

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, November 14, 2016, at the Longfellow Center.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President John D. Cooper; Vice President Doug Purcell; and Members Diehl, Heppner, Lupescu, Miller, and Sigale. Members absent: None. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Matthew Rich, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Lorie Pilster, Director of Business Services; Ken Young, Director of Buildings and Grounds; Megan Hewitt, Coordinator of Community Relations; and Pamela A. Osika, Board Secretary. Attending this meeting were at least 57 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Todd McDaniel, principal of Henry Puffer School, introduced Student Council sponsors Katie Hurckes and Julie Batkiewicz, and student council officers Henry Wilson, President; Matthew Sirota, Vice President; Molly St. Clair, Secretary; Colin Mattson, Treasurer; Jack Coyne, Spirit Chair; and Allie Grganto, Service Chair. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events, including fundraisers that involved having a teacher kiss a pig, taping a teacher to the wall, and throwing pies at teachers and Student Council officers. At the end of each school year the Student Council sponsors a walk/run in support of a specific charity. Last year, "Be the Match" was the chosen organization, which is operated by the National Marrow Donor Program. During "Socktober," more than 900 pairs of new socks were collected for those in need and Henry Puffer students donated more than 220 pounds of Halloween candy to U.S. troops. Spirit days planned for 2016-2017 include old favorites such as Sports Day, Opposite Day, and PJ Day and new ideas such as Rivalry Day and Teacher Look Alike Day. Student Council will implement a suggestion box this year where students can suggest ideas for spirit days and fundraisers. During Teacher Appreciation Week, students give presents and share kind words to show appreciation toward Henry Puffer staff members. The students spoke about a wide variety of fundraisers that will take place throughout the remainder of the school year.

Puffer-Hefty PTA Co-President Kristen Hurter shared how that organization supports Henry Puffer School, including the Grove Children's Preschool. Membership numbers are impressive. More than \$30,000 was raised last year with fundraisers such as trivia night, which raised approximately \$18,000. Proceeds help fund classroom parties, learning labs with the DuPage Children's Museum, the purchase of coding robots, and Family Math Night. Special events are organized by the Puffer-Hefty PTA throughout the year.

3. PUBLIC COMMENT FOR 2016 TAX LEVIES

President Cooper opened the meeting to the public for questions or comments regarding the 2016 tax levies. Assistant Superintendent for Business/CSBO David Bein gave a brief review and shared background information regarding the 2016 levy. No comments were made by members of the audience.

4. NON-ACTION REPORTS

A. "Spotlight on our Schools" – Math Committee Update

Assistant Superintendent for Curriculum Dr. Matt Rich along with members of the Math Committee gave an update to the Board on progress being made by that committee. Approximately 40 teachers and administrators serve on District 58's Math Committee. A new Math Blueprint has been developed for all grade levels. The Blueprint is a work in progress, but is being used by teachers to guide instruction. The Blueprint is the ultimate teacher guide, offering teachers organized math skills and lesson plans with aligned resources and a flexible timeline to help them navigate their daily instruction. Feedback received has been positive and continued feedback will be solicited throughout the year. Other committees are beginning to follow this template. Some areas still need significant work, in particular, assessment and high cognitive demand tasks. In October, District 58 math teachers completed the first of four full-day professional development sessions. The first half of the day was spent working with the Metro Chicago Math Initiative equipping teachers with ideas for high cognitive demand experiences, which are new techniques to provide deeper math instruction. The second half of the day teachers were given an opportunity to work at grade level collaboration. The Math Committee has been working with the Regional Office of Education (ROE) to provide professional development for Math Committee members on math assessment creation. This opportunity gave Committee members an introduction into assessment design and development. The first full-day session took place on November 2nd and the second session will take place in December. The Math Committee developed an updated consistent process to identify elementary students for accelerated math. Students must consistently score above the 85th percentile on the MAP math assessment, receive a teacher recommendation, and receive principal approval. The school will provide parent notification. In the future, students who fall in the 80th - 85th percentile may be considered. This acceleration process will be implemented in all District 58 schools by second semester of the 2016-2017 school year. The Committee analyzed and streamlined its middle school math acceleration to ensure all students were appropriately challenged throughout middle school and into high school. Accelerated elementary students will enter an accelerated middle school math program. Middle school Math A & B opportunities will remain for those students who were not identified for math acceleration at the elementary level. Board members were given an opportunity to ask questions and make comments at this time. The Board thanked the Committee for their hard work.

- B. Henry Puffer Playground Committee
Todd McDaniel recognized first grade teacher Katie Hurckes and her support for the Henry Puffer Playground Committee. Nick Rambke, Henry Puffer parent, spoke on behalf of the Committee and announced its goal to raise \$250,000-\$300,000 to replace outdated equipment on Henry Puffer's playground. A 501(c)(3) organization has been set up for the purpose of accepting donations. Fundraising social media sites will be launched when Board support is received. Appreciation was expressed to members of the Henry Puffer faculty for their efforts in this initiative. To date, \$6,500.00 has been raised by the Henry Puffer community for the new playground. The Board thanked the Committee for their hard work and encouraged them to move forward.

5. COMMUNICATIONS

- A. Freedom of Information Act request from Kylie Spahn for all correspondence sent via email in the month of October, 2016, between Downers Grove School District 58's Board of Education members, and Building Administrators (individual school principals) relating to Dr. Cremascoli's contract renewal
Response from Dr. Kari Cremascoli, Superintendent
- B. Email from Bruce and Joan Weeks regarding superintendent contract
- C. Emails from Chris Hanley regarding DG58 Policy 2010 feedback
- D. Emails from Tracy Weiner regarding Board of Education follow-up and timeline
- E. Email from Lisa Eddington regarding Board of Education meeting follow-up
- F. Emails from Leah Thulin regarding thank you
- G. Email from Melissa Rausch regarding support for superintendent contract
- H. Email from Pamela McGinn regarding support for Dr. Cremascoli
- I. Email from George Vasilakopoulos regarding superintendent contract extension
- J. Email from Jenni Grganto regarding thank you for Camp Edwards
- K. Email from Amy Bagley regarding demographic study
- L. Freedom of Information Act request from Matthew Topic for proposed revised Policy #1150
Response from Dr. Kari Cremascoli, Superintendent
- M. Text messages from Alison regarding art for 8th grade students
- N. Email from Tracy Weiner regarding MAP presentation
- O. Freedom of Information Act request from Emily Honn for communications as listed on the non-action report of the Board Agenda dated 10-17-16
Response from Dr. Kari Cremascoli, Superintendent
- P. Freedom of Information Act request from Tracy Weiner for NWEA MAP (Measure of Academic Progress) MEAN RIT scores for Math assessments
Response from Dr. Kari Cremascoli, Superintendent

- Q. Email from Rob Lang regarding Dr. Cremascoli's contract renewal
- R. Freedom of Information Act request from Tanya Marquez, Indian Trail PTA Co-President, for further communications between DG BOE and DG 58 Principals since Monday, October 17th 7:30 am communication
Response from Dr. Kari Cremascoli, Superintendent

6. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kari Cremascoli thanked the Board for holding its extended reception of visitors during a recent Curriculum Workshop. It provided an extended opportunity for Board and community communication. An extended reception of visitors will be offered again during the Financial Workshop on November 28th, which will be held in conjunction with a School Board candidate orientation. Dr. Cremascoli reported that the Optional Kindergarten Enrichment and Enhancement Program (OKEEP) expanded to all District 58 schools this year and payments are up to date across the District. Due to increased enrollment, Henry Puffer recently opened a second OKEEP section. Parent-teacher conferences will be held during the week of November 14th. Teacher Inservice took place on November 10th at O'Neill. Dr. Cremascoli reflected on the past five years and changes that District 58 staff has faced, thanking everyone for their collaborative efforts. District 58 will administer its annual school survey for parents, students, and teachers in the coming month. Survey results help building and District leaders with their school and District improvement efforts. Science Fair registration has opened and The Reading Games registration filled up within 21 minutes after being opened.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending October 31, 2016. Assistant Superintendent for Business/CSBO David Bein reported that revenues and expenditures are on target. Two investments matured and were reinvested at an interest rate of 0.875%. Mr. Bein is investigating cost savings by moving the District's medical reserve account from US Bank to the Community Bank of Downers Grove, which could save the District \$700-\$900 per month in fees. Consideration is also being given to moving the District's cafeteria account to Community Bank or MB Financial Bank. The District is in the process of bidding special education transportation as well as single student and small group transportation services. Recommendations are expected to be brought to the Board in December. It was noted that SB2921 could be brought to the General Assembly for a vote during the veto session. If passed, this bill would make it easier for individuals to obtain a substitute teacher license, which could help ease the substitute teacher shortage across Illinois. Mr. Bein recently attended a breakfast with local legislators, who indicated that any school funding reform is expected to include pension cost shifts, which could have a negative \$2-\$2.5 million annual impact on the District's cost structure.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Member Lupescu reported on the October 18, 2016 Policy Committee meeting.

1. First Reading – Policy #5150.2 - Students - Student Athlete Concussions and Head Injuries

Member Diehl moved and Member Miller seconded her motion to approve for first reading Policy #5150.2 regarding student athlete concussions and head injuries and place it on the December Board agenda for final approval.

VOICE VOTE

Motion carried

2. First Reading - Policy #8022 - Internal Board Operations - Meetings

Member Purcell moved and Member Diehl seconded his motion to approve for first reading Policy #8022 regarding meetings and place it on the December Board agenda for final approval.

VOICE VOTE

Motion carried

E. Legislative Committee

Member Miller reported on the November 8, 2016 Legislative Committee meeting. Preliminary plans for the Legislative Breakfast were discussed. Three potential dates are February 24, 2017, March 9, 2017 and March 10, 2017. The Board reviewed and considered recommendations of proposals set forth by the IASB in the 2016 Resolutions Committee Report. The committee agreed with all recommendations outlined by the IASB Resolutions Committee. Member Diehl was directed to cast the following votes at the Delegate Assembly Meeting on November 19, 2016:

NEW RESOLUTIONS

Educational Programs

1. Special Needs Students – Adopt
2. Student Readiness – Do NOT Adopt

Financing Public Education – State

1. Clock Hours vs. Minutes - Adopt

Board Operations and Duties

1. Statement of Affairs – Adopt
2. Family Members as Officers on a Board of Education – Do NOT Adopt

Board-Employee Relations

1. Special Education Support Staff – Do NOT Adopt

AMENDING EXISTING POSITIONS

Educational Programs

1. Position Statement 1.06 Preschool Programs – Adopt
2. Position Statement 1.08 Standardized Test Procedures – Adopt
3. Position Statement 1.11 ~~No Child Left Behind~~ Every Student Succeeds Act – Military Recruitment – Adopt

Financing Public Education – State

1. Position Statement 2.37 School Finance Reform – Adopt

Legislative Activity

1. Position Statement 3.09 Budget Stability for School Districts – Adopt

District Organization & Elections

1. Position Statement 7.09 Polling Places in Schools - Adopt

REAFFIRMATION OF EXISTING POSITIONS

Financing Public Education - State

1. Position Statement 2.27 State Authorized Charter School Funding – Adopt

Financing Public Education - Local

1. Position Statement 2.30 Property Tax Base,
Position Statement 2.32 Tax Increment Financing
Position Statement 2.36 Property Tax Classification
Position Statement 2.53 Tax Increment Financing – Adopt

Board-Employee Relations

1. Position Statement 5.05 Prevailing Wage Act – Adopt

Local-State-Federal Relations

1. Position Statement 6.01 Local Control - Adopt

F. Financial Advisory Committee

The Financial Advisory Committee did not meet in November.

G. Meet & Confer Strategic Plan Committee

Members Elizabeth Sigale and Doug Purcell shared an update regarding the proposed Meet & Confer Strategic Plan Committee. Membership on the Committee will include representatives from all three employee bargaining groups, principals, central office administration, and PTA Council. Main goals of this proposed committee will be to provide the Board another avenue for communication, feedback, and ongoing Strategic Plan review. Members Sigale and Purcell recently met with several stakeholder groups and discussed the proposed committee as well as potential objectives. The first meeting will be held on December 6, 2016 @ 7:00 a.m. and will comply with the Open Meetings Act.

7. DISCUSSION

A. Demographer Report

Superintendent Cremascoli introduced Dr. Jerome McKibben, with McKibben Demographic Research/Cropper GIS Consulting, who presented to the Board District 58 Population and Enrollment Forecasts 2017-2018 through 2026-2027 (the report was made available on the District 58 website). The District requested this report to better predict future enrollment, plan facilities projects and determine if future building additions or boundary changes should be considered. Dr. McKibben shared that each District 58 school boasts unique demographics and enrollment forecasts. Assuming the economy remains relatively stable over the next 10 years, research found District 58's overall enrollment should stay relatively steady. Some fluctuations may occur at individual school levels due to factors that include, but are not limited to, starter home availability, household size, population's age/fertility, in-migration and apartment occupancy rate. The Board and administration will review the demographer report as consideration is given to future District facilities needs.

B. School Board Candidate Orientation

The Board will hold a School Board Candidate Orientation on November 28th immediately following the Financial Workshop at the Longfellow Center. Member Sigale reviewed with the Board a draft agenda for the orientation. Potential School Board candidates for the April 2017 election were encouraged to attend and would be provided valuable information on the election process; Board member expectations and responsibilities; school finances; School Board organization, meetings, and governance.

C. 2016 School Report Cards

The 2016 School Report Cards were formally presented to the Board of Education.

8. RECEPTION OF VISITORS

Laura Gilmartin, Lester parent, spoke on behalf of an incoming Lester kindergarten family and decisions to be made regarding housing the OKEEP program at Lester, considering space constraints.

Ed Baker shared positive comments on the demographer report, recognized teachers in attendance, mentioned his positive perception of the Board meeting atmosphere, and shared personal thoughts on changes in curriculum.

Craig Young, DGEEA president, read a statement on behalf of the DGEEA thanking principals for their dedication and all they do.

Andy Schmidt, DGEEA vice president, commented on and had questions regarding communications listed and not listed on Board agendas, making reference to Policy #1150.

9. APPROVAL OF MINUTES

A. Approval of Minutes – October 17, 2016

Member Heppner moved and Member Diehl seconded his motion to approve the minutes of the October 17, 2016 regular meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – October 24, 2016

Member Miller moved and Member Purcell seconded his motion to approve the minutes of the October 24, 2016 curriculum workshop/special meeting as presented.

VOICE VOTE

Motion carried

C. Approval of Minutes – November 3, 2016

Member Diehl moved and Member Miller seconded her motion to approve the minutes of the November 3, 2016 coffee with the staff as presented.

VOICE VOTE (*Members Lupescu & Sigale Abstained*)

Motion carried

10. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Diehl moved and Member Purcell seconded her motion to approve the following items:

A. Personnel

The appoint of one certified teacher, two instructional assistants, and one educational support personnel employee; the resignation of two certified teachers and two instructional assistants; and the retirement of two instructional assistants effective June 2017.

B. Financial Reports

The list of bills and obligations prepared for payment on November 14, 2016 as well as the revolving and imprest issued in October 2016 as shown on the list submitted under the date of November 14, 2016 in the total amount of \$1,991,946.65 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

**BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE NOVEMBER 14, 2016
LIST OF BILLS & EXPENDITURES**

EDUCATION FUND

List of Bills – November 14, 2016	\$1,378,562.18
Revolving Fund – October 2016	\$39,138.69
Imprest Checks – October 2016	\$11,532.56

OPERATIONS & MAINTENANCE FUND

List of Bills - November 14, 2016	\$161,026.29
Revolving Fund - October 2016	\$34,084.42
Imprest Checks - October 2016	\$167.59

DEBT SERVICE

List of Bills - November 14, 2016	\$0.00
Revolving Fund - October 2016	\$0.00

TRANSPORTATION FUND

List of Bills - November 14, 2016	\$366,683.92
Revolving Fund - October 2016	\$0.00
Imprest Checks - October 2016	\$751.00

IMRF

List of Bills - November 14, 2016	\$0.00
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FICA/MEDICARE

List of Bills - November 14, 2016	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills - November 14, 2016	\$0.00
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WORKING CASH FUND

List of Bills - November 14, 2016	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - November 14, 2016	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - November 14, 2016	\$0.00
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SINKING FUND

List of Bills - November 14, 2016	\$0.00
Revolving Fund - October 2016	\$0.00

Total	\$1,991,946.65
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ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, Purcell, and Sigale
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

11. RECOMMENDATIONS FOR ACTION

A. American Education Week Resolution

Member Diehl moved and Member Lupescu seconded her motion to adopt the American Education Week Resolution as presented. (Attachment 11/14/16 A)

VOICE VOTE

Motion carried

B. 2017-2018 School Calendar

Member Diehl moved and Member Heppner seconded her motion to approve the 2017-2018 School Calendar as presented.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, Purcell, and Sigale
NAYS: None Motion carried

C. Surplus Equipment Designation – 2003 Chevy Astro Van

Member Miller moved and Member Diehl seconded his motion to designate the 2003 Chevy Astro Van as surplus equipment.

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, Purcell, and Sigale
NAYS: None Motion carried

D. Second Reading - Policy #1150 - Community Relations - Citizen Communications with the Schools and the Board

Member Purcell moved and Member Miller seconded his motion to approve the revisions to Policy #1150 regarding citizen communications with the schools and the Board.

The Board discussed this policy briefly and it will be added to a future Policy Committee meeting agenda.

VOICE VOTE Motion carried

E. Second Reading - Policy #5131 - Students - Student Behavior and Discipline

Member Diehl moved and Member Miller seconded her motion to approve the revisions to Policy #5131 regarding student behavior and discipline.

VOICE VOTE Motion carried

F. Second Reading - Policy #5131.1 - Students - Bus Conduct

Member Diehl moved and Member Purcell seconded her motion to adopt Policy #5131.1 regarding student bus conduct.

VOICE VOTE Motion carried

G. Second Reading - Policy #8255 - Internal Board Operations - Board Communications

Member Diehl moved and Member Miller seconded her motion to approve the revisions to Policy #8255 regarding Board communications.

VOICE VOTE Motion carried

12. RECEPTION OF VISITORS

There were no comments or questions from members of the audience at this time.

13. ANNOUNCEMENTS

President Cooper announced the following dates:

November 18 – 20	IASB/IASA/IASBO Joint Conference Chicago, Illinois
Tuesday, November 22	Policy Committee Meeting 7:00 a.m. ASC Office
Monday, November 28	Finc Wrkshp & Board Candidate Orientation 7:00 p.m. Longfellow Center
Wednesday, November 30	6:30 p.m. Building Tour 7:00 p.m. PTA Meeting Hillcrest School; 1435 Jefferson; D.G.
Monday, December 12	Regular Board Meeting 7:00 p.m. Longfellow Center

14. CLOSED SESSION

Member Diehl moved and Member Miller seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1);
- litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; 5 ILCS 120/2(c)(11);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Cooper, Diehl, Heppner, Lupescu,
Miller, Purcell, and Sigale
NAYS: None Motion carried

Member Miller moved and Member Diehl seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 9:31 p.m. and reconvened to open session at 10:16 p.m.

15. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Diehl moved and Member Lupescu seconded the motion to approve the minutes of the September 12, 2016 closed session meeting.

VOICE VOTE Motion carried

Member Diehl moved and Member Heppner seconded the motion to approve the minutes of the October 24, 2016 closed session meeting.

VOICE VOTE Motion carried

B. Review of Closed Session Minutes

Member Diehl moved and Member Purcell seconded the motion to keep the minutes from the September 12, 2016 and October 24, 2016 closed session meetings permanently closed due to the confidential nature of the contents.

VOICE VOTE Motion carried

16. ADJOURNMENT

Member Diehl moved and Member Miller seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 10:17 p.m.

John D. Cooper, President

Pamela A. Osika, Secretary

**RESOLUTION RE:
AMERICAN EDUCATION WEEK**

WHEREAS, the public schools are an important and integral part of our society; and

WHEREAS, the concept of a free and equal education is an American tradition and this country's strength; and

WHEREAS, the students of today are the leaders of tomorrow; and

WHEREAS, all citizens have a responsibility to support the public schools;

NOW, THEREFORE BE IT RESOLVED: That we, the Board of Education of Downers Grove Grade School District 58, DuPage County, Illinois hereby proclaim November 14 - 18, 2016,

AMERICAN EDUCATION WEEK

and urge all citizens to make a commitment to public education and to the future of our community, state, and nation by visiting their local public schools and by donating their time and talents to help make the public schools even better.

Dated this 14th day of November 2016.

John D. Cooper, President

ATTEST:

Pamela A. Osika, Secretary