the motion to keep the minutes from the April 9, 2018 and April 23, 2018, closed session meetings permanently closed due to the confidential nature of the contents.

VOICE VOTE

Motion carried

15. ADJOURNMENT

Member Harris moved and Member Samonte seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 11:01 p.m.

Doug Purcell, President

Melissa Jerves, Secretary