
INTEROFFICE MEMORANDUM

TO: DR. KEVIN RUSSELL, SUPERINTENDENT
TODD DRAFALL, ASSISTANT SUPERINTENDENT FOR BUSINESS

FROM: KATIE HANNIGAN, MANAGER OF BUSINESS SERVICES
KEVIN BARTO, DIRECTOR OF BUILDINGS AND GROUNDS
GEOFF NEUSTADT, ASSISTANT DIRECTOR OF BUILDINGS AND GROUNDS

SUBJECT: MISCELLANEOUS PAINTING AT VARIOUS SCHOOLS BID RECOMMENDATION

DATE: 4/12/21

Background Information

A bid was posted to the District website and published in the local paper for miscellaneous painting at various schools. Three contractors attended a mandatory walkthrough of the proposed areas and three contractors submitted a bid. The bid specifies various areas to be painted as designated by each building's administration in conjunction with the Buildings & Grounds department. There was also one alternate listed to paint the basement at Henry Puffer Elementary School due to additional construction work there this summer. We opted to partition that work as an alternate because we wanted to know its cost before committing to the work. Funds for this expenditure are budgeted in the 2021-22 Operations and Maintenance budget.

The bid results are as follows:

Contractor	Bid
Wright and Sons Painting	Base Bid: \$20,275.00
	Alternate Bid: \$3,525.00
	Total: \$23,800.00
Allied Painting Services, Inc	Base Bid: \$27,420.00
	Alternate Bid: \$2,450.00
	Total: \$29,870.00
Mazarini, Inc.	Base Bid: \$87,580.00
	Alternate Bid: \$24,333.00
	Total: \$111,913.00

Recommendation

Given that the total for the work, including the alternate bid, was within our budget parameters it makes sense to award the alternate along with the base bid at this time. Wright and Sons was also awarded the painting bid last year and the District was very pleased with their work. It is recommended that the Board of Education award the base and alternate bids for miscellaneous painting at various schools to Wright and Sons for a total cost of \$23,800.00.