
INTEROFFICE MEMORANDUM

TO: DR. RUSSELL
TODD DRAFALL
FROM: KATIE HANNIGAN
SUBJECT: INK CARTRIDGES, DRUMS, AND PRINTHEADS BID
DATE: 6/24/19

Background Information

Request for bids for Ink Cartridges, Drums, and Printheads for the 2019-20 and 2020-21 school years was published in the newspaper as well as posted on our website. We received four bids in return. This bid is for all ink cartridges, drums, and printheads for all printers throughout the district. The bid specifies a "ship on demand" program; therefore, pricing is firm for two years. The quantities specified were estimates. The total cost of the bid may be higher or lower.

Administrative Considerations

The results of the bid are as follows:

Copy Technologies	\$14,540.98 **
Genesis Technologies	\$47,202.42
Academic Supplier	\$56,603.50
Cartridge Central	\$131,360.43

** Did not meet bid specifications

Recommendation

It is recommended that the Board of Education award the bid for ink cartridges, drums, and printheads to Genesis Technologies for an estimated annual cost of \$47,202.42.

INK CARTRIDGES, DRUMS AND PRINT-HEAD SPECIFICATIONS															
2019-20															
DESCRIPTION/NAME BRAND	PART #	QTY	Copy Technologies			Genesis Technologies			Academic Supplier			Cartridge Central			
			Unit Price	Total Price		Unit Price	Total Price		Unit Price	Total Price		Unit Price	Total Price		
HP LaserJet 2420dn	G6511A	16	\$ 20.93	\$ 334.88	\$ 57.17	\$ 914.72	\$ 71.00	\$ 1,136.00	\$ 151.08	\$ 2,417.28					
HP LaserJet 2015dn	G7563A	50	\$ 11.83	\$ 591.50	\$ 42.20	\$ 2,110.00	\$ 36.00	\$ 1,800.00	\$ 100.98	\$ 5,049.00					
HP LaserJet 1320n	G5940A	250	\$ 11.56	\$ 2,890.00	\$ 27.76	\$ 6,940.00	\$ 39.00	\$ 9,750.00	\$ 103.29	\$ 25,822.50					
HP LaserJet 1012	Q2612A	30	\$ 7.46	\$ 223.80	\$ 27.44	\$ 823.20	\$ 29.00	\$ 870.00	\$ 80.73	\$ 2,421.90					
HP LaserJet P2055dn	CE505X	100	\$ 13.65	\$ 1,365.00	\$ 47.00	\$ 4,700.00	\$ 57.00	\$ 5,700.00	\$ 166.64	\$ 16,664.00					
HP Color LaserJet 2600m/2605dn Black	Q6000A	10	\$ 13.65	\$ 136.50	\$ 41.07	\$ 410.70	\$ 41.25	\$ 412.50	\$ 95.89	\$ 958.90					
HP Color LaserJet 2600m/2605dn Cyan	Q6001A	10	\$ 13.65	\$ 136.50	\$ 44.77	\$ 447.70	\$ 41.00	\$ 410.00	\$ 104.66	\$ 1,046.60					
HP Color LaserJet 2600m/2605dn Yellow	Q6002A	10	\$ 13.65	\$ 136.50	\$ 44.77	\$ 447.70	\$ 41.00	\$ 410.00	\$ 104.66	\$ 1,046.60					
HP Color LaserJet 2600m/2605dn Magenta	Q6003A	10	\$ 13.65	\$ 136.50	\$ 44.77	\$ 447.70	\$ 41.00	\$ 410.00	\$ 104.66	\$ 1,046.60					
HP Color LaserJet CP2025 Black	CC530A	20	\$ 12.29	\$ 245.80	\$ 32.41	\$ 648.20	\$ 58.00	\$ 1,160.00	\$ 126.42	\$ 2,528.40					
HP Color LaserJet CP2025 Cyan	CC531A	20	\$ 12.29	\$ 245.80	\$ 33.99	\$ 679.80	\$ 58.00	\$ 1,160.00	\$ 124.59	\$ 2,491.80					
HP Color LaserJet CP2025 Yellow	CC532A	20	\$ 12.29	\$ 245.80	\$ 33.99	\$ 679.80	\$ 58.00	\$ 1,160.00	\$ 124.59	\$ 2,491.80					
HP Color LaserJet CP2025 Magenta	CC533A	20	\$ 12.29	\$ 245.80	\$ 33.99	\$ 679.80	\$ 58.00	\$ 1,160.00	\$ 124.59	\$ 2,491.80					
HP Office Jet Pro K5400 88XL Cyan	C9981A	10	\$ 2.00	\$ 20.00	\$ 31.21	\$ 312.10	\$ 30.00	\$ 300.00	\$ 36.52	\$ 365.20					
HP Office Jet Pro K5400 88XL Magenta	C9982A	10	\$ 2.00	\$ 20.00	\$ 31.21	\$ 312.10	\$ 30.00	\$ 300.00	\$ 36.52	\$ 365.20					
HP Office Jet Pro K5400 88XL Yellow	C9983A	10	\$ 2.00	\$ 20.00	\$ 31.21	\$ 312.10	\$ 30.00	\$ 300.00	\$ 36.52	\$ 365.20					
HP Office Jet Pro K5400 88XL Black	C9984A	10	\$ 2.00	\$ 20.00	\$ 55.51	\$ 555.10	\$ 53.00	\$ 530.00	\$ 64.59	\$ 645.90					
HP Office Jet Pro K5400 88XL Printhead Black/Yellow	C9987A	5	No Bid	-	\$	\$ 410.30	\$ 78.00	\$ 390.00	\$ 94.42	\$ 472.10					
HP Office Jet Pro K5400 88XL Printhead Magenta/Cyan	C9982A	5	No Bid	-	\$	\$ 410.30	\$ 78.00	\$ 390.00	\$ 94.42	\$ 472.10					
HP LaserJet P1505fn	CB438A	5	\$ 7.46	\$ 37.30	\$ 27.24	\$ 136.20	\$ 55.00	\$ 275.00	\$ 80.73	\$ 403.65					
HP Color LaserJet 3800n Black	Q6470A	10	\$ 25.48	\$ 254.80	\$ 42.60	\$ 426.00	\$ 62.00	\$ 620.00	\$ 166.01	\$ 1,660.10					
HP Color LaserJet 3800n Cyan	Q6471A	10	\$ 25.48	\$ 254.80	\$ 44.40	\$ 444.00	\$ 64.00	\$ 640.00	\$ 165.46	\$ 1,654.60					
HP Color LaserJet 3800n Yellow	Q6472A	10	\$ 25.48	\$ 254.80	\$ 44.40	\$ 444.00	\$ 64.00	\$ 640.00	\$ 165.46	\$ 1,654.60					
HP Color LaserJet 3800n Magenta	Q6743A	10	\$ 25.48	\$ 254.80	\$ 44.40	\$ 444.00	\$ 64.00	\$ 640.00	\$ 165.46	\$ 1,654.60					
HP Color LaserJet Pro 400 Black	CE410A	50	\$ 11.83	\$ 591.50	\$ 32.23	\$ 1,611.50	\$ 50.00	\$ 2,500.00	\$ 85.91	\$ 4,295.50					
HP Color LaserJet Pro 400 Cyan	CE411A	50	\$ 11.83	\$ 591.50	\$ 31.54	\$ 1,577.00	\$ 50.00	\$ 2,950.00	\$ 122.39	\$ 6,119.50					
HP Color LaserJet Pro 400 Yellow	CE412A	50	\$ 11.83	\$ 591.50	\$ 31.54	\$ 1,577.00	\$ 53.00	\$ 2,650.00	\$ 122.39	\$ 6,119.50					
HP Color LaserJet Pro 400 Magenta	CE413A	50	\$ 11.83	\$ 591.50	\$ 31.54	\$ 1,577.00	\$ 53.00	\$ 2,650.00	\$ 122.39	\$ 6,119.50					
HP LaserJet Pro 400 M401dn	CF280X	100	\$ 13.65	\$ 1,365.00	\$ 52.72	\$ 5,272.00	\$ 55.00	\$ 5,500.00	\$ 181.04	\$ 18,104.00					
HP Color LaserJet Pro 482DN Black	CF410AC	20	\$ 20.02	\$ 400.40	\$ 64.19	\$ 1,283.80	\$ 62.00	\$ 1,240.00	\$ 87.48	\$ 1,749.60					
HP Color LaserJet Pro 482DN Cyan	CF411AC	20	\$ 20.02	\$ 400.40	\$ 99.16	\$ 1,983.20	\$ 80.00	\$ 1,600.00	\$ 112.98	\$ 2,259.60					
HP Color LaserJet Pro 482DN Yellow	CF412AC	20	\$ 20.02	\$ 400.40	\$ 99.16	\$ 1,983.20	\$ 80.00	\$ 1,600.00	\$ 112.97	\$ 2,259.40					
HP Color LaserJet Pro 482DN Magenta	CF413AC	20	\$ 20.02	\$ 400.40	\$ 99.16	\$ 1,983.20	\$ 80.00	\$ 1,600.00	\$ 112.97	\$ 2,259.40					
HP LaserJet Pro M402dne	CF226A	50	\$ 22.75	\$ 1,137.50	\$ 84.38	\$ 4,219.00	\$ 75.00	\$ 3,750.00	\$ 117.68	\$ 5,884.00					
				\$ 14,540.98		\$ 47,202.42		\$ 56,603.50		\$ 131,360.43					
			Doesn't meet specifications			Recommended Award									