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## INTEROFFICE MEMORANDUM

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**TO:** DR. KEVIN RUSSELL, SUPERINTENDENT  
TODD DRAFALL, ASSISTANT SUPERINTENDENT FOR BUSINESS

**FROM:** KATIE HANNIGAN  
KEVIN BARTO

**SUBJECT:** REPLACEMENT OF FLOORING AT HIGHLAND ELEMENTARY

**DATE:** 6/8/20

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### **Background Information**

Over the past few years, the Highland gym floor tile has continued to deteriorate despite consistent efforts to maintain and repair it. The tile cracking and popping has become too widespread to accommodate daily use and it must be replaced. Our architect, Wight & Co, helped prepare drawings for bidding and then building, and District administrators worked to review layout and color selections. The work that needs to be done includes demolition of the existing gym floor, moisture mitigation, and installation of new quartz tile flooring. An alternate was also included within the bid to replace the flooring in the main restrooms. The restroom flooring is intact, but has a very worn and aged appearance. There is great value in performing small areas in conjunction with other work due to economies of scale.

The District posted a bid in a local newspaper and also on our website for a contractor to complete the replacement of Highland's gym floor and indicate the cost of additionally replacing the flooring in the bathrooms. We received six bids in response. Below is a table of responses from each vendor for the gym floor, the bathroom floors, and their total.

	Gym Floor	Bathroom Floors	Total
Consolidated Chicago	\$34,583	\$5,975	\$40,558
Pinnacle Flooring Company, Inc	\$38,875	\$6,600	\$45,475
Douglas Floor Covering	\$43,500	\$8,000	\$51,500
Noland Sales Corp.	\$44,440	\$8,030	\$52,470
Rockford Carpetland USA, Inc	\$45,955	\$10,760	\$56,715
Tiles in Style, LLC	\$57,786	\$11,639	\$69,425

**Administrative Consideration**

The total bid submitted by Consolidated Chicago is within budget and expenses will be paid out of the Operations and Maintenance 2020-2021 budget. We have not previously worked with Consolidated Chicago, however they are currently doing the flooring work at District 99 and Wight is confident in their ability to perform the work.

**Recommendation**

It is recommended that the board award the base bid and alternate to Consolidated Chicago to replace the floors in the Highland gym and bathrooms for a total of \$40,558.